

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES
Monday, June 2, 2014

Village President Arvid Petersen called the monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees Present: Roll call vote George Spadoni, Bill Gage, President Arvid Petersen, Tom McGreevy, Pat Kenny, Rick Pappas, Dave Prudden

Also Present: Director of Streets Ron Adams, Director of Utilities Dennis Barr, Jeff Binkert, Greg Blizzard, Jade Bolack, Rallee Chupich, Merilee Holst, Al Kaminski, Library Director Nancy Krei, Theresa Linneman, Clerk/Administrator Dennis Martin, Building Inspector/Zoning Administrator Ron Nyman, Police Chief Steve Olson, Lisa Sharpe, Dale Thorpe, Treasurer Scott Vilona, Tom Whowell

Visitors Heard

None

Announcements

Martin introduced the newly hired clerk, Theresa Linneman, who will assume the clerk's duties at the next monthly meeting. Martin stated instead of listing the meetings on the agenda, staff will distribute the monthly calendar with the meeting packets.

Approval of Village Board Minutes

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the minutes for the meetings held April 15, 2014 and May 5, 2014, as presented, and the MOTION carried without negative vote.

Village Treasurer's Report, Vendor Report, & Payroll Overtime Report

The April 2014 reports were distributed.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the reports as distributed and to place them on file for the annual audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Martin stated that the monthly invoice for the village attorney was submitted after the payables list was distributed; however, it was emailed and distributed at the meeting.

Trustee Spadoni/Trustee Prudden 2nd made a MOTION to approve the Village and Utility payables as distributed, and including the monthly invoice submitted for the Village Attorney services, and the MOTION carried without negative vote.

General Business – President Petersen

Approval of 2013-2014 Published Liquor License Application Filed by Gordy's Boat House, Inc., for Gordy's Bait Shop located at 341 Lake Street, ORIGINAL CLASS "B" BEER AND "CLASS C" WINE license. Agent: Trallee Whowell Chupich, N1844 Six Corners Road, Walworth, WI.

Martin stated that the original application for a beer and wine license for the Bait Shop restaurant at 341 Lake Street was filed to cover the last month of the 2013-2014 liquor licensing year, which runs from July 1st to June 30th. There were no concerns with the background checks and inspections of the service premises, and the Wisconsin DOR website indicates the Seller's Permit is active and in good standing.

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to approve the Original Class "B" Beer and "Class C" Wine License for Gordy's Bait Shop, 341 Lake Street, and its agent, Trallee Whowell Chupich, N1844 Six Corners Road, Walworth, WI, as filed. The MOTION carried without negative vote.

Approval of Published Liquor License Applications for 2014-2015

Abbey Harbor Yacht Club, Inc., located at 271 Fontana Boulevard, RENEWAL CLASS “B” BEER license. Agent: Edwin L. Snyder, IV, 124 Prairie Drive, Walworth, WI.

The renewal application was properly filed and published with the other renewal applications as required; however, it was mistakenly left off the posted agenda. It was also included on the distributed list of published applications. Thorpe stated that since the application was properly filed and published, it could be considered that night with the others. There were no concerns with the required background checks and inspections, the service premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to approve the renewal of the Class “B” Beer Liquor License for Abbey Harbor Yacht Club, Inc., and its agent, Edwin L. Snyder, IV, 124 Prairie Drive, Walworth, WI. The MOTION carried without negative vote.

Abbey Provident Hotel Manager, LLC, d/b/a The Abbey Resort, located at 269 Fontana Blvd., RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license. Agent: Timothy G. Somerville, 528 Jefferson Street, Lake Geneva, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the Wisconsin DOR website indicates the Seller’s Permit is active and in good standing.

Trustee McGreevy/Trustee Kenny 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License for Abbey Provident Hotel Manager, LLC, and its agent, Timothy G. Somerville, 528 Jefferson Street, Lake Geneva, WI, as filed. The MOTION carried without negative vote.

Abbey Springs, Inc., located at 1 Country Club Drive, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license. Agent: Nancy Dlabal, 439 Frost Drive, Williams Bay, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee McGreevy/Trustee Spadoni 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License for Abbey Springs, Inc. and its agent, Nancy Dlabal, 439 Forest Drive, Williams Bay, WI, as filed. The MOTION carried without negative vote.

Big Foot Country Club, Inc., located at 770 Shabbona Drive, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license. Agent: Alan L. Johnston, W3893 Lake View Park Drive, Lake Geneva, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License for Big Foot Country Club, and its agent, Alan L. Johnson, W3893 Lake View Park Drive, Lake Geneva, WI, as filed. The MOTION carried without negative vote.

Chucks Lakeshore Inn, Inc., P.O. Box 170, located at 352 Lake Street, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license. Agent: Carol J. Whowell, W6267 Willow Bend Road, Walworth, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing. The outdoor deck and back porch areas attached to the building are included in the approved premises serving area; however, the area on the east side of Lake Street is not included at this time as specific plans are still pending.

Trustee Spadoni/Trustee Prudden 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License for Chucks Lakeshore Inn, Inc., and its agent, Carol J. Whowell, W6267 Willow Bend Road, Walworth, WI, as filed. The MOTION carried without negative vote.

Country Club Estates Golf Association, located at 365 Pottawatomie Drive, RENEWAL CLASS “B”

BEER and CLASS “C” WINE license. Agent: Wesley G. Toton, W3282 Willow Road, Lake Geneva, WI.

There were no concerns with the required background checks and inspections, the premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing. Trustee Spadoni/Trustee Kenny 2nd made a MOTION to approve the renewal of the Class “B” Beer and Class “C” Wine License for Country Club Estates Golf Association, and its agent, Wesley G. Toton, W3282 Willow Road, Lake Geneva, WI, as filed. The MOTION carried without negative vote. Trustee McGreevy abstained because he is a Country Club Estates Association Board member.

Fontana Shell, Inc., W3323 Lake Forest Lane, Lake Geneva, WI 53147, d/b/a Fontana Mart, Inc., located at 286 Valley View Drive, Fontana, WI, 53125, RENEWAL CLASS “A” BEER and “CLASS A” LIQUOR license. Agent: Deepak Gill, W3323 Lake Forest Lane, Lake Geneva, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class “A” Beer and “Class A” Liquor License for Fontana Shell, Inc., doing business as Fontana Mart, Inc., and its agent, Deepak Gill, W3323 Lake Forest Lane, Lake Geneva, WI, as filed. The MOTION carried without negative vote.

Gordy’s Boat House, Inc., located at 336 Lake Street, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license. Agent: Trallee Whowell Chupich, N1844 Six Corners Road, Walworth, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License for Gordy’s Boat House, 336 and 342 Lake Street, and its agent, Trallee Whowell Chupich, N1844 Six Corners Road, Walworth WI, as filed. The MOTION carried without negative vote.

Gordy’s Boat House, Inc., d/b/s Gordy’s Bait Shop, located at 341 Lake Street, RENEWAL CLASS “B” BEER AND “CLASS C” WINE license. Agent: Trallee Whowell Chupich, N1844 Six Corners Road, Walworth, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as was approved earlier in the meeting, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class C” Wine License for Gordy’s Boat House, INC., d/b/a Gordy’s Bait Shop, and its agent, Trallee Whowell Chupich, N1844 Six Corners Road, Walworth WI, as filed. The MOTION carried without negative vote

Lake Geneva Yacht Club, located at 1250 South Lakeshore Drive, RENEWAL CLASS “B” BEER license. Agent: Michael P. Moore, 128 N. Walworth Street, Williams Bay, WI.

There were no concerns with the required background checks and inspections, the serving premises is the same as last year, and the Wisconsin DOR indicated the required Seller’s Permit is active and in good standing.

