

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

**(Official Minutes)**

**Finance Committee Monthly Meeting**

June 25, 2015

The Finance Committee meeting was called to order by Chairman Pat Kenny at 6:00 pm on Thursday, June 25, 2015.

**Members Present:** Village President Pat Kenny, Karl Floody, Tom Marek, Rick McCue, Craig Workman

**Members Absent:** Jim Feeney, Tom Freytag

**Also Present:** Administrator Dennis Martin, Trustee Rick Pappas, Treasurer Scott Vilona

**Visitors Heard**

None

**General Business**

**Approve Minutes for Meeting Held May 28, 2015**

McCue/Floody 2<sup>nd</sup> made a MOTION to approve the minutes as submitted for the May 28, 2015 meeting, and the MOTION carried without negative vote.

**Review Utility Dept. Crew Member Salary Increases for Additional Job Duties**

Martin stated that the Village Board approved the Public Works Committee recommendation to increase the salaries of Utility Dept. crew members Daniel Gonzalez and Luke Perepell by \$2 an hour as compensation for new job duties; however, the Village Board approval was with the condition the budget ramifications be reviewed by the Finance Committee. Martin stated that he and Vilona reviewed the Public Works Department budget expenditures to date, and with additional revenue to be realized by increased sewer connection fees and by the establishment of a fee for cross connection inspections they are confident the salary increases can be covered in this year's budget and planned for in next year's budget. Kenny stated that the two employees are doing a great job and recently earned certification as Wisconsin DNR Water Operators. Following discussion, there were no concerns with the approved salary increases.

**Review 2015 Budget and Revenue**

Vilona presented the revenue figures to date, which are at about 45 percent of the total budgeted amount for the year. Due to weather, the beach and launch revenue is off to a slow start; and due to the pay station system and annual parking pass purchases, the parking fine revenue is also down. Total room tax receipts through April exceeded the projected amount by 22 percent. Overall expenses are all in line with the budget, except for the Department of Public Works which has realized significant savings in many of the budgeted projects completed to date; the Fire Protection Fund, which has spent its entire annual budget; and the legal expenses account, which is at 76 percent of the annual budget. Martin stated that DPW Manager Brett McCollum has done an excellent job managing overtime expenses and administering the repair, renovation and capital outlay projects, and he is confident that will continue through the second half of the year. Martin stated that all of the Fire Department major expenses have been made already this year, and barring an emergency situation, the budget should be fine. With regard to the legal expenses, Martin stated that there have been several emergency situations this year and the Municipal Court prosecution expenses also are up because of defendant attorney's requesting venue transfers and judge substitutions. Trustee Pappas stated that he suggested budgeting more in the Legal Expenses Fund during budget planning meetings last year, and a lot of this year's budget is already chewed up. Pappas stated that if the Village is going to be spending the funds on the legal expenses, they should be budgeted. Kenny stated that it is his and Martin's goal to reign in the legal expenses as he gets into his first year as Village president. Kenny stated that he also will address the escalating phone calls to the village attorney from Village Board members as

previously requested by the Finance Committee. Rick McCue stated that in following the other municipal government bodies in the area he has noted that they do not have an attorney present at every meeting. McCue asked why the Village Board and Plan Commission have the village attorney present at every meeting and he suggested that it is not necessary and the practice should be stopped.

#### **2014 Audit Report – July 8, 2015 Village Board Meeting**

Vilona stated that he and Auditor Patrick Romenesko are still finalizing the 2014 audit report, which looks good overall with about \$290,000 added to the fund balance. A current provision in the State Budget Bill includes new regulations for Room Tax proceeds that would adversely affect the Village's budget and ability to control how the funds are spent. Vilona stated that he and Romenesko decided to establish a new fund in this year's audit to track borrowed funds for construction projects that have not yet been completed. Martin stated that the audit report will be presented by Romenesko at the next Village Board meeting. Pappas asked if the audit report will be available for review in advance of the Village Board meeting, and Martin stated it will be emailed out and hard copies made available on the day it is submitted by Romenesko.

#### **Next Meeting Date**

The next meeting was scheduled for Thursday, July 30, 2015 at 6:00 pm.

#### **Adjournment**

McCue/Marek 2<sup>nd</sup> made a MOTION to adjourn the meeting at 6:32 pm, and the motion carried without negative vote.

Minutes prepared by: Dennis Martin, Village Administrator

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 08/27/15