

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, February 18, 2009

Vice Chairperson Jill Wegner called the meeting of the Park Commission to order at 6:00 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Jill Wegner, Nancy Krei, Dan Green, Melissa Colby, Sharon O'Brien,
Park Commissioners absent: Robert Stewart, Sarah Lobdell, Trustee Diane Lewis
Also present: Porter Harrett, Administrator Kelly E. Hayden-Staggs, CDA Commissioner Gail Hibbard, Village Clerk Dennis Martin, Trustee Pete Petersen, Big Foot Recreation Director Chuck Thiesenhusen, Public Works Director Craig Workman

Approval of Minutes

O'Brien/Wegner 2nd made a MOTION to approve the minutes submitted for the meeting held January 21, 2009, as presented, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

The schedule of meetings for updating the Village of Fontana Comprehensive Master Plan was distributed. Copies of the current Master Plan are available from the Village Clerk or can be viewed online on the Village website. Martin stated that funeral services will be held Friday and Saturday, February 20 and 21, 2009 for Village President Ronald E. Pollitt, who died Tuesday, February 17, 2009 in Fontana.

General Business

Park House Use

The Park House was used 12 times in January 2009.

Treasurer's Report

Krei presented the treasurer's report as of January 31, 2009.

Plan Commission Report

Public hearings will be conducted on February 23, 2009 for a proposed condominium association plat on North Lakeshore Drive, filed by Steve Beers, and for a Petition to Amend the ETZ Zoning Ordinance, filed by the Jean Black Barton Trust for a parcel of land off South Lakeshore Drive in Linn Township. The Plan Commission also will be scheduling a public hearing for the proposed amendments to the Tree Ordinance and for a condominium plat proposal filed by Barbara and William Turner for their property located on North Lakeshore Drive.

Public Works Report

Workman stated that there is not too much activity in the parks during the winter months, but the big news is that the new pirate ship for the Little Foot Playground has been shipped to Milwaukee by the manufacturers. Workman stated that the ship will be installed in the park this spring, in early to mid-May depending on how fast the ground thaws following the winter. Workman stated that they will have to dig down four feet into the ground to install the new playground equipment.

Blue Ribbon Lakefront Building Committee Report

Krei stated that the committee's recommendation on the RFP for the structural engineering report on the current lakefront building is in a state of limbo. The committee did not schedule another meeting, but some of the members will attend the next monthly meeting of the CDA on Wednesday, March 4, 2009 to present the recommendation to approve the \$2,500 bid submitted by PDI/Graef.

TID Maintenance – Items/Update

Martin stated that no new items were requested during the last month. Workman asked Martin to provide him with the current punch list.

Old Business

Parks and Open Space Plan 2009

O'Brien, Wegner and Lobdell held a subcommittee meeting and reviewed the expired plan. Wegner stated that many of the goals in the expired plan have been achieved by the Park Commission. Lobdell is revising the plan and it will be presented to the Park Commission at next month's meeting.

Tree Ordinance Amendments

O'Brien stated that the subcommittee is still working on the proposed amendments and the members are currently researching the inventory numbers of undesirable or evasive trees in the Village.

Benches for Porter Court Plaza

O'Brien presented a diagram of the Porter Court Plaza with four locations indicated for 8-foot-long park benches around the outer perimeter of the fountain. The Park Commission previously recommended that the benches to be installed at the Porter Court Plaza are the same black steel benches being installed in the Third Avenue project.

O'Brien/Colby 2nd made a MOTION to recommend the installation of four 8-foot park benches in the same black steel style being installed in the Third Avenue Project, in locations as indicated on the diagram presented at the meeting. The MOTION carried without negative vote.

Park Permit Application Amendment for Beer and Wine Consumption at Special Events at Duck Pond Recreation Area

There were no other changes or corrections suggested for the proposed amended Park Permit Application. The application presented included in the amendments directed at last month's meeting.

O'Brien/Krei 2nd made a MOTION to recommend Village Board approval of the amended Park Permit Application as presented, and the MOTION carried without negative vote.