Trustee McGreevy/Trustee Kenny 2nd made a MOTION to approve the renewal of the Class “B” Beer License for the Lake Geneva Yacht Club, and its agent, Joshua Nelson, 910 Bennett Court, Walworth, WI, as filed. The MOTION carried without negative vote.

Novaks’ of Fontana, LLC for the premises located at 158 Fontana Boulevard, d/b/a Novaks’ Deli, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license. Agent: Peter Novak, 731 Arrowhead Drive, Fontana WI.

There were no concerns with the required background check and inspections, the premises is the same as last year, and the DOR website indicates the Seller’s Permit is active and in good standing.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License for Novaks’ of Fontana, LLC, and its agent, Peter Novak, 731

Arrowhead Drive, Fontana, WI, as filed. The MOTION carried without negative vote.

Steve O's LLC, for the premises located at 268 Reid Street, d/b/a Steve O's Park Place Lounge, RENEWAL CLASS "B" BEER and "CLASS B" LIQUOR license. Agent: Stephen Fairchild, 149 Third Avenue, Fontana, WI.

There were no concerns with the required background check and inspections, the serving premises is the same as last year, and the DOR website indicates the Seller's Permit is active and in good standing. The applicant is just seeking approval of the lower level at this time.

Trustee McGreevy/Trustee Kenny 2nd made a MOTION to approve the renewal of the Class "B" Beer and "Class B" Liquor License for Steve O's LLC, and its agent, Stephen Fairchild, 149 Third Avenue, Fontana, WI, for the lower level premises only. The MOTION carried without negative vote.

Southland Farms, LLC, DBA SF Food and Beverage for the premises located at 441 Mill Street, d/b/a Pie High Pizza Company, RENEWAL CLASS "B" BEER and "CLASS C" WINE license; ORIGINAL "CLASS B" LIQUOR license. Agent: John K. Karabas, 425 N. Lower Gardens Road, Fontana, WI.

There were no concerns with the required background checks or inspections; however, according to the DOR, Southland Farms does not have an active Wisconsin Seller's Permit.

Trustee Spadoni/Trustee Gage 2nd made a MOTION to approve the renewal application filed by Southland Farms, LLC, d/b/a SF Food and Beverage for Pie High Pizza Company located at 441 Mill Street, Class "B" Beer and "Class C" Wine License, and the Agent: John K Karabas, 425 N. Lower Gardens Road, Fontana, WI, with the condition Southland Farms, LLC, activates the required state seller's permit. The MOTION carried without negative vote.

Approval of Operator's Licenses for 2014-2015

Martin stated that the \$60 fees have been paid and background checks for all the applicants have been completed. There are no concerns with any of the applicants with the exception of the renewal application filed by Kristen Jensen.

