

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Park Commission Monthly Meeting

April 19, 2017

The Park Commission meeting was called to order by Chairman Stan Livingston at 5:01 pm on Wednesday, April 19, 2017.

Members Present: Gail Hibbard, Sandra Hibbard, Trustee Livingston, Sarah Lobdell, Jill Wegner, Mary Green

Member Absent: Robin Nuzzo

Also Present: Roy Diblik, Clerk Theresa Loomer, Administrator Dennis Martin

Approval of Minutes March 15, 2017

Lobdell/Wegner 2nd made a MOTION to approve the minutes as submitted for the March 15, 2017 meeting, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

None

General Business

Park House Use

The Park House was not used in March, 2017.

Treasurer's Report

Lobdell Reported there is \$29,423.54 in the Park Commission Fund. Martin stated the Village Board had approved the reallocation of the money set aside for the Pioneer Park bathroom project to the tree trimming and natural areas funding accounts. He stated staff would also be looking into using that money for a sand volleyball court up at Duck Pond since that has been on the annual budget wish list for many years. Martin said that member Jill Wegner has been the first person to submit for the \$50 rebate for planting a tree through the Village Tree Ordinance. The program was established many years ago and covers the cost of the tree permit. The rebate money comes out of the Tree Reforestation Fund.

Public Works Report

Martin reported that the Duck Pond bathroom floor paint was not dry by the time the Easter Egg Hunt was held over Easter weekend so the Village rented three porta-pots instead. There is also a plumbing problem in Reid Park so the water has not been turned on in the bathroom building. There was discussion about leaving the bathrooms at the beach open past Labor Day since there are still many lake walkers and beach users well into the fall due to the warmer temperatures from the ongoing climate change. The other option would be to keep it locked but get a porta-pot for the area.

Old Business

Sam's Garden Bench Update

Martin recommended waiting for a bench donation before pursuing new benches for Sam's Garden in the park area behind the Village Hall and Library.

Bricks for Memorial Tree Identification Markers

Martin stated the bricks can be obtained by the Village for \$20 each including up to three lines of engraving. The bricks will be obtained through Laser Works Unlimited. There was discussion

about whether the bricks should be placed flush with the ground or raised a small amount which will be determined by the DPW crew and how it affects mowing. Martin suggested adding a \$25 fee to the application for future memorial trees for the identification bricks to cover the cost, but the Village should fund the cost of marking all the current memorial trees.

Lobdell/Green 2nd made a MOTION to recommend Village Board approval of the Memorial Tree Identification Bricks through Laser Works Unlimited, to increase the application fee for memorial trees by \$25, and to fund the cost of the initial bricks to mark all the current memorial trees, and the MOTION carried without negative vote.

Reid Park Evergreen Trees Direction

Martin asked the members if they were able to take a look at the three trees in Reid Park at the park sign and lakefront curve of Fontana Boulevard as discussed last month. There was discussion about whether to remove all three trees and plant just one nice one, or replace any combination of the three trees. There was discussion about planting just one tree that could be used as a decorative Christmas tree in winter where a tree lighting ceremony could be held to attract visitors in the off-season. There was discussion about blocking the view to the lake which Gail Hibbard stated the Street Scape advisor warned of a number of years ago that certain species are better for areas with views of the lake. Roy Diblik recommended against planting a Blue Spruce due to Blue Spruce disease. Since the old trees would not be removed and new ones planted until fall, the committee decided to postpone making a decision.

New Business

New Benches for Reid Park Ball Diamond

McCullum received quotes for aluminum player benches for the dugout areas at the Reid Park ball diamond. The cost is \$522 for the benches and \$245.59 for shipping for a total of \$767.57. Since the company is located in Connecticut, there are no other options to reduce the shipping cost. There was prior discussion about having the DPW make wooden benches for the dugout but the aluminum benches would last much longer and there is money in the Park Commission Reid Park fund to pay for them.

Lobdell/Wegner 2nd made a MOTION to approve the purchase of the aluminum benches through Builright Bleachers for an amount not to exceed \$767.59, and the MOTION carried without negative vote.

Donation Solicitation Letter for Duck Pond Concession Stand Project

With the proposal presented by Trustee Livingston for the Park Commission to operate the concession stand at Duck Pond for soccer and softball games that are not being run by the league, Livingston and staff drafted a donation solicitation letter that will be sent to local businesses to try to obtain either monetary or product donations to get the concessions up and running. There was discussion on the types of products that would be sold, which depends on equipment, and also training of the employees on food safety. Livingston stated he intends to train and oversee the employees until they are familiar with running the concession stand.

Park Permit Application Filed by Kira Spedale Foundation for Reid Park Gazebo & Reid Park Pavilion on Sunday, July 2, 2017 from 7:00 am to 6:00 pm

Lobdell/Wegner 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by the Kira Spedale Foundation for the Reid Park Gazebo and Reid Park Pavilion on Sunday, July 2, 2017 from 7:00 am to 6:00 pm and waive the fee for the non-profit organization, and the MOTION carried without negative vote.

Park Permit Application Filed by Mark Chalchoff for High School Graduation Party at Duck Pond Pavilion with Beer/Wine Permit on Saturday, June 24, 2017 from 12:00 pm to 8:00 pm

Gail Hibbard/Sandra Hibbard 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by Mark Chalchoff for the Duck Pond Pavilion with Beer/Wine Permit on Saturday, June 24, 2017 from 12:00 pm to 8:00 pm, and charge the fee that has been set

for the Park House for the Village employee, and the MOTION carried without negative vote.

Park Permit Application Filed by Geneva Lake United Soccer Club for Duck Pond Pavilion on Saturday, June 10, 2017 from 4:00 pm to 8:00 pm

Trustee Livingston/Gail Hibbard 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by Geneva Lake United Soccer Club for Duck Pond Pavilion on Saturday, June 10, 2017 from 4:00 pm to 8:00 pm, fee waived for a non-profit, and the MOTION carried without negative vote.

Park Permit Application Filed by Lisa Gavahan for Reid Park Pavilion for Sunday, June 25, 2017 from 12:00 pm to 8:00 pm

Wegner/Lobdell 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by Lisa Gavahan for the Reid Park Pavilion on Sunday, June 25, 2017 from 12:00 pm to 8:00 pm and to charge the resident rate for the Village employee. The MOTION carried without negative vote.

Application Filed by Big Foot Wolves Junior Tackle Football for Concession sales on July 4, 2017 from 6:00 am to Midnight

Lobdell/Sandra Hibbard 2nd made a MOTION to recommend Village Board approval of the application filed by the Big Foot Wolves Junior Tackle Football for a concession stand on July 4, 2017 from 6:00 am to midnight, and the MOTION carried without negative vote.

Any Other Comments/Concerns

Martin updated the committee on the two grant applications that were submitted earlier this year. He stated that the Park Commission is not eligible for both grants because the Village did not meet the criteria that requires the projects to be brand new and not additions to or further work on existing parkland or woodland, and the other grant calls for the new projects to be part of the official Park and Open Space Plan for at least five years. Diblik stated there is a rainwater grant the Village might be eligible to apply for and would pass the information on to Martin.

Adjournment

Lobdell/Trustee Livingston 2nd made a MOTION to adjourn the meeting at 5:37 pm and to reconvene in Porter Court Plaza at 6:00 pm for a brief ceremony to present a plaque of appreciation to Roy Diblik, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Park Commission, the official minutes will be kept on file at the Village Hall.

APPROVED: 05/17/2017