

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Park Commission Monthly Meeting

May 19, 2016

The Park Commission meeting was called to order by Chairman Tom Whowell at 6:02 pm on Thursday, May 19, 2016.

Members Present: Trustee Whowell, Lynne Frost, Gail Hibbard, Mary Green, Trustee Livingston

Members absent: Sarah Lobdell, Sandra Hibbard

Also Present: Administrator Dennis Martin, DPW Manager Brett McCollum, Mike Pauley, Cindy Wilson

Approval of Minutes April 20, 2016

Trustee Livingston/Gail Hibbard, 2nd made a MOTION to approve the minutes as submitted for the April 20, 2016 meeting, and the MOTION carried without negative vote.

Visitors Heard

Cindy Wilson stated that she concerns with the Village's new landscape maintenance contractor and the Park Commission recommendation and Village Board decision to approve the low bidder, Elite Lawn Care, instead of the former service provider, Blackstone Landscaping. Wilson stated that that the Fontana Boulevard medians are in bad shape and the dandelions should have been abated by now. DPW Manager Brett McCollum, Park Commission member Stan Livingston and Elite Lawn Care owner Mike Pauley explained the dandelion situation this spring and presented the current plan which will abate the dandelions prior to Memorial Day weekend. Wilson stated that the bid submitted by Blackstone for the RFP issued last fall included costs for areas that Blackstone had been taking care of the last few years despite not being included in its now expired landscaping agreement or in the issued RFP last year. Blackstone submitted a bid of \$79,000 for the RFP issued last fall. Wilson stated that by the time the year is over, the new landscaping company may end up charging the village as much as the bid submitted by Blackstone. Martin stated that the \$45,000 bid submitted and approved for Elite Lawn Care will be the total amount that will be paid for the contracted Village landscaping services, and the additional funds allocated to Elite already this year were for landscaping work the firm completed for a large water main break in Indian Hills and for work on the bridge construction project, as well as for carpeting cleaning expenses for the Village Hall and Public Library. Martin stated that any areas not covered in the RFP issued last year will have to be completed this year by the DPW crew; and the entire landscaping and grass cutting areas will be reviewed this year with new Park Commission member Trustee Livingston, who is a professional landscaping maintenance business owner.

Announcements

None

General Business

Park House Use

The Park House was not used in April, 2016.

Treasurer's Report

The Treasurer's Report was not presented because Lobdell was absent. Martin stated that the \$750 sponsorship request from the Big Foot Recreation District for the summer movies on the beach program was not included in this year's budget. Livingston said he would seek a business to sponsor the movies. The Park Commission members were in consensus that if Livingston is

unable to secure a private donor, the Village Board should be requested to allocate the funds as the program is a nice offering and a popular summer event for the Village parks.

Public Works Report

McCollum stated that the park bathrooms and other facilities are ready for the season, and the work on the stairway at the Fontana Fen has been completed.

Old Business & Pet Projects

Park and Open Space Plan Draft Approval – Refer to Plan Commission for Public Hearing

The updated draft of the Park and Open Space Plan was distributed and Martin stated that a motion was required to refer the draft to the Plan Commission for a public hearing. Martin stated that the notice for a public hearing was not published in time for a hearing at the May 31, 2016 Plan Commission meeting, so the hearing will have to be scheduled for the next monthly meeting scheduled for Monday, June 27, 2016. Martin stated that if the Park Commission wanted to provide any other goals or updated information for the plan, they should contact Village staff as soon as possible.

Gail Hibbard/Frost 2nd made a MOTION to move the draft of the updated 2016-2021 Park and Open Space Plan forward to the Plan Commission to be scheduled for a Public Hearing, and the MOTION carried without negative vote.

New Business

Park Permit Applications Filed by Carrie Liden for Duck Pond Pavilion on July 2, 2016; Ryne Warrenburg for Duck Pond Sunday Afternoon Softball League

Martin said he was not sure if the application filed by Ryne Warrenburg for the softball league is for a non-profit organization. If it is a non-profit group, the Village usually waives the application fee.

Gail Hibbard/Green 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by Carrie Liden for the Duck Pond Pavilion on July 2, 2016, with the condition that a starting time of day is provided by the applicant, and the MOTION carried without negative vote

Gail Hibbard/Green 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by Ryne Warrenburg for the Duck Pond softball field on Sundays, June 5 and 26, July 10 and 24, and August 14 and 21, 2016 beginning at 3:30 pm, and to waive the application fee if the league is non-profit, and the MOTION carried without negative vote.

Tour of Pioneer Park, Reid Park, Fontana Beach, Fontana Fen, Oak Savanna Prairie & Duck Pond Recreation Area

The meeting was adjourned and the Park Commission members took a tour of the lakefront parks, the Fontana Fen and Duck Pond Recreation Area with McCollum and Pauley.

Any Other Comments/Concerns

None presented.

Adjournment

Gail Hibbard/Green 2nd made a MOTION to adjourn the meeting at 6:43 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis Martin, Village Administrator

Note: These minutes are subject to further editing. Once approved by the Park Commission, the official minutes will be kept on file at the Village Hall.

APPROVED: 07/20/16