Trustee Spadoni/Trustee Gage 2nd made a MOTION to deny the application filed by Abbey Resort employee Kristen Jensen and to approve the applications filed by **Abbey Marina** employees Samantha L. Herely, Edwin L. Snyder, IV, Kathryn L. Snyder, Morgan P. Volbrecht and Lindsay B. Worland; **Abbey Provident Resort** employees Jack D. Beals, Sharon F. Blau, Nelida Castaneda, Jayne A. Clark, Kelsey N. Cole, William R. Dalzell, Robert J. Gibson, Barry S. Goad, Christine A. Gollwitzer, Kristine J. Granahan, George M. Johnson, III, Irena Kazaniwskyj, Kevin G. Kelley, Toni V. Koutnik, Sarina M. Kyle, Amy E. Lampe, Darryl Lonzaga, Alec T. McGreevy, Ashley R. M. Mielke, Austen E. Racette, Maria G. Rios, Mayra Rodriguez, William L. Roman, Danica L. Rowan and Julia N. Wilear; **Abbey Springs** employees Becky J. Brunner, Marion M. Cuculi, Daniel J. Dlabal, Jared G. Hocker, Autumn S. Kniseley, Ciera N. Kram, Emily J. Kunes, Ashley O'Laughlin, John O'Laughlin and Cindy K. Tabor-Rogers; **Big Foot Country Club** employees Loretta J. Fox, Lonn T. Gellerman, Pamela J. Keeler, Kim A. Luetgen, Eric A. Stauffacher, Kyle R. Woods and Rodney A. Wright; **Chuck's Lakeshore Inn** employees Jack C. Brown, III, Michael T. Brown, Keith C. Edwards, John C. Friestad, Julie E. Friestad, Roy A. Hanson, Julie K. Ieronimo, May A. Manley, Rebecca R. Millar and Jacob J. McHugh; **Country Club Estates** golf course employees Joanne K. Johnson, Jack Kaye and Michael F. Murphy; **Fontana Shell Mart** employees Bharat I. Patel, Prabhsimran Singh Thind and Shahzad S. Thind; **Gordy's Boathouse** employees Forrest M. Anderson, Robert W. Anderson, John J. Baginski, Kelley L. Bergmann, Frank W. Blum, Andrea P. DeBuck, Erika M. Hedlin, Renee Pihl, Kimberly A. Ries, Trisha K. Smith, Gregory T. Spende, Alan A. Swartz, Colleen E. Trybula, Joseph R. Wehrenberg, Thomas G. Whowell and Tigr T. Workman; **Novak's Deli** employees Matilin P. Novak and Christina M. Pollet; **Steve O's Park Place Lounge** employees Laura A. Barks-Nielsen, Kelli L. Bankowski, Christine M. Julius and Lynn M. Ketterhagen; and **Temporary Operator's License** applications filed by Kelly E. Hayden and Klaus Nitsch for the **Pig in the Park** event on August 20, 2014. The MOTION carried without negative vote.

Temporary Liquor License Application Filed by Rock Central for June 26, 2014 Abbey Harbor Event

The organizers of the fund-raising event for the 501(c)(3) non-profit organization, Rock Central, Inc., Williams Bay, met with village staff and there were no concerns for the outdoor concert that is

planned for the southeast corner of the Abbey harbor.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the Temporary Liquor License application as filed by Rock Central, Inc., for the June 26, 2014 event, and the MOTION carried without negative vote.

Sick and Vacation Time Personnel Policy Amendments – Tabled May 5, 2014

The item was directed to the Village attorney to review the proposal for adherence to state statutes. Thorpe stated that he had not yet completed a draft of the village employee personnel policy amendment.

Trustee McGreevy/Trustee Pappas 2nd made a MOTION to table the item, and the MOTION carried without negative vote.

Village Policy for Communications and Social Media

The policy was drafted by Al Kaminski as part of the village administration/human resources study and recommendation completed in February. There were no concerns with the proposed policy; however, Thorpe stated that it should be adopted in resolution form.

Trustee Prudden/Trustee Spadoni 2nd made a MOTION to approve Resolution 060214-01, authorizing the communications and social media policy as presented, and the MOTION carried without negative vote.

PFC Appointment – Fred Henning

Petersen stated that Fred Henning has offered his services to fill the open position on the Police and Fire Commission.

President Petersen/Trustee Spadoni 2nd made a MOTION to approve the appointment of Fred Henning to the open position on the Police and Fire Commission, and the MOTION carried without negative vote.

Part-time Employment Agreement for Treasurer Scott Vilona

The part-time employment agreement extends the initial interim agreement with Vilona for the rest of the year. Pappas asked if the agreement was different from the initial interim agreement, which he thought was for contracted services, not for a part-time employee position. Thorpe stated that the initial interim agreement was for a part-time employee position, with no benefits, and the agreement presented at the meeting is the same with an extension through the end of the year. Martin stated that the initial proposal was for Vilona to be a contracted service provider; however, the approved agreement was for a part-time employee with no benefits. Martin stated that the agreement and the treasurer's position will be reviewed during budget planning and a recommendation for an extended agreement will be presented for consideration.

