

**FONTANA PUBLIC LIBRARY BOARD MINUTES
AUGUST, 21, 2012**

President Genie Murphy called the meeting to order at 11:00 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Genie Murphy; Dolly Schneidwind;
Tom Whowell (arrived later); and Village Trustee Cindy Wilson (arrived later)
MEMBERS EXCUSED: Joseph McHugh; and Mary Ann Pearce
OTHERS PRESENT: Nancy Krei, Library Director

Motion by Schneidwind/Catlow to approve the minutes of July 17, 2013 carried unanimously.

FINANCIAL REPORT: Motion by Catlow/Schneidwind to approve the August, 2013 Village Bills with advance approval of the Frontier phone bill, the August, 2013 Gift Account Bills, and to accept the July, 2013 Petty Cash Report, carried unanimously.

TECHNOLOGY UPDATE: The public Internet computers were not connecting to the Village website, so Chris from The BTO, had to make an on-site visit. Other than slow Internet speeds at times, there are no major problems with the computers.

VILLAGE ANNOUNCEMENTS: Nancy shared the minutes of the August Finance Committee meeting. The Finance Committee had set a preliminary Budget schedule. Subject to approval by the Village Board, Finance has set September 30 as the date for the initial review of all Department Budget worksheets.

LAKESHORES REPORT: Nancy reported on the LAC meeting held on August 6, and the SHARE meeting on July 18. On August 19, there was an upgrade to a newer version of Workflows. Unlike upgrades in the past where the system had to be shut down for one to two days, this upgrade went very smoothly. At a future date, this upgrade will provide libraries with the ability to do mobile circ. Merger discussions between the two systems are ongoing. The Lakeshores Board has suspended their search for a new Director, pending the outcome of the merger discussions.

DIRECTOR'S REPORT: The unsold books from the book sale were shipped without cost to us, to Better World Books. They will re-sell, donate or recycle the books. A special thanks goes to Joe McHugh, who took many boxes of the unsold audiocassettes to Goodwill.

ESTABLISH A FINANCIAL SUB-COMMITTEE:

The Board again briefly discussed the documents that were distributed by Tom at the June meeting. Nancy presented the information that she obtained from Walter at the Division of Libraries and Technology. She distributed information from the *Wisconsin State Statutes*, and the Division's Trustee Manual. **Motion by Schneidwind/Frazier to Table the formation of a Financial Sub-Committee, carried without negative vote.**

Motion by Schneidwind/Frazier to adjourn at 11:35 a.m. carried without negative vote.

The next scheduled meeting date is September 18.

Respectfully submitted,
Nancy Krei, Secretary Pro Tem

Approved by:
Fontana Library
Board
9/18/13