

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)
MONTHLY MEETING of the PARK COMMISSION
January 21, 2015

Park Commission Chairman Rick Pappas called the meeting to order at 6:00 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Trustee Rick Pappas, Laura Coates, Mary Green, Sarah Lobdell, Sandra Hibbard, Gail Hibbard

Park Commissioners absent: Lynne Frost

Also present: Joe Abell, Roy Diblik, Clerk Theresa Linneman, Administrator Dennis Martin, DPW Manager Brett McCollum, Andy Pearce

Approval of Minutes

Sarah Lobdell/Mary Green 2nd made a MOTION to approve the meeting minutes for November 22, 2014, as presented, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

Martin introduced new DPW Manager Brett McCollum who was hired with the Village on December 1, 2014, and will be taking over for Director of Streets Ron Adams at the Park Commission meetings.

General Business

Park House Use

The Park House was used five times in November and December, 2014.

Treasurer's Report

Lobdell presented the Treasurer's reports as of December 31, 2014.

Plan Commission Report

Martin stated there was no Plan Commission meeting held last month, however, there is one scheduled for the following Monday, January 26, 2014. There will be a public hearing on building height definition as well as updates on the proposed zoning code amendments for accessory structure setback standards and for reestablishing a property maintenance ordinance. There also will be an update on the Shodeen Construction Company Townhomes Planned Development on the corner of Second Avenue and Douglas Street.

Public Works Report & Park Commission Maintenance List

Due to the hiring of the new DPW Manager and McCollum's unfamiliarity with the maintenance list, no updates were made. The suggestions made by Roy Diblik from Northwind Perennial Farm will be added to the list. DPW crew members Jim Hoover and Joe Special made five additional illuminated steel Christmas decorations as suggested at the November, 2014 Park Commission meeting. Several commissioners commented that they looked great and McCollum said they are something the DPW employees can work on during the year if they experience any down time. Pappas said he was contacted by a citizen who is concerned that a large tree in the Fontana Fen may be damaged during the controlled burn this year and asked if the tree could somehow be protected. Gail Hibbard recommended involving Tom Vanderpoel in the controlled burn as he has not been included for the past two or more years. Since the burn is usually performed by the Fontana Fire Department based on wind and other conditions, it is sometimes hard to coordinate but the commissioners agreed Vanderpoel should be involved as much as practical. Pappas wanted to make sure the upgraded signage and stair repair by the parking area at the Fontana Fen is also completed

this year.

Old Business

January 31, 2015 Mill House Pavilion Dedication Ceremony Planning

The minutes from the June 4, 2012 Village Board Meeting approving the Mill House Pavilion memorial signage recognizing the late Ron Pollitt and David Coates were distributed. The minutes outline the approval granted for the bronze plaques which have since been completed and erected in the Mill House Pavilion and read "IN MEMORIUM" and include separate name plates for Ron Pollitt and David Coates. The dedication ceremony will be held on Saturday, January 31, 2015 at 11:00 am at the Mill House Pavilion with coffee and hot chocolate provided. Martin stated that he was not sure if the Village President would be available for the dedication event but he said he would be present and able to give an overview and background on the project.

Hildebrand Nature Conservancy Annual Monitoring Event – Dec. 12, 2014

The Hildebrand Nature Conservancy annual monitoring event was rescheduled from September 4, 2014 to December 12, 2014. Martin stated that he was not able to contact Lynn Ketterhagen at the Geneva Lake Conservancy, so he is not sure she completed the tour and if there are any items that need to be addressed.

Native Areas Maintenance Plan

Pappas stated he wanted to get this item on the radar as it was included in the 2015 budget. Martin stated there is an additional \$5,000 allotted for Tom Vanderpoel in addition to what was included in the 2015 budget for his other annual consultation services. Gail Hibbard stated that she will schedule an initial meeting with Vanderpoel.

New Business

Reid Park Gazebo Park Permit Application for August 30, 2015 Event

There are no conflicts with the application for the Reid Park Gazebo for August 30, 2015 and the applicants will be paying the non-resident rate. Martin stated the applicants were warned that they cannot technically "reserve" the baseball diamond as it is part of the park, and they were also advised they are only permitted to use whiffle balls or 16-inch softballs since it is not a regulation size field and is located adjacent to the Little Foot Playground.

Lobdell/Green 2nd made a MOTION to recommend approval of the application submitted by Bess Evans for the Reid Park Gazebo on Sunday, August 30, 2015, with the condition the \$150 non-resident fee and \$50 security deposit fee are paid, and the MOTION carried without negative vote.

Duck Pond Rec. Area and Pavilion Park Permit Application for August 4, 2015 Event

An application was submitted by Denyse Cox to reserve the Duck Pond Pavilion and Recreation Area to hold a family reunion on Tuesday, August 4, 2015. There are no conflicts on this date and they will be paying the non-resident rate.

Lobdell/Hibbard 2nd made a MOTION to recommend approval of the application submitted by Denyse Cox for the Duck Pond Pavilion and Recreation Area on Tuesday, August 4, 2015, with the condition the \$150 non-resident fee and \$50 security deposit fee are paid, and the MOTION carried without negative vote.

Big Foot Lions Club 2015 Park Events – Fourth of July Concession Stand and Lobster Boil/Steak Fry

Big Foot Lions Club members Andy Pearce and Joe Abell were in attendance to present the club's annual park application for the Fourth of July concession stand in Reid Park and the Lobster Boil and Steak Fry event scheduled to take place on the last Saturday of July, which is July 25, 2015. There are no major changes proposed for either event this year. Pearce mentioned that last year on the Fourth of July, the Port-o-Potty's were set up in the spot they typically have their concession stand and requested to have them in a different location this year. They were instructed to coordinate those requests with McCollum. Abell thanked the Village for allowing their events to be held on arguably the most beautiful piece of land on the lake. Abell presented Treasurer Lobdell with a \$1,500 check on behalf of Lions Club for their help in making the events such a success. Lobdell/Coates 2nd made a MOTION to recommend Village Board approval of the Big Foot Lions

Club 2015 Reid Park events on July 4 and July 25, 2015, as presented, and the MOTION carried without negative vote.

Northwind Perennials 2015 Contract Proposal

Roy Diblik from Northwind Perennials was present to provide an overview of the progress made in 2014 in the Village planting areas and the proposed changes for 2015. The written description provided by Diblik is on file at Village Hall. The 2014 contract called for \$19,046 in garden care for Fontana Boulevard, Village Hall, Highway 67 and Porter Court Plaza. The proposal for next year is the same services for the same rate plus an additional \$1,350 for roughly 9000 chionodoxa bulbs, which will be planted along Highway 67.

Lobdell/Green 2nd made a MOTION to recommend Village Board approval of the 2015 contract with Northwind Perennials in total amount of \$20,396, and the MOTION carried without negative vote.

Any Other Comments/Concerns

None

Adjournment

Sandra Hibbard/Lobdell 2nd made a MOTION to adjourn the meeting at 6:39 p.m., and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 02/18/2015