

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

MONTHLY MEETING of the VILLAGE OF FONTANA PLAN COMMISSION

Monday, November 28, 2016

Chairman Dave Prudden called the monthly meeting of the Plan Commission to order at 5:30 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Plan Commissioners present: Roll call: Trustee Prudden, Bob Grant, Bob Ahern, Trustee Petersen

Plan Commissioners Absent: Fritz Frazier, Sarah Lobdell

Also present: Clerk Theresa Loomer, Administrator Dennis Martin, Zoning Administrator Bridget McCarthy, Jerry Sjoberg

Visitors Heard

Martin announced the next Plan Commission meeting will tentatively be scheduled for Monday, January 9, 2016 in conjunction with rescheduled meeting of the Village Board. Martin stated that a joint session meeting will enable the Plan Commission to immediately consider a recommendation to the Village Board on the proposal submitted by Ken Pariser for the Village to vacate a triangle shaped parcel off Hillcrest Drive and to dedicate the land over the Pariser for a proposed CSM.

Approve Minutes

Trustee Petersen/Commissioner Grant 2nd made a MOTION to approve the minutes for the October 31, 2016 meeting, as presented, and the MOTION carried without negative vote.

Public Hearing

Conditional Use Permit Filed by James Reuland for 490 N. Lakeshore Drive for Driveway Entry Pillars

A Conditional Use Permit application was submitted for construction of driveway entry pillars for the property located at 490 N. Lakeshore Drive. Trustee Prudden opened the public hearing at 5:31 pm. Zoning Administrator Bridget McCarthy explained the applicant has requested to install two 36-by-36-inch entry pillars constructed out of stone that would not exceed 6-feet in height. The proposed pillars will have down lighting and are required to be a minimum of 4-feet from the front property line. Project contractor Jerry Sjoberg distributed images of the proposed pillars and indicated the fixtures would be down lit and the pillars would be roughly 20-feet back from the road. Building and Zoning staff reviewed the application and recommended approval with conditions. The public hearing was closed at 5:34 pm.

Trustee Petersen/Commissioner Grant 2nd made a MOTION to recommend Village Board approval of the proposed CUP application to construct driveway entry pillars for the property at 490 N. Lakeshore Drive with the following staff recommendations:

1. The overall height of the structures (entry pillars) shall not exceed 6 feet as measured from existing grade to the top of its highest point.
2. The pillars shall be located a minimum of 4 feet from the front property line or road right-of-way, whichever is closest to the primary structure, as required in Section 18-166(c) of the Fontana Municipal Code.
3. The applicant shall have the front property line and road right of way staked by a certified surveyor before construction.
4. Lighting fixtures shall be down lit and shielded.
5. Building, electric and zoning permits shall be completed, submitted, and paid for in full within 10 days of the date of this approval.

6. All outstanding cost recovery fees billed to date applicable to this project shall be paid prior to the issuance of any building and zoning permits. This condition does not alleviate the applicant from any cost recovery fees not yet billed.
7. An as-built survey shall be required depicting the location and height of the completed pillars. If found to be noncompliant to this approval, the pillars shall be relocated and brought into compliance.

The MOTION carried without negative vote.

Adjournment

Trustee Petersen/Commissioner Grant 2nd made a MOTION to adjourn the meeting at 5:35 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Plan Commission, the official minutes will be on file at the Village Hall.

APPROVED: