

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)
MONTHLY MEETING of the PARK COMMISSION
Wednesday, May 15, 2013

Chairperson Cindy Wilson called the meeting of the Park Commission to order at 6:04 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Trustee Cindy Wilson, Laura Coates, Lynne Frost, Sandra Hibbard, Gail Hibbard, Sarah Lobdell, and Mary Green (arrived at 6:10 pm)

Also present: Brian, Ginger, Quenton, and Joselyn Arnold, Street Department Lead Man Ron Adams, Administrator/Treasurer Kelly Hayden, Merilee Holst, Library Director Nancy Krei, and Lynn Ketterhagen

Approval of Minutes

Gail Hibbard/Sarah Lobdell 2nd made a MOTION to approve the minutes for the meeting held April 17, 2013, as presented, and the MOTION carried without negative vote.

Visitors Heard

Applicant Chris Brisram and his fiancé Carolyn Ebley requested to rent the grassy portion of the beach on September 7th for their wedding reception from Noon to 5:00 pm. The commissioners requested that they fill out the application and the matter be referred to the Village Board given the fact that a beer/wine application was also inquired about.

Cindy Wilson/Laura Coates 2nd made a MOTION to refer the application for the beach reception to the Village board, and the MOTION carried without negative vote.

Lynn Ketterhagen also requested that the Village abate the gout weed that is on the Village's parcel adjacent to the conservancy's boxwood garden. Gail Hibbard stated she would contact Tom Vanderpoel to see what the proper method is to destroy the weed.

Merilee Holst questioned the status on the Mohr Road Park items that were discussed last month, and also inquired about what the Village was going to do about an invisible dog fence that was possibly placed on Village property. Holst stated that she is concerned that the invisible dog fence indicates that there may be a dog in the area that may scare children or deter people from visiting the park area. Holst also stated she is concerned that construction vehicles are always parked in the two public stalls on Mohr Road and there is no place for Mohr Road Park visitors to park their vehicles. To provide an update, Wilson read the following unanimously approved motion from the April 17, 2013 meeting minutes: "motion to direct staff to have the DPW crew and Blackstone Landscaping trim up the limbs on the large evergreen tree at the entrance to Mohr Road Park, abate the grass that is covering the stepping stones that lead to the lakefront shore path, paint the parking stalls on the pavement at the end of Mohr Road, and make the repairs to the lakefront bridge and split-rail fence; and to obtain a cost estimate and mock-up plans for a new direction sign that will lead pedestrians to the shore path. The commission addressed the items that were discussed last month, and noted progress was initiated and also mentioned they will inquire about the invisible dog fence, since we were not certain it is located on Village property.

Announcements

1. PARK COMMISSION GARLIC MUSTARD PULL CONTEST AT DUCK POND – **SUNDAY, MAY 19, 2013, 3:00 PM**
2. GENEVA LAKE CONSERVANCY ANNUAL HILDEBRAND NATURE CONSERVANCY MONITORING WALK – **MONDAY, JULY 8, 2013, 10:00 AM**

General Business

Park House Use

The Park House had one rental during the month of April.

Treasurer's Report

Lobdell presented the treasurer's report as of April 30, 2013.

Plan Commission Report

Lobdell stated that the Plan Commission did not have a monthly meeting in April 2013 because there were no agenda items. Some minor amendments to the ETZ Zoning Ordinance will be presented at the Tuesday, May 28, 2013 meeting.

Public Works Report and Park Commission Maintenance List

Ron Adams was present and reviewed the Park Maintenance list with the committee. It was noted that the item of Pedestrian Path/Parking Lot under Headwaters Park should be removed, since it was not deemed necessary. The Beach Fence is beginning to rust so Adams will analyze and provide information next month. In addition Adams will look at the Little Foot Playground tables and benches and report back on if they are able to be painted or not. Adams also reported that approximately 10 Big Foot High School students volunteered for the day and pulled a substantial amount of garlic mustard out of the Hildebrand Nature Conservancy. Gail Hibbard mentioned that the Fontana Garden Club will be planting the cement planters and requested funds not to exceed \$200 to plant.

Sarah Lobdell/Mary Green 2nd made a MOTION to authorize an expenditure not to exceed \$200 to plant Porter Court Plaza planters, and the motion carried without negative vote.

Old Business

Park Permit Application Amendments

Sarah Lobdell/Mary Green 2nd made a MOTION to adopt the new Park Permit Application Forms as reviewed last month and as submitted for the committee's review, and the MOTION carried without negative vote.

Park House Checklist

Sarah Lobdell/Laura Coates 2nd made a MOTION to approve the Park House checklist with a modification to item number 7 so it reads, "Trash bags should be tied up and placed in the garbage receptacle outside of the back door. Anything that cannot be contained in a trash bag must be removed from the Park House and disposed of at an appropriate location," and the MOTION carried without negative vote.

Beach House Exterior Clock Ideas

Lynne Frost/Cindy Wilson 2nd made a MOTION to purchase an 18-inch exterior clock to be displayed during staffed hours on the lifeguard stand and removed nightly, and a cost not to exceed \$100, and the MOTION carried without negative vote.

Garlic Mustard Pulling Ideas

Gail Hibbard requested the use of Huber inmates to assist in the garlic mustard pulling when available. Hayden noted she would attempt to schedule Huber inmates all of next week if they are available.

Little Foot Playground Light House Replacement Update – Proposal for Plaques

Hayden mentioned that the playground mulch was forecasted to come in well under budget so perhaps the remaining funds could be used to purchase the light house that was quoted by Home Design last year so the dedication plaques could be displayed once again. The commission will address next month once the Village has confirmed enough mulch was delivered to cover the playground's needs.

New Business

Eagle Scout Project Proposal for Duck Pond – Quenton Arnold

Quenton Arnold presented to the committee his proposal to install bat houses up at Duck Pond. He was hoping to use the project to earn his Eagle Scout Badge and would like to complete the project prior to the end of summer. Each bat house would be placed on a post approximately 15-feet to 20-feet tall and would be constructed out of plywood or cedar.

Gail Hibbard/Sandra Hibbard 2nd made a MOTION to have Quenton Arnold appear at the Village Board meeting with a sample of the bat house, a map showing the locations where he would like to place them and suggested Arnold meet with Ron Adams prior to the meeting to discuss all elements of his plan, and the MOTION carried without negative vote.

Pig in the Park Event Planning for Saturday, August 31, 2013 and Permit Approvals

Cindy Wilson/Gail Hibbard 2nd made a MOTION to recommend Village Board approval of all the necessary permits for the Pig in the Park event to be held Saturday, August 31, 2013, in Reid Park, and the MOTION

carried without negative vote.

Park Permit Applications Filed by Community Church of Fontana, Family Picnic, Duck Pond Pavilion, Sunday, May 19, 2013, 11:00 AM to 2:00 PM; Mandi Austin, Duck Pond Pavilion, Saturday, June 1, 2013, 11:00 AM to 4:30 PM; Daniel Maus, Park House, Tuesday, June 4, 2013 and Wednesday, September 18, 2013, 10:00 to 11:00 AM and 7:00 to 8:00 PM; Geneva Lake United Soccer Club, Duck Pond Pavilion, Saturday, June 1, 2013, 4:30 to 7:00 PM

Cindy Wilson/Laura Coates 2nd made a MOTION to recommend Village Board approval of the Park Permit applications filed by the Community Church of Fontana, Family Picnic, Duck Pond Pavilion, Sunday, May 19, 2013, 11:00 AM to 2:00 PM; Mandi Austin, Duck Pond Pavilion, Saturday, June 1, 2013, 11:00 AM to 4:30 PM; Daniel Maus, Park House, Tuesday, June 4, 2013 and Wednesday, September 18, 2013, 10:00 to 11:00 AM and 7:00 to 8:00 PM; and Geneva Lake United Soccer Club, Duck Pond Pavilion, Saturday, June 1, 2013, 4:30 to 7:00 PM, and the MOTION carried without negative vote.

Memorial Ideas for the Arnold Haven's Family

Hayden reported that the committee received an email from Valerie Havens requesting some memorial ideas for her father. Hayden noted that she would report back next month on the wishes of the family.

Utilizing Huber Manpower

Hayden reported that the Village will be able to utilize Huber manpower when there are inmates that have community service hours to complete.

Acceptable Parking Solutions for Park House Stalls

The commission discussed a number of different options to address the 4 parking stalls in the front of the Park House and pedestrian safety concerns. Wilson stated that the lack of a designated pedestrian walkway from the road and through the current parking stalls to the front door needs to be addressed. Options discussed by the commission included perhaps designating one handicapped stall, designating a parking stall for Park House use only, and adding a pedestrian path to the door. Hayden suggested that the commission could also consider utilizing the space in the back for a parking spot. The item was referred to the next month's agenda.

Adjournment

Sarah Lobdell/Mary Green 2nd made a MOTION to adjourn the meeting at 7:30 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 6/19/13