

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

Monthly Meeting of the Public Works Committee
Friday, April 15, 2016

(OFFICIAL MINUTES)

The public works committee meeting was called to order by Chairman Tom McGreevy at 3:03 pm on Friday, April 15, 2016.

Members Present: Trustee McGreevy, Bruce Adreani, Mark Kennedy, Russ Ceschi,
Todd Reschke

Members Absent: Marvin Sollars, Ken Pariser

Also Present: Dennis Barr, Jim Frost, Dennis Martin, Trustee Rick Pappas, Dave Rex,
Scott Vilona

Visitors Heard

None

General Business

Approval of Minutes for Meeting Held October 30, 2015

Kennedy/Adreani 2nd made a MOTION to approve the minutes for the meeting held October 30, 2015, and the MOTION carried without negative vote.

2016 Utility Budget

Village Treasurer Scott Vilona presented the 2016 Utility budget he drafted after meetings with Martin and the Utility Department crew members. Martin stated that several of the projects included in the budget have already been approved by the Village Board and are underway as part of the ongoing Abbey Springs water main relocation, Brookwood water tower rehabilitation and painting, and South Lakeshore Drive bridge projects. The Mohr Road lift station pump and generator upgrade project is also underway, and the total expenses will be offset by donations as part of the abandonment of about 150 additional feet at the end of Mohr Road. Other projects in the utility budget include upgrades at the Addition K and Pheasant Ridge lift stations. In response to questions, Dennis Barr stated that the residents of Pheasant Ridge subdivision have adhered to the notices the Village sent out last year, and diapers and other products marked "flushable" have not been flushed since the incidents last year. The budget also includes the same level of funding for the purchase of new fire hydrants and meters as last year, as both replacement programs have state mandated deadlines. The committee discussed several sanitary sewer areas that are in need of lining, and in particular, the sewer line that runs in front of the new Mecum residence and garage being constructed on South Lakeshore Drive. Martin thanked Vilona for his hard work in drafting the budget, which will be presented to the Finance Committee for review if recommended forward by the Public Works Committee.

Kennedy/Reschke 2nd made a MOTION to recommend approval of the 2016 Utility Budget as presented, and the MOTION carried without negative vote. Ceschi abstained.

South Lakeshore Drive Bridge Construction Update and Weight Limit Recommendation

The concrete work on the new bridge is almost complete and the railings are scheduled to be installed before the last week of April. Martin stated that the deck was poured a few weeks ago and the curing process has gone well, and the project is on schedule to meet the May 21, 2016 substantial completion date. Payne and Dolan is the subcontractor scheduled to commence in late April with resurfacing the road approaches to the new bridge and also is the firm that won the bid for the reconstruction of South Lakeshore Drive from the bridge to Walworth Avenue. Martin stated that the storm sewer work completed by D&K Services still needs to be completed when the landscaping and utility burial restoration work is completed at the lakefront following the bridge construction project. Martin stated that the only aspect of the bridge construction that has not gone well and has produced additional expenses and delays throughout the project is the utility burial work that has not yet been completed by Alliant and Frontier. Martin stated that the load capacity data for the new bridge is being reviewed and a recommendation for a proposed weight limit is being prepared by the Village engineering firm. Per the recommendation of the Public Works Committee and several Village Board members, Martin stated that the Village engineers have been directed to calculate a weight limit that will ensure 50- and 100-year estimated life spans, with the goal of prohibiting large dump trucks and semi-trailers but not smaller pickups and SUVs towing motorboats. Martin stated that the Protection Committee also is scheduled to discuss the weight limit proposal and provide input on enforceability, and both recommendations will be presented to the Village Board for a final decision at the May 2, 2016 monthly meeting. Kennedy suggested that trucks only be allowed to cross the bridge for local deliveries, not for through-traffic.

Kennedy/Adreani 2nd made a MOTION to recommend that the Village Board post a weight limit not to exceed 8 tons for the new bridge; or post a maximum weight to be determined with input from the Village engineering firm that will prohibit large dump trucks and semi-trailers from being driven on the bridge, but not smaller pickup trucks and SUVs towing motorboats. The MOTION carried without negative vote.

