

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)
2015 Budget Planning Meeting of the Finance Committee
October 16, 2014

The Finance Committee meeting was called to order by Chairman Pat Kenny at 6:04 pm on Thursday, October 16, 2014.

Members Present: Trustee Kenny, Jim Feeney, Tom Freytag, Rick McCue, Peg Pollitt, Craig Workman

Member Absent: Karl Floody

Also Present: Ron Adams, Administrator Dennis Martin, Trustee Rick Pappas, Treasurer Scott Vilona

General Business

Approve Minutes for Meeting Held October 9, 2014

Workman/Feeney 2nd made a MOTION to approve the minutes as submitted for the October 9, 2014 meeting, and the MOTION carried without negative vote.

2015 Budget Planning: Building Inspection, Public Works, Debt, Administration and Sewer and Water Utility Budgets

Martin stated that the Building Inspection budget does not call for any increases other than \$2,000 for its portion of the new email cloud backup software and support, and \$500 for repairs and maintenance for the 2008 truck that was purchased from the state surplus depot for use by the Building Inspector. Director of Streets Ron Adams presented the preliminary budget for the Street Department, the Public Works buildings, highway maintenance, snow and ice, and insect control. The buildings items include \$10,000 for new shingles on the salt dome and \$22,500 for exterior repairs for the main shop building. Adams stated that the current shingles on the salt dome are in bad shape and the entire roof needs to be re-shingled. Adams stated that the shop exterior structure also is in bad shape in areas around some of the garage doors and along the foundation; and the need for some required custom-made pieces escalated the cost estimate. The roof on the Lake Street marina building being leased by Kevin Kirkland also needs to be replaced, and options are being explored. Adams stated that he has received a \$30,500 estimate for replacing the current flat roof; however, he is seeking additional estimates as well as exploring other options such as constructing a new roof with gables and shingles. The highway maintenance budget includes \$2,500 for a laptop computer for the new DPW manager and for a tablet; \$2,000 for the DPW portion of the new email cloud backup software and support, \$5,000 for IT support; \$28,000 for road maintenance; \$20,000 for truck and automobile maintenance; \$15,000 for new tires; \$10,000 for contracted culvert and drainage basin vactoring services; \$1,500 for curbing projects and \$20,000 for guard rails; \$52,000 to enclose the concrete structures at the DPW site; and \$28,000 for a new F-150 truck. Adams stated that new tires for the loader are \$9,000 and they took a lot of wear and tear this past summer when the South Lakeshore Drive bridge was closed. Adams stated that two areas of extra expense this past year which still have not been resolved are the Porter Court Plaza water fountain, which has had lime buildup and pump problems; and the Fontana Boulevard crosswalks. Adams discussed with the committee members some of the repair options for both items that are still being explored by staff before a funding recommendation is made for long-term solutions. The street lighting budget was increased by \$12,000 for two new street lights for backups. Martin stated that the Village may have to allocate funds for replacing the light poles on Highway 67 and Fontana Boulevard that were purchased by the CDA. Adams stated that the light poles have lifetime warranties and if they can be repaired by Citrix, there will be no cost for the Village; however, the light poles that have cracked beyond repaired and will have to be replaced will have to be installed and rewired at the Village's expense. Martin stated that he has not yet discussed the issue with the CDA because Citrix has not yet investigated the damaged light poles. Adams stated that all of the poles have cracks, and some are very severe.

Adams stated that he also added \$1,800 to the truck maintenance budget to purchase Insta-Change tire chains for one of the plow trucks, for a one-year trial period to determine if they are beneficial. Vilona stated that the preliminary Debt Service budget still has to be finalized with regard to the \$1.5 million loan the Village will be receiving from the Wisconsin DOT State Infrastructure Bank, and the \$200,000 to \$300,000 short-term loan the Village will be seeking from the Walworth State Bank for the bridge replacement projects; and the CDA bonding shortfall, which because of an increase in the TID equalized valuation is currently projected to decrease from \$500,000 in 2014 to \$430,000 in 2015. The administration budget includes a 5 percent increase as called for in the approved RFP for village attorney and municipal court prosecution services; a \$4,000 increase for the administration and clerk/treasurer portions of the backup cloud project, and \$8,000 for general IT support. Martin stated that the only capital item being proposed for the administration is new office chairs for the employees as the current chairs are about 20 years old. The RFP approved for the assessor maintenance services for the next three years is \$21,500, which is down from the \$58,500 that was allocated that last three years to fund the 2014 market revaluation project. Martin stated that the Village Hall building budget includes \$13,500 for a new A/C unit for the older portion of the building. A new unit for the newer portion of the building was purchased and installed this year. There is also \$4,000 for new carpeting in the meeting room, and \$6,500 for new ceiling tiles. Martin stated that the preliminary budget also calls for \$38,500 for the annual in and out services and repairs for the Village piers and moorings, and an additional \$69,000 for 60 percent of the estimated \$115,000 total cost for installing the proposed new pier and slips. Martin stated that the approved preliminary proposal calls for the new pier to be designed and constructed in 2015 for installation for the 2016 season; however, the new pier will have to be constructed and installed for the first time in the fall of 2015 to ensure it will be ready for installation in spring 2016. Vilona stated that the beaches budget line item for concession product expenses was reduced from \$10,000 in 2014 to \$5,500 for 2015. The unaudited total expense for concession products is \$5,575 this year because of a colder season and due to better inventory management. The beaches capital outlay budget was reduced to nothing from the \$37,600 in 2014 for the purchase of the new beach rake. Martin stated that the proposed budgets for the Sewer Fund and for the Water Fund were drafted by Utility Director Dennis Barr with assistance from Utility Crew members Daniel Gonzalez and Luke Perepell, and Vilona. The only increase in the budgets are for new water meters for the ongoing replacement project, up to \$20,000 in 2015 from \$15,000 in 2014; and for the state mandated hydrant replacement project, up to \$75,000 in 2015 from \$59,000 in 2015. There is \$17,500 in the Sewer and \$17,500 in the Water budget for a new truck, which was removed from last year's budgets. Peg Pollitt asked staff to check if a debt between the Water Fund and the General Fund had been paid off; and Jim Feeney asked staff to check on the cost sharing agreement between the Village and the Abbey Resort for the initial construction of the South Lakeshore Drive bridge back in 1960. Feeney stated that the bridge had to be constructed in the first place because of the Abbey Resort development of the harbor and the channel to Geneva Lake, and the repair and reconstruction costs for the bridge also should be shared at the same level.

Next Meeting Date

The next committee meeting was scheduled for Thursday, October 23, 2014 at 6:00 pm to finalize the preliminary General Fund budget, and to recommend any necessary cuts once the debt service budget is finalized, and the salary and revenue figures are plugged in. A joint workshop session with the Village Board will be scheduled for October 23, 2014 at 7:00 pm.

Adjournment

Feeney/McCue 2nd made a MOTION to adjourn the meeting at 7:43 pm, and the motion carried without negative vote.

Minutes prepared by: Dennis Martin, Administrator

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 10/23/14