

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Park Commission Monthly Meeting

January 18, 2017

The Park Commission meeting was called to order by Chairman Tom Whowell at 5:00 pm on Wednesday, January 18, 2017.

Members Present: Gail Hibbard, Sandra Hibbard, Trustee Livingston, Sarah Lobdell, Jill Wegner, Trustee Whowell

Member absent: Mary Green

Also Present: Joe Abell, Clerk Theresa Loomer, Administrator Dennis Martin, DPW Manager Brett McCollum, Andy Pearce, Josh Skolnick

Approval of Minutes November 16, 2016

Gail Hibbard/Wegner 2nd made a MOTION to approve the minutes as submitted for the November 16, 2016 meeting, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

None

General Business

Park House Use

The Park House was used one time in November and December, 2016.

Treasurer's Report

Lobdell reported there is \$28,622.87 in the Park Commission fund.

Public Works Report

McCollum presented a tree trunk slab that was purchased from Hobby Lobby to be used as a directional sign for the paths at the Hildebrand Nature Conservancy and Headwaters Park. McCollum reported that the baseball diamond backstop fence replacement project in Reid Park has been completed. After discussing comments Martin received from residents about the poor appearance of the original holiday decorations mounted on the Village light poles, the commission requested that DPW make enough Christmas decorations to replace all the old decorations next year as they look out of place next to the new ones and are a couple decades old, and to no longer erect the old decorations and skip a few poles if necessary.

Old Business

Memorial Tree Identification Markers

Martin said staff is looking into mounting plaques on small bricks which can be buried in the ground next to the memorial trees; that way they won't endanger the tree by being attached, or risk being stolen because they will be securely in the ground. Wolfgang Nitsch is looking into bricks and pricing. Martin said the Village would pay for the bricks for the trees that have previously been planted.

Rock Central Park Permit Application for Duck Pond

Lisa Sharpe from Rock Central, Inc. submitted a park permit application to hold their annual fundraising concert event at Duck Pond on Saturday, July 15, 2017. Last year, Rock Central

hosted Kansas on the last Thursday night of June and the event went very smoothly. They set up the Wednesday before and took down the Friday after. There was some concern with holding the event on a Saturday in July when the Village is at the peak of the season, and also that it might possibly interfere with the soccer and Rugby camps scheduled for the week prior and the week after depending on the timing of set-up and take-down. In response to a question from Trustee Livingston about a Big Foot Ball and Glove season-ending tournament, Martin indicated he received an inquiry earlier in the week from Tony Greco about hosting the U14 tri-county softball tournament that weekend. Martin stated that Greco informed him that they will seek another site for the tournament. After discussion, commission members indicated they were in favor of holding the event at Duck Pond but directed Martin to contact Lisa Sharpe to determine whether an alternate date might be available to hold the Rock Central event, or if both events could be held at the Duck Pond.

Lobdell/Trustee Livingston 2nd made a MOTION to recommend Village Board approval of the park permit application submitted by Lisa Sharpe for the Rock Central, Inc., fund-raising concert event at the Duck Pond Recreation Area including the pavilion, to direct the village administrator to contact Rock Central, Inc., to inquire if an alternate date may be available, with the same conditions as last year, including a cost recovery agreement. The MOTION carried without negative vote.

First Place Promotions & Awards Invoice for Roy Diblik Plaque

Gail Hibbard presented the plaque that was ordered from First Place Promotions & Awards for Roy Diblik to be mounted on a large rock that will be placed in the Porter Court Plaza. The total amount of the plaque was \$217.21. The DPW will be mounting the plaque on a designated rock that is currently located at Duck Pond. It was recommended that a recognition ceremony be held either the weekend of the Garden Fair or at the Farmer's Market and the details will be presented at the next monthly meeting.

Gail Hibbard/Wegner 2nd made a MOTION to pay the invoice received from First Place Promotions & Awards for the plaque made for Roy Diblik out of the Pioneer Park funds, and the MOTION carried without negative vote.

Park Permit Application Fee Amendment

Gail Hibbard stated she rented the Park House in December and wanted to discuss the rental rates. The Park House is \$75 for a resident, \$75 for a beer/wine license, and a \$150 refundable security deposit. Since the Village has a hard time getting anyone to rent the Park House, members decided that for the Park House only the rental charge should be modified to \$25, and \$25 for a beer/wine permit. The refundable security deposit will be modified to \$100.

Gail Hibbard/Sandra Hibbard 2nd made a MOTION to recommend Village Board approval to modify the Park House fees to a \$25 rental fee, \$25 beer/wine license and \$100 security deposit, and the MOTION carried without negative vote.

Trustee Livingston/Trustee Whowell 2nd made a MOTION to charge Gail Hibbard for the Park House use in December, 2016 according to the new fee schedule, and reimburse her \$100, and the MOTION carried without negative vote.

