

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

SPECIAL VILLAGE OF FONTANA BOARD OF TRUSTEES MEETING

Wednesday, April 6, 2005

President Whowell called the Village Board meeting to order at 5:10 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees present: Roll call vote: Petersen, Larson, Pollitt, O'Connell, Bromfield, President Whowell

Trustee absent: Turner

Also present: Village Administrator Kelly Hayden-Staggs, Village Clerk Dennis Martin, Public Works Director Craig Workman

General Business

The Highland Group Contract Action (Tabled April 4, 2005)

Workman stated he talked to the project manager at Crispell-Snyder, Inc. and a representative at the Wisconsin Department of Transportation about the necessity of the contract with The Highland Group for acquiring two small parcels of land for the Highway 67 reconstruction project. Workman stated he was again informed that since the project involved federal funding and the road it is a state highway, it is crucial to follow the DOT's LPA Manual. The LPA Manual states that municipalities must use a firm and contract recommended by the DOT when there are land acquisition issues. Workman stated that the vague language of the contract, which was one of the reasons why the Village Board voted to table the issue at its April 4, 2005 meeting, can't be changed. Workman stated that he was informed the Village could attach to the contract a March 11, 2005 letter from The Highland Group, which provides a more detailed scope of services. In order to make sure the project stays on schedule and the all the final paperwork is in order, Workman and Hayden-Staggs recommended approving the contract with The Highland Group. President Whowell also reported that he met with Toby Steivang, the current president of the Big Foot Country Club, and the acquisition of the 15-by-150-foot strip of land from the Country Club will be difficult because of the club's bylaws. President Whowell stated he was informed that in order for the Country Club to authorize a land sale of any type, 85 percent of the 198-person membership must vote in favor of the sale. Steivang informed President Whowell that the Country Club's governing council could vote to approve an easement, but that could be a lengthy process as well. President Whowell stated that Steivang said he thought the condemnation process would be the quickest way for the Village to acquire the land. The Village Board was in consensus that the contract with The Highland Group should be approved since the LPA Manual dictates that the Village must contract with an approved consultant firm for land acquisition matters, and it is apparent that the Big Foot Country Club parcel acquisition will require more than a simple appraisal and could become a bureaucratic nightmare. Trustee Bromfield/Trustee Petersen 2nd made a MOTION to approve the contract for a fee not to exceed \$8,750 with The Highland Group, with the March 11, 2005 scope of services letter attached to the contract, and the MOTION carried without negative vote.

Adjournment

Trustee Bromfield/Trustee Pollitt 2nd made a MOTION to adjourn at 5:31 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis L. Martin

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be on file at the Village Hall.

APPROVED: 05/02/05