Walworth County Bridge Inspection Program Notice

Martin stated that a required initial inspection and report to the Wisconsin DOT is included as part of the contract with Collins Engineers for designing the new bridge and providing construction inspection services. Following an initial inspection, the DOT requires routine bridge inspections every other year. Martin stated that the Walworth County Public Works Department has contracted with a new firm, Ayres Associates, Eau Claire, to complete the routine biannual inspections for all the bridges in Walworth County for \$190 per bridge. Martin stated to contract with Collins to complete the routine inspections and file the required reports with the state for only the Fontana bridge would cost up to \$1,000 since a Collins employee would be coming out from Milwaukee to inspect just one bridge. Martin stated that the initial inspections for the Walworth County program will commence and take place every other year in August.

Kennedy/Ceschi 2nd made a MOTION to recommend Village Board approval of entering into the Walworth County routine bridge inspection program commencing in August

2016, with the initial inspection to cost an amount not to exceed \$190. The MOTION carried without negative vote.

Proposal to Patch Drain Tile at 642 Walworth Avenue Into Village Storm Sewer Basin

Martin stated that Marc Jensen, owner of the main residence and a garage/cottage unit in a building at the back of the lot at 642 Walworth Avenue, requested that a drain tile line at the back of the garage be patched into the village storm sewer basin recently installed by D&K Services on South Lakeshore Drive. Martin stated that staff checked with former DPW Administrator Craig Workman and the Village engineering firm and there has not been any other private storm water lines or drain tiles patched into Village storm sewer lines in the past. The committee members stated concerns that even though the line comes out in a culvert located right by the new storm water basin, if Jensen's proposal is approved, the committee would have to allow other private property owners to patch into Village facilities. Concerns over future maintenance and/or required repairs also were discussed before the committee members reached the consensus that the request should be recommended for denial.

Kennedy/Ceschi 2nd made a MOTION to recommend Village Board denial of the request from property owner Marc Jensen to tie a private drain tile line into the Village's storm sewer along South Lakeshore Drive, and the MOTION carried without negative vote.

Proposal to Remove Utility Meter at 642 Walworth Avenue

Martin presented a proposal from Marc Jensen to have a water meter for the cottage unit in the garage building removed and the water line tied into the meter that services the main residence at 642 Walworth Avenue, so that only one meter serves the property. The additional water meter was installed for the garage apartment at Jensen's request in September 2013. In an April 7, 2016 emailed message, Jensen states the second water meter is not what he wanted three years ago, he just wanted the ability to shut the water off to the cottage unit. In a January 4, 2016 emailed message, Jensen stated he was requesting to have the water meter removed because he receives a quarterly utility charge for the meter even when the water is shut off from October through April every year, and he shouldn't be charged for the two utility accounts. During discussion it was pointed out that Jensen rents the cottage unit to tenants, and the state requires that all rental properties be services with its own water meter.

Kennedy/Reschke 2nd made a MOTION to recommend Village Board denial of the request to have the water meter for the cottage residence at 642 Walworth Avenue removed and the two water lines combined on the meter that services the main residence. The MOTION carried without negative vote.

Utility Invoice Rebate Requests: Cathleen Gould Residence, 880 Windsor Drive; Jeffrey Smith Residence, 603 Country Club Drive

The Village received a request from Cathleen Gould to waive \$500 from her most recent quarterly water bill because there was a plumbing problem in the unit and water ran down the drain at 880 Windsor Drive. In a letter to the Public Works Committee, Gould states that if the Village Utility Department issued monthly invoices instead of quarterly invoices, she would have noticed the problem earlier and there would have been less

water that was run down the drain. Following discussion, the committee members reached the consensus that no waiver or rebate is warranted because the water was used so the Village will be charged for it, and the water went down the drain, so the Village will be charged for the sanitary sewer treatment.

Adreani/Ceschi 2nd made a motion to recommend denial of the request for a \$500 invoice waiver submitted by Kathleen Gould, 880 Windsor Drive, and the MOTION carried without negative vote.

Jeffrey Smith, 603 Country Club Drive, reported he had an invoice that showed very high use for the last quarter, when 19,000 gallons of water went through the meter. When the utility crew members went to the residence to investigate the meter, the unit was being remodeled and any evidence of a water main break or leaking fixture was removed. Since the meter is working fine and there is no way to investigate where there was a problem, the committee members determined a rebate or refund is not approvable.