Any Other Comments/Concerns

Sandra Hibbard stated there were photographs of local landscape taken by professional photographer Jim Frost that were hanging in the Park House prior to the roof collapse that happened about eight years ago. No one was able to determine where the photographs are currently located and recommended obtaining new, more current pictures. Martin asked Sandra Hibbard to seek more information from Frost and he will check with the DPW and inquire if the photos may have been taken there while the Park House was being renovated.

New Business

2017 Fontana Landscape and Maintenance Plan – Josh Skolnick

Josh Skolnick presented management plans for the Fontana Fen, Headwaters Park, Duck Pond natural areas and Hildebrand Nature Conservancy. Some of the work has already been completed.

The 2017 budget includes \$59,000 for Blackstone, \$17,000 for Tom Vanderpoel, and \$3,000 for miscellaneous costs including tree trimming. Martin said there is \$13,000 in the Tree Reforestation Fund which has been untouched since it was created about 10 years ago. Martin stated that there also may be funds in the Highway Maintenance account that can be used for work Skolnick performed to abate non-native invasive plants and bushes along Highway 67. Commissioners discussed having Skolnick show DPW employees what to do and have them complete some of the tasks as time permits instead of having Skolnick perform the work. Lobdell suggested narrowing down whether the Village should spend a little bit of money in a lot of places or concentrate funds on one area and then move on. After discussion, it was agreed to use \$5,000 from the Reforestation Fund to pay for the work previously completed by Skolnick at the Oak Savanna and Hildebrand. Martin and Lobdell said they would meet with the village treasurer next week to discuss any future funding for Josh Skolnick's work plans.

Lobdell/Sandra Hibbard 2nd made a MOTION to recommend Village Board approval of allocating \$5,000 from the Tree Reforestation Fund to pay Josh Skolnick for the work completed at the Oak Savanna and Hildebrand Nature Conservancy woods, and to pay the rest of the invoice from the Park Commission budget items and Highway Maintenance account if appropriate. The MOTION carried without negative vote.

Application for Big Foot Lions Club Lobster Boil 2017

Big Foot Lions Club members Andy Pearce and Joe Abell presented the park permit application for the annual Big Foot Lions Club Lobster Boil and Steak Fry scheduled for Saturday, July 29, 2017. Pearce stated the only changes from last year is where the fencing will be placed. There will not be snow fencing by the village's lakefront marina building, between the park and Chuck's, and no caution tape by the lake. Besides those changes, the fencing will be the same as last year at all the other areas and around the parking lot. Joe Abell also presented a \$1,500 check to the Park Commission on behalf of the Lion's Club.

Trustee Livingston/Lobdell 2nd made a MOTION to recommend Village Board approval of the Park Permit Application as filed by Big Foot Lions Club Lobster Boil for Reid Park on July 29, 2017, as submitted, and the MOTION carried without negative vote.

Soccer & Rugby Camp Dates at Duck Pond

The proposed dates for Soccer Camp are July 10-14, 2017 and the proposed dates for Rugby Camp are July 17-21, 2017. Both camps are scheduled from 9:00 am to noon.

Lobdell/Trustee Livingston 2nd made a MOTION to approve the proposed Soccer & Rugby Camp Dates at Duck pond, as submitted, and the MOTION carried without negative vote.

Pioneer Park Bathroom Prefab Designs

Whowell gave an update on the bathroom project for the proposed single-stall facility. Martin explained that because the project needs to go through the bid process and any bidders need the proper bonding and insurance, the likelihood that anyone would even bid on the project is low because the requirements cost nearly as much as the bathroom itself. A proposal to purchase a prefabricated, concrete bathroom building from Huffcutt Concrete, Inc., was presented and the estimate is \$43,000 for the building itself and \$10,000 to \$15,000 for the pad, mechanical components and water and sewer hookups. The prefab designs were presented at the Public Works committee meeting held last Friday, and Livingston raised some issues that were discussed at the committee meeting. He said members were concerned that the space in Pioneer Park is too small and not conducive to a bathroom. The launch can already charge the highest rate because of the Porta Potty that is leased and placed in the park during the season, and building a single stall bathroom serves the same purpose but will cost between \$53,000 and \$58,000. There was discussion about continuing the use of the Porta Potty but having it cleaned more often. Martin said the original bathroom construction plan will not be pursued, but planning will continue on the proposal to purchase a prefabricated building, and to enter into separate contracts to have a 12-by-12-foot concrete pad poured about four-feet-deep in the park, and to extend the sewer line and electrical services to the site.

Any Other Comments/Concerns

None

Adjournment

Sandra Hibbard/Wegner 2nd made a MOTION to adjourn the meeting at 6:22 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Park Commission, the official minutes will be kept on file at the Village Hall.

APPROVED: 3/15/17