

**FONTANA PUBLIC LIBRARY BOARD MINUTES
OCTOBER 15, 2014**

The meeting was called to order by President Genie Murphy at 10:06 a.m.

MEMBERS PRESENT: Ann Catlow; Joseph McHugh; Genie Murphy; Mary Ann Pearce; and Tom Howell

MEMBERS EXCUSED: Mary Kay Frazier; Village Trustee Bill Gage; Dolly Schneidwind

OTHERS PRESENT: Nancy Krei, Library Director

Motion by Catlow/McHugh to approve the minutes of September 24, 2014 carried without negative vote.

Motion by Howell/McHugh to approve the October, 2014 Village and Gift Account bills, with approval in advance of the Frontier Telephone bill, and to accept the September, 2014 Petty Cash Report carried unanimously.

Generous donations were received from Steve Beers, Theresa Burns, and Tom Howell. The Board thanked Tom for his donation.

2015 Library Budget: Nancy thanked Genie, Ann, Dolly, and Mary Kay for attending the Finance Committee meeting on October 9 to present our 2015 Library Budget. The Budget meeting went well. We asked for \$22,000 in Capital Outlay to carpet the remainder of the library. Included in that amount was a quote from Yerges Moving and Storage from Fort Atkinson to move our shelving and materials. The BTO submitted a quote to Dennis Martin for technology work, and to convert to Cloud backup. The library's share of that project will be added to our Technology line item request. The Finance Committee will be meeting to review all the budget requests, and the Budget Workshop with Finance and the Village Board will be on October 23 or October 30. Something that may have an impact on the Village Budget is a project that is currently being reviewed by the Plan Commission. Shodeen Construction would like to build townhouses on the property that they own within Second and Third Avenue. Since it has been established that the current library parking lot as well as Sam's Garden, are owned by Shodeen Construction, this project will affect that piece of land. The Finance Committee discussed some options to solve the library parking issue. Nancy and Genie informed the Library Board about those options, and discussion was held about the Shodeen project and parking options.

Lakeshores Report: Nancy reported on the LAC Director's Council meeting held on October 7. Once again, the SHARE Transition Plan was discussed. Both the Lakeshores and Mid-Wisconsin Systems are working to make sure that library materials that are long overdue are returned. The cut-off date with Mid-Wisconsin is scheduled for November 20. Jim Novy reported on some of the improvements that he has made to the online catalog, including a "forgot my pin" feature and improving the item search process so that the call number/location in the library is prominently displayed on the first screen. All the libraries will soon have access to Ancestry.com—a genealogy database that is very popular with the public. Due to the cost, access to this database will only be available in the libraries. The Lakeshores System also received a technology grant to purchase Maker Space equipment. This lab will soon be available for libraries to reserve. The Fontana Library is very interested in the 3-D printer, and the VHS/DVD conversion equipment. The Annual Librarian/Trustee Dinner will be held on October 30. Nancy is planning on attending. Ann also expressed interest in attending.

Director's Report: Nancy distributed a copy of Nancy's Notes—the article that she submitted for the Village Newsletter. In the article, she thanked and praised the Library Staff, and the Public Works crew for all that they did for the carpeting project. Nancy also distributed that article to the staff at the Staff meeting on October 8. She reported on the Staff Meeting, that she thought went very well. The staff moved audio CDs to the front of the library where the VHS materials had been shelved. This has been a very positive move. The ever-expanding fiction collection is being shifted into the shelving previously occupied by the audio CDs. This will create more room for fiction. Norma Gowlett will be having knee surgery on November 12, and may be planning on moving to Florida. So Norma will no longer be working on a regular basis after November 11. Sometime after her surgery, Nancy will conduct an exit interview with Norma. Nancy would like to fill Norma's position with two-three part-time/on-call employees. The Board discussed some staff possibilities. Nancy has one person in mind. The BTO will still be our IT provider. We have had a problem with the wireless router. If possible, it should be replaced within this budget year. The Fiber Optic install was completed on October 8. Ann mentioned the possibility of using sign holders for the wall signs, and Nancy will check with DEMCO.

Motion by Catlow/Pearce to adjourn at 11:35 a.m. carried without negative vote.

The scheduled meeting date is November 19, 2014

Respectfully submitted,
Mary Ann Pearce, Secretary

Approved by:
Fontana Public
Library Board
11/19/14