

**FONTANA PUBLIC LIBRARY BOARD MINUTES  
JUNE 18, 2014**

Library Board Secretary Mary Ann Pearce called the meeting to order at 10:02 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Mary Ann Pearce; Dolly Schneidwind; Tom Whowell;  
and Cindy Wilson

MEMBERS EXCUSED: Village Trustee Bill Gage; Joseph McHugh; and Genie Murphy

**Motion by Pearce/Schneidwind to elect Tom Whowell as Chairperson, Pro Tem, carried unanimously.**

**Motion by Catlow/Schneidwind to approve the minutes of May 21, 2014 carried without negative vote.**

**Motion by Schneidwind/Catlow to approve the June, 2014 Village and Gift Account bills with approval in advance of the Frontier Telephone bill, and to accept the May, 2014 Petty Cash Report carried unanimously.**

Carpeting Issues and Update: Nancy reported on the status of the carpeting project, and brought the Board up-to-date on issues with the carpet that have developed since the May Library Board meeting. A lengthy discussion was held. Due to environmental concerns, the area behind the circulation desk needs to be done as soon as possible, and cannot wait until August. Nancy will have a definite install date after June 23. The plan is to do Phase 1 which includes the area behind the circulation desk, the Board Room, and Nancy's office. The next (and more involved) part of the project can be done at a later date. Public Works and Carpet Corner need to clear their schedules, and the library has programming events scheduled throughout July. It is anticipated that library will be closed one to two days for Phase 1. The library may need to be closed for a week to do Phase 2. Ann mentioned that it might make sense to carpet the entire library. Further discussion ensued. Regrettably, due to costs, logistics, and other factors, it is not possible to do the entire project this year.

Village Announcements: Theresa Linneman has been hired as the new Village Clerk.

Technology Update: The new copy machine was installed on June 12. Jim Novy installed three new public PCs on June 11. Chris from The BTO was also present to connect the PCs to the secure server, and to their monitoring system. Nancy displayed the Google tablet that the Lakeshores Library System purchased for every library from Technology Grant funds. Mobile Circ, an App installed on this tablet will be useful for inventory and doing circulation functions off-site. Nancy also displayed the credit card scanner that we purchased from Lakeshores. There will a brief discussion how it would be used, and having a credit card policy in place. **Motion by Whowell/Frazier to table the credit card policy discussion until the next meeting carried without negative vote.**

Lakeshores Report: Many of the Lakeshores items were discussed in the technology update. Nancy also reported on the June 3 LAC meeting where SHARE consortium issues were discussed. The Library Board also discussed the SHARE consortium issues. Nancy informed them the Board that there will be a definite impact on the libraries and patrons when the two systems separate. The consortium will go from 40 libraries to 17. Mid-Wisconsin has not given Lakeshores a definite date, but Jim Novy has already started some of the necessary database preparations.

Director's Report: Summer Reading sign-up will begin on June 23. Our first Storywagon performance will be Magician Glen Gerard on June 24. He will be followed by Entertainer/Musician Duke Otherwise on July 8, Ventriloquist Wayne & WingNut on July 15, and Science Alliance on July 22. All the programs will begin at 10:00 a.m. and will be held in the Village Hall meeting room. The Adult Summer Discussion series begins on Monday, June 23 at 1:00 p.m. with "Garden Perennials and Garden Plants". On Monday, June 30 at 1:00 p.m. Wayne Rhode will present "Summer Birds in the Fontana Area." Gail Hibbard and Frank Breneisen will present "Fontana History and Stories" at 6:00 p.m. on Tuesday, July 8. "Geneva Lake Boats & Disasters" is scheduled for Monday, July 14 at 1:00 p.m. The final program will be David DeDisomone who will present "Black Point & Stories" on Tuesday, July 29 at 6:00 p.m. Cindy suggested that the programs be held on the same time and day of the week for consistency. Nancy explained that some evening programs were scheduled to accommodate those people who wanted to attend the library's Winter Talk series programs, but were unable to attend any programs in the afternoon. But she said she would take Cindy's suggestion into consideration for scheduling future programs. Joe McHugh had e-mailed the Board members a link to an article from the Business Section of the *Chicago Tribune*, on the variety of things that libraries are circulating. The Board thought the article was informative and interesting.

**Motion by Schneidwind/Frazier to adjourn at 11:05 a.m. carried without negative vote.  
The next scheduled meeting date is August 21, 2014**

Respectfully submitted,  
Mary Ann Pearce, Secretary

Approved by:  
The Fontana Public Library  
Board  
7/16/14