Green Space Manager RFPs Submitted by Roy Diblik and EC3 Environmental Consulting Group, Inc. (Adam Ingwell)

O'Brien stated that both RFPs came in under the budgeted amount of \$19,200, but she would recommend approval of Roy Diblik since he has worked extensively during the last several years with the Village and Craig Workman. O'Brien stated that the plan is to have Diblik outline the work and maintenance requirements, and then have the Public Works Department crew complete the work. If there is a specialty item that needs to be completed, such as spraying for invasive weeds, Diblik can contract that work out with Adam Ingwell's company. Ingwell used to work for Agrecol, which was contacted for the initial Hildebrand Nature Conservancy, Headwaters Park and Highway 67 landscaping projects. The Village also will maintain contact with Ingwell in case his services are required in the future.

O'Brien/Krei 2nd made a MOTION to recommend Village Board approval of the RFP submitted by Roy Diblik, for an amount not to exceed \$19,200, and the MOTION carried without negative vote.

Sledding Hill Proposal for Duck Pond Recreation Area

Workman stated that it is not the right time of the year to work on cutting out buckthorn and other vegetation on the hill at the Duck Pond that was proposed to be the site of a Village sledding hill. Workman stated that the DPW crew can perform the work, but it should be done in the spring, summer or fall. During discussion, the Park Commission members also stated safety concerns about the location of the hill leading to the pond area. The Park Commission was in consensus that a sledding hill at the Duck Pond is a fantastic idea, but maybe a different site should be selected or the Village could create its hill as part of the future Duck Pond access road project.

O'Brien/Wegner 2nd made a MOTION to table the proposal, and the MOTION carried without negative vote.

Friends of the Parks Foundation Report

O'Brien stated that the foundation application work has been completed by Village Attorney Dale Thorpe and the bylaws have been filed for approval. O'Brien stated that donations to the nonprofit organization can

now be solicited to benefit Park Commission projects.

Van Slyke Creek Trout Project Update

Wegner stated that the remaining grant funds will be used for projects to held shore up the headwaters and add brush and rock to areas of the creek. Wegner stated that the other creek cleanup work may be completed on the Abbey Resort property by volunteers and by the members of the two local chapters of the Trout Unlimited organization. Wegner stated that the Village may also be able to acquire more grant funds for the project to restore the native trout population in the creek.

New Business

Planting Beds Power Point Program Approval – Porter Harrett

Porter Harrett presented the Power Point program he created on the 10 planting beds along Fontana Boulevard. The program outlines the plants included in each of the 10 beds and includes images and information on each of the plants. Information on the exact locations of the beds and more images will be added to the program. Hard copies of the program also will be printed and sold as booklets. The eventual goal is to sell seeds from the perennials that are featured in the Village beds. O'Brien stated that she would like the Park Commission to authorize payment of a \$45 invoice for Harrett's services, and authorize an additional \$45 for the additional work to be completed before the program is added to the Village website. O'Brien/Green 2nd made a MOTION to approve payment of \$45 to Porter Harrett for his work on the Power Point program and to allocate an additional \$45 for work to be completed, and the MOTION carried without negative vote.

Bills to Pay

None submitted

Park Requests

Pig in the Park, Reid Park, Saturday, September 5, 2009

O'Brien/Green 2nd made a MOTION to approve the Park Permit application as filed for the Pig in the Park fund-raising event in Reid Park on Saturday, September 5, 2009, and the MOTION carried without negative vote.

Fontana Public Library Event, Duck Pond Pavilion, Wednesday, July 1 & 8, 2009

O'Brien/Colby 2nd made a MOTION to approve the Park Permit application as filed for the Fontana Public Library event at the Duck Pond Pavilion on either Wednesday, July 1 or 8, 2009, with the fee waived, and the MOTION carried without negative vote.

Any Other Comments or Concerns

None

Pending Items for Future Agendas

1. Park Maintenance Plan
2. Volunteer Opportunities (Master Gardeners Group)
3. Park Open House Events
4. Landscape Plans for VOF/Pheasant Ridge Corner Lot at County Highway B & Indian Hills Road
5. Brick Program
6. Pet Waste
7. Annual Park Walks

Adjournment

O'Brien/Wegner 2nd made a MOTION to adjourn the meeting at 6:52 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 03/18/09