

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, August 19, 2009

Vice Chairperson Jill Wegner called the meeting of the Park Commission to order at 6:00 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Dan Green, Sharon Conklin, Nancy Krei, Sharon O'Brien, Jill Wegner, Melissa Colby, Trustee Diane Lewis

Park Commissioner absent: Sarah Lobdell

Also present: Gwen Granquist, Village Administrator/Treasurer Kelly Hayden, CDA Commissioner Gail Hibbard, Village Clerk Dennis Martin, Joseph McHugh, Trustee Micki O'Connell

Approval of Minutes

O'Brien/Colby 2nd made a MOTION to approve the minutes submitted for the meeting held July 15, 2009, as presented, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

The Van Slyke Creek clean-up day is being held Saturday, September 19, 2009, beginning at 8:00 am. Wegner stated that volunteer workers should meet at the Abbey Resort parking lot and they should bring work gloves, boots, etc.

General Business

Park House Use

The Park House was used 16 times in July 2009.

Treasurer's Report

The treasurer's report for June and July, 2009 was presented by Krei.

Plan Commission Report

The Plan Commission tabled consideration of a preliminary land exchange proposal between the Village of Fontana and the Adreani family. Hayden stated that the Park Commission members should attend the next meeting of the Plan Commission on Monday, August 31, 2009, beginning at 5:30 pm to provide input if so inclined. O'Brien stated that at the last monthly meeting of the Park Commission, the proposal took her and the other members of the Park Commission by surprise and some of the commission members were not present at the meeting. The Park Commission did not take any action at last month's meeting when the preliminary proposal was on the agenda for consideration. O'Brien stated that she is opposed to trading the lakefront Village parkland for the Adreani parcel located at South Lakeshore Drive and Indian Hills Road. O'Brien stated that the Park Commission should reconsider the proposal so that an official recommendation can be made. O'Brien stated that the Park Commission members did not have enough time to consider the proposal at last month's meeting. Hayden stated that the proposal is now tabled at the Plan Commission level, and the Adreani family has not filed a Cost Recovery certificate or provided the additional information that was requested by the Plan Commission. Hayden stated that in the future if the Park Commission is not ready to make a recommendation on an agenda item, they should consider a motion to table the item. The Park Commission directed Martin to put an appropriate item on next month's meeting agenda depending on what action is taken at the August 31, 2009 Plan Commission meeting.

Public Works Report

The Public Works Department has installed the centralized parking meter system unit on the southeast corner of Third Avenue and Reid Street and the parking stalls along Third Avenue