

VILLAGE OF FONTANA ON GENEVA LAKE
Walworth County, WI

Lakefront and Harbor Committee

Wednesday, May 1, 2013

(Official Minutes)

The monthly meeting of the Lakefront and Harbor Committee was called to order at 4:30 pm on May 1, 2013 by Chairman Rick Pappas.

Committee Members Present: Trustee Rick Pappas, Joel Bikowski, Don Holst, Lee Eakright, Ed Snyder, Bob Chanson

Committee Member Absent: Steve Beers

Also Present: Darrell Frederick, Administrator/Treasurer Kelly Hayden, Clerk Dennis Martin

Visitors Heard

None

General Business

Approval of Minutes for Meeting Held April 3, 2013

Snyder/Chanson 2nd made a MOTION to approve the April 3, 2013 minutes as presented, and the MOTION carried without negative vote.

Abbey Springs Pier Permit Application to Remodel West Pier – Austin Pier Service

Darrell Frederick of Austin Pier Service stated that applications for a village Building Permit and a DNR Pier Permit were filed to authorize a remodeling project for the west pier in the Abbey Springs mooring area, and to replace the cribs. Frederick stated that the proposal is to widen the existing slips and catwalks and to add roofs over the slips on the west pier. Frederick stated that four boat slips will be lost from the existing pier, and the proposal is to exchange them from slips to buoys. The total number of moorings will not be changed. Hayden stated that the Abbey Springs Planned Development Zoning District Precise Implementation Plan may have to be amended to authorize the pier remodeling proposal if the total number of slips and buoys are delineated in the PIP. The DNR has received the pier permit application but it hasn't been processed. Frederick stated that if approved, the project will not be completed until fall.

Snyder/Chanson 2nd made a MOTION to recommend Village Board approval of the pier permit application as filed, with four existing boat slips exchanged for buoys, subject to final approval from the Wisconsin Department of Natural Resources and an amendment to the Abbey Springs Planned Development Zoning Ordinance and Precise Implementation Plan if necessary. The MOTION carried without negative vote.

Remaining Village Mooring Leases for 2013

Hayden stated that the Village has been contacted by some of the 2012 mooring lease holders who do not want to renew in 2013, so there are five buoys, four ramp spaces and two pier slips still left to be rented. Hayden stated that there also are eight other 2012 lease holders who applied for 2013 leases and approval is recommended for Daniel Baughman, Albert Fiorillo, Glenn Gilstrap, Marie Gornick, Chris Hibbard, Sandra Hutchings, Steve Link and Walter Watkins.

Snyder/Chanson 2nd made a MOTION to recommend Village Board approval of 2013 mooring lease agreements for Daniel Baughman, Albert Fiorillo, Glenn Gilstrap, Marie Gornick, Chris Hibbard, Sandra Hutchings, Steve Link and Walter Watkins, with the condition all the required documents are submitted by the applicants. The MOTION carried without negative vote.

Lakefront Sea Wall Clean-Up

Hayden verified that Blackstone Landscaping, LLC has the sea wall assigned as one of its contracted routine maintenance areas and that their crew has been out at least once this season to

clean the sea wall area. Pappas stated that some direction should be provided to Blackstone so that the crew also cleans out the area between the sea wall and the riprap. Chanson stated that there is always some trash and debris packed into the rocks, as well as foreign plant materials such as leaves and sticks that should also be collected, pulled out and disposed of on a regular basis. Chanson stated that there currently is a small willow tree that has sprouted in the rocks. Hayden and Pappas stated that they will discuss the situation with Matt Moore at Blackstone and provide more direction on what the committee would like cleaned up on a regular basis so that all that remains is rocks, water and sand.

Chanson/Snyder 2nd made a MOTION to direct staff to have Blackstone Landscaping, LLC clean on a regular basis all of the debris, trash, leaves, sticks and unnatural things that are growing and/or are compacted in the rocky area between the sea wall and the riprap, and the MOTION carried without negative vote.

Mooring Lease Agreement and Waiting List Policy Workshop

Hayden stated that she drafted a starting point document on the waiting list policy that outlines the current procedures that village staff uses, and seeks direction on five initial items for putting the procedures into an official policy. Hayden stated that she was also seeking direction for any other concerns or suggestions from the committee members. Current waiting list procedures are:

1. Application forms are filled out and a deposit of \$75 is required.
2. Once applications are received and entered into a waiting list spreadsheet, in priority status order, they are filed and staff waits for mooring vacancies.
3. Annually staff reviews the list to make sure no one has moved or had a priority status change.
4. When applicants are called with the opportunity to occupy a mooring they are given three opportunities to pass. Once they have passed three times, they are removed from the list.

Hayden stated that the questions on the workshop document for discussion are: Can a property be both on the waiting list and a leased spot, only under different names; is it only the majority property owner that can go on the waiting list; do we want to move people off their position if they pass and then removed after three passes; if we remove them what are the standards for them to return to the list; and if someone moves from the village is there is timeframe we want to give them before they are removed from the list. Before discussion commenced on the waiting list items outlined in the workshop document, Pappas stated that he wanted to point out that last year the Village Board approved the committee recommendation that if a village mooring lease holder sells their house during the season, they get to keep the mooring and have until the next season to purchase a new property in the village. During discussion on the workshop document, the committee directed Hayden to incorporate the following into the draft of the policy to be presented for review at the next monthly meeting:

1. If a person is eligible for a village mooring under one of the existing priority status levels, that person is eligible to be placed on the waiting list under the same priority status.
2. Only one of the owners of a property with multiple owners may use the property for the waiting list or for securing a mooring lease.
3. If a person has a boat slip, they cannot be on the waiting list for another mooring.
4. If a person on the waiting list passes on the opportunity to take an open mooring twice, they should be removed from the list, instead of allowing them to pass three times before they are removed.
5. The process staff uses to go through the priority status levels when trying to fill open moorings should be spelled out in the official waiting list policy.
6. If a person sells their property, they have up to 30 days to purchase a new property to maintain their priority status and to remain on the waiting list.
7. If a waiting list person sells their current property, they will be skipped over if a mooring becomes available, but put back in place after they have purchased another property in the village during the six-month period.
8. If there are extenuating circumstances, staff can authorize additional time for finalizing the purchase of a new property to maintain priority level status for mooring lease holders

and for waiting list members.

9. If a waiting list person is contacted with regard to taking an open mooring, they have 72 hours to notify staff of their decision after they have been successfully contacted, unless they make a request and are granted more time for extenuating circumstances.

Hayden stated that the committee also will have to make a recommendation on if there should be a time limit set or other standards for a person to get back on the waiting list once they have been removed from the list for passing the maximum number of times.

Set Next Meeting Date

The next monthly meeting will be held Wednesday, May 22, 2013 beginning at 4:30 pm.

Adjournment

Snyder/Trustee Pappas 2nd made a MOTION to adjourn the meeting at 5:12 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Lakefront and Harbor Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 5/22/13