Trustee Kenny/Trustee McGreevy 2nd made a MOTION to approve the part-time employment agreement with Village Treasurer Scott Vilona as presented, and the MOTION carried without negative vote.

Proposed Consultant Agreement for Al Kaminski for Public Works Department Study & Recommendation

Spadoni made a motion to direct the village attorney to draft a simple consulting services agreement for Al Kaminski to conduct a comprehensive study of the Public Works Department and a subsequent recommendation on the administrative duties, and the motion was seconded by McGreevy. Spadoni stated that Kaminski will meet with the DPW staff and contractors, and that the Village attorney should work with the administrator to define the scope of the project.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to direct the Village attorney to draft a consultation agreement for Al Kaminski to complete a study of the Department of Public Works operations and to provide a subsequent recommendation on the administrative duties, and the MOTION carried without negative vote.

Spadoni made a motion, seconded by McGreevy, to approve a \$450 invoice submitted by Kaminski for 10 hours of preliminary work he has completed on the project. Spadoni stated that he contacted Kaminski in May and they discussed the DPW project with President Petersen. Kaminski also contacted McGreevy to discuss the proposal, completed some preliminary work and met with staff. Pappas stated that the invoice is based on a rate of \$45 per hour, and the previous consultation

agreement the Village had with Kaminski regarding the village administration was for \$30 an hour. McGreevy stated that in the preliminary discussion with Kaminski for the DPW project, his previous hourly rate for the village administration project was discussed; however, the DPW and Utility Department project will be much more involved, so the \$45 rate is being proposed for the pending contract. McGreevy stated that Kaminski provided his services for the administration review and recommendation earlier this year at a discounted rate. Following discussion, Thorpe stated that the proposed agreement that he will be drafting could be made retroactive to May 1st to cover the preliminary work, and the proposed rate should be discussed in the closed session later in the meeting. Spadoni stated that the current invoice should still be considered for the services Kaminski has already provided.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the \$450 invoice submitted by Allan Kaminski for administrative support services for the Department of Public Works completed between May 12 and 29, 2014. The MOTION carried without negative vote.

Village Attorney Letter Regarding Committee Assignment Research

Attorney Lindsey White reviewed Municipal Code Chapter 2-60 regarding the membership criteria for the standing Village Board committees, which states the committees shall consist of one trustee and not more than six non Village Board members, three of whom must be citizens of the village. The review letter dated May 30, 2014 states that the current appointments for the Public Works and Protection committees, as well as the Human Resources Committee appointments, are not in compliance with the Municipal Code. White also recommends in the review letter that the Village attorney office be directed to review and suggest updates to all the Municipal Code sections regarding committee appointments in an effort to provide clarity to the sections, which have not been updated in about 14 years.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to direct the Village attorney's office to draft amendments for Chapter 2-60 to allow for more than one trustee to serve on the standing committees, and to draft proposed amendments to clean up the language in the other committee appointment sections. The MOTION carried without negative vote.

Protection Committee – President Petersen

Adopt State Statute to Ban K2 Synthetic Marijuana

The Village Board members inquired if K2 is being possessed or sold in Fontana and Police Chief Steve Olson replied in the negative, but he stated it most likely will make its way to this area. Olson stated he would like the proposal tabled as he believes he found a better draft ordinance and would like more time to investigate the options.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to table the item and to direct Chief Olson to draft an ordinance for consideration at a future meeting. The MOTION carried without negative vote.