Adreani/Kennedy 2nd made a motion to recommend denial of the request for a utility invoice rebate submitted by Jeffrey Smith, 603 Country Club Drive, and the MOTION carried without negative vote.

West Main Street Road Condition Complaints

West Main Street property owner Jim Frost stated that the dirt and mud left by trucks coming to and from the Stewart Excavating property in Walworth Township via West Main Street has not been cleaned up once this entire year. Martin stated that he also recently received complaints from parents driving to and from Fontana Elementary School that the road has been very muddy and slippery in recent weeks when it has rained and all the dirt being left on the street turned into mud. Frost stated that when the mud dries it blows all over the houses and lots located on West Main Street as well as into the Fontana Elementary School grounds. Martin stated when staff discussed the concerns, the Building and Zoning Department indicated that there are requirements for all construction related traffic to clean up and repair all Village roads as required; and the Police chief reported citations can be issued if necessary. Kennedy stated that he is in the construction business, and they clean up the streets and construction sites on a daily basis, or he faces fines. Kennedy stated that Stewart Excavating should be given one last warning to keep the street cleaned and repaired when necessary. Frost stated that he has been trying to deal with the problem for years and when the former administrator would issue warnings, the street would be cleaned for a while but then eventually it would become a problem again. Frost stated that it is a dangerous safety and health situation and the Village's street is also getting ruined. Following further discussion, the committee members agreed with Kennedy's suggestion and directed staff to contact Stewart Excavating to issue a final warning that the road must be cleaned daily if necessary, and if the situation is not addressed or reoccurs after a period of time, the Police Department should be directed to immediately issue appropriate citations.

Abbey Springs Water Main Project Review – Potential Additional Projects

Martin stated that the project has gone well with some concerns and onsite planning needed to address frac-outs during the underground drilling process, and driveway and site restoration work required on the Fox Farm property where staging took place. The Village still has to meet with the Abbey Springs Association Board to plan the road and

landscaping restoration plans. Martin stated that the Brookwood water tower painting and rehabilitation project is also going well, and once complete the new line from Abbey Springs will be patched into the tower. Martin stated that although the Brookwood tower and Abbey Springs water main projects are going to save funds compared to the project estimates used in the project bonding several years ago when a new stand pipe was being planned for a site in Linn Township. After years of unsuccessful land acquisition and easement negotiations, staff had studies and planning completed and the Village Board approved an amended water main project plan and the water tower rehab project. Martin stated that Vilona is working with the Village auditor and professional staff to determine how much funding from the initial borrowing, if any, will be remaining following the completion of the two projects. Martin stated that Ruckert-Mielke prepared the distributed list of potential water system projects that any remaining bonded funds could be allocated toward. Barr stated that it is staff's recommendation that the most important project is the installation of about 2,000 feet of new water main to connect the new Abbey Springs line to the water main leading into the Pheasant Ridge subdivision, which would provide a looped connection to both the Brookwood water tower and the Duck Pond standpipe to the entire southeast portion of the Village.

Lakefront Sanitary Sewer Line Facility Management Planning Proposal – Village Engineer

Martin stated that in discussing the inadequate and deteriorating sanitary sewer line that runs across the Mecum residential construction lot on South Lakeshore Drive, the Village engineering firm recommended that the village commence with a facility management study and explore replacement options for the entire sanitary sewer line that runs between the lakefront homes and the lake. Martin stated that a study will be costly and will take up to five years to complete; however, grant funding is available and the lakefront sanitary sewer line is a ticking time bomb. Martin stated that a proposal for the facility management planning project is being drafted for consideration.

Proposal for Additional Dry Wells and Berm on North Side of South Lakeshore Drive at Timber Ridge Court and Mohr Road

Martin stated that the proposed additions to the Mohr Road reconstruction project will be discussed at a planning meeting scheduled for the next day.

Set Next Meeting Date

The committee members decided to wait until after the organizational to schedule the next meeting as there likely will be new members appointed to replace Ken Pariser, who is now residing mainly in Florida; and Marvin Sollars, who can only make it to committee meetings if they are held Saturday mornings.

Adjournment

Reschke/McGreevy 2nd made a MOTION to adjourn the meeting at 4:17 pm, and the MOTION carried without negative vote.