Park Commission – Trustee Pappas

Country Club Estates Association Proposal for Board Walk Replacement

Pappas stated that last year the Lakefront and Harbor Committee favorably reviewed the proposal from the Country Club Estates Association to fund a boardwalk replacement project for the small beach area, and it was forwarded to the Park Commission for input on whether the new boardwalk should be reconstructed out of wood, or if concrete or some other material could be used. Pappas stated that following discussion at its last monthly meeting, the Park Commission approved a motion on a 5-2 vote to recommend Village Board approval of the Country Club Estates Association proposal to fund the replacement project of the boardwalk at the small beach portion leased from the Village by the association, with the material for the new sidewalk to be brushed concrete, and subject to the village obtaining the necessary Building and Zoning permits.

Trustee Kenny/Trustee Spadoni 2nd made a MOTION to approve the Country Club Estates Association proposal to fund the replacement project of the boardwalk at the small beach portion leased from the Village by the association, with the material for the new sidewalk to be brushed concrete, and subject to the village obtaining the necessary Building and Zoning permits. The MOTION carried without negative vote. Trustee McGreevy abstained because he is a Country Club Estates Association Board member.

Pig in the Park Temporary Liquor License & Park Permit Approval for August 30, 2014

The Park Commission recommended approval of the Park Permit application filed by Dan Green's Touch A Life, Heal A Heart, Inc. charitable organization for the Pig in the Park fundraising event in Reid Park Saturday, August 30, 2014, from 3:00 to 10:00 pm. The annual event raises funds for organization and the Park Commission.

Trustee Pappas/Trustee Spadoni 2nd made a MOTION to approve the Temporary Liquor License and Park Permit applications filed by the Dan Green's Touch A Life, Heal A Heart, Inc. organization for the annual Pig in the Park fundraising event in Reid Park Saturday, August 30, 2014, from 3:00 to 10:00 pm. The MOTION carried without negative vote.

Proposal to Assist Big Foot Recreation District Movies on the Beach Franchise Fees

The Movies on the Beach dates for this summer are Saturdays, June 14 and 28, July 12 and 19, and August 2 and 16, 2014. Pappas stated that the Big Foot Recreation District requested financial assistance totaling \$750 from the Park Commission to help cover one-third of the excise fees charged for showing the movies. Pappas stated that the Park Commission recommended approval of the request, but requested that the funds be allocated from the General Fund and not from the Park Commission budget. Pappas stated that he voted in favor of the recommendation since the Village does make some revenue by selling concessions. Petersen stated that the Big Foot Recreation District was created by the villages of Fontana and Walworth to shift the financing off the municipal tax bills and to consolidate it with the joint high school district budget. Petersen stated that it does not make sense that funding should again be added to the municipal budget for Recreation District programs, and he asked if the \$1 admission fee should be increased to help cover the excise fees instead of soliciting funds from the village budget. Following discussion, Spadoni suggested that the proposal be approved this year to support the program, and that staff should monitor the concession sales and admission figures for the movies.

Trustee Prudden/Trustee Pappas 2nd made a MOTION to approve the allocation of \$750 to the Big Foot Recreation District for the movies on the beach program, and to direct staff to monitor the concession sales and admission figures. The MOTION carried without negative vote.

Park Permit Application Filed by Big Foot Recreation District for Park House Summer Programs

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the June 12 and 26, 2014 and July 17, 2014 Big Foot Recreation District programs at the Park House, as recommended, and the MOTION carried without negative vote.

CDA – President Petersen

Update on TID Distressed Declaration

Petersen stated that the Joint Review Board voted to approve the TID Project Plan amendment and the distressed designation, and the Village is now authorized to keep the TIF District open for up to an additional 10 years until the debt service is retired and the General Fund is reimbursed.

GLLEA Board – President Petersen

GLLEA Boat Patrol 2014 Officers Approval

Petersen stated that the Geneva Lake Law Enforcement Agency Board recommended approval of the 19 returning officers and five new officers for the 2014 season.

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to approve the 2014 Geneva Lake Law Enforcement Agency Boat Patrol returning officers Thomas Hausner, Lloyd Cole, Brian Clarke, Kevin Conlon, Steven Fraser, Daniel Gerlitz, Greg Gregory, Nicole Heckel, Timothy Mackesey, Kevin McNutt, Andrew Melloch, Craig Rasmussen, Robert Rowland and Jesse Smith; and new officers Stephanie Buchberger, Sergio Martini, Brannodyn Mullikin, Jessica Muth and Lindsey Schauer. The MOTION carried without negative vote.

Finance Committee – Trustee Kenny

Resolution Approving 2013 Budget Amendments

Kenny stated that at the last monthly meeting, the Finance Committee reviewed the preliminary audit summary and the required budget amendments for the 2013 expenditures that exceeded the approved budgeted amounts, and recommended approval of the resolution as presented.

Trustee Kenny/Trustee Spadoni 2nd made a MOTION to approve Resolution 060214-02 to amend the 2013 budget, as recommended, and the MOTION carried without negative vote.

Recommendation for Unused Vacation Time Request Submitted by Deputy Clerk/Treasurer

Kenny stated that Deputy Clerk/Treasurer Julie Olson will be observing her 18th anniversary with the Village on June 3, 2014 and she has requested consideration for the Village to pay her out for the unused vacation time that she has remaining over the maximum of 80 hours that can be carried over into her next employment year. Julie Olson had a total of 81.75 hours left when the Finance Committee considered the request at its last monthly meeting and approved a motion to recommend that the Village Board authorize the buyout of 40 hours of the unused vacation time, and allow her to carry over an additional 40 hours into her next employment year for a total of 120 hours. Martin stated that with the recent departures of the former administrator/treasurer in December 2013 and director of public works in December 2012, the Village and Utility Department administrative operations would not have been able to continue to run smoothly without Julie Olson. Martin stated that Village Hall staff has been operating shorthanded all year, and they have not been able to take vacation time; however, with the full staff now in place, Julie Olson should have no problem scheduling vacation time in the next 12 months. Spadoni stated Julie Olson, or “Miss Fontana” has been an absolute rock for the Village and she knows everything, and the Finance Committee recommendation should be approved considering her dedicated service to the community.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the buyout of 40 hours of unused vacation time for Deputy Clerk/Treasurer Julie Olson, and to authorize the carryover of a total of 120 hours of vacation time into her next employment year, as recommended, and the MOTION carried without negative vote.

Public Works – Trustee McGreevy

CMAR Resolution Approval

McGreevy stated that the Wisconsin Department of Natural Resources Compliance Maintenance Annual Report for the wastewater collection system has been filed and the adoption of a resolution is required.

Trustee Kenny/Trustee Spadoni 2nd made a MOTION to approve Resolution 060214-03, a Compliance Maintenance Resolution Required by the Wisconsin Department of Natural Resources as recommended, and the MOTION carried without negative vote.

Mohr Road Construction Projects Test Borings Approval

McGreevy stated that the committee approved a motion to recommend Village Board approval of the proposal to add boring sample work for stormwater infiltration manholes to be located off Mohr Road to a list of four other Geotechnical Services boring sample projects. The estimates for the Geotechnical Services boring projects are \$2,250 for the Mohr Road project; \$3,750 for the Indian Hills Road project that is planned for 2015; and \$1,500 for the South Lakeshore Drive water main project. The proposal includes a \$2,065 estimate for the sanitary sewer televising work for the South Lakeshore Drive water main project.

Trustee McGreevy/Trustee Spadoni 2nd made a MOTION to approve the Geotechnical Services boring and sanitary sewer televising work for the 2014 and 2015 projects as recommended, and the MOTION carried without negative vote.

Collins Engineering Bridge Study Report Recommendation Approval

Collins Engineering, Milwaukee, completed its initial structural study of the South Lakeshore Drive bridge and submitted a proposal to complete a subsequent in-depth pile inspections project for \$3,300. The \$3,300 estimate includes \$2,500 for the in-depth pile inspection, and \$800 for routine inspection if desired. The additional investigation work may result in a lower rating for the bridge that could allow the Village to become eligible for Wisconsin DOT bridge repair funding.

Trustee Spadoni/Trustee McGreevy 2nd made a MOTION to approve the Collins Engineers bridge study in-depth pile inspection project for a cost not to exceed \$3,300, with the project to commence after Labor Day, as recommended. The MOTION carried without negative vote.

Recommendation to List Pottawatomi Drive Lots for Sale

McGreevy stated that the committee received a report that the Village engineer indicated that the

storm sewer project and site modifications have proven effective to handle storm water runoff and the two Pottawatomie Drive lots owned by the Village can be placed on the market for sale. Following discussion, the committee approved a motion to recommend that the Village Board list the two lots on Pottawatomie Drive for sale; and that the lots be listed with Jay Hicks at Keefe Real Estate for the same terms as the current listing agreement with the CDA for the property at 138 Fontana Boulevard, for a six-month period with an option to cancel if an appropriate purchase offer is received. Pappas stated that the Village Board should request a letter from the village engineering firm that indicates the lots are ready to be sold. Kenny stated that the Finance Committee has also recommended that the lot be placed on the market as soon as possible and sold as the Village had to allocate funds for the purchase and this year's budget includes projected revenue proceeds from the sale. Petersen stated that the Village has to make sure the lots are ready to be sold and that the lots be listed for an appropriate price.

Trustee Spadoni/Trustee Pappas 2nd made a MOTION to table the item and to direct staff to request a letter from the Village engineering firm that states the soil suitability and storm water issues have been resolved on the two lots, and to get a listing price recommendation from a Realtor. The MOTION carried without negative vote.

Snow Plow Repairs Quote from Wausau Everest

Director of Streets Ron Adams stated that the plow on one of the Village's main plow trucks needs to be replaced, and following discussion he recommended approval of a \$3,576 estimate he received from Wausau-Everest Equipment Company. Adams stated that the truck plow should be repaired and replaced now during the off season so the truck will be ready for next winter.

Trustee Kenny/Trustee Spadoni 2nd made a MOTION to approve the proposal submitted by Wausau-Everest Equipment Company for a cost not to exceed \$3,576, and the MOTION carried without negative vote.

Closed Session

Trustee Kenny/Trustee McGreevy 2nd made a MOTION at 6:38 pm to adjourn into Closed Session pursuant to Wis. Stats. Chapter 19.85 (1)(c), "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," specifically 2014 Salary for Police Chief, Part-time Employment Agreement with Village Treasurer, Public Works Dept. Consultant Agreement with Al Kaminski, and Directors of Utilities and Streets Compensation; and pursuant to Chapter 19.85 (1)(e), "deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require," specifically the Abbey Springs Water Main and Standpipe Project Easement Negotiations, and the Roll Call votes was as follows:

Trustee Gage – Aye

President Petersen – Aye

Trustee McGreevy – Aye

Trustee Kenny – Aye

Trustee Pappas – Aye

Trustee Prudden - Aye

Trustee Spadoni – Aye

The MOTION carried on a 7-0 vote.

All of the audience members left the meeting room with the exception of Martin, Thorpe, Vilona, Linneman and Kaminski.

Kaminski left the meeting room at approximately 7:00 pm.

Adjournment Closed Session

Trustee Spadoni/Trustee Kenny 2nd made a MOTION at 7:15 pm to adjourn the closed session and to reconvene in open session, and the MOTION carried without negative vote.

Closed Session Business

2014 Salary for Police Chief

Trustee Gage/Trustee Kenny 2nd made a MOTION to direct the Village attorney and administrator to meet with Chief Steve Olson and to report back at the next monthly meeting, and the MOTION carried without negative vote.

Adjournment

Trustee Spadoni/Trustee Kenny 2nd made a MOTION at 7:16 pm to adjourn the meeting, and the MOTION carried without negative vote.

Minutes prepared by: Dennis Martin & Theresa Linneman

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 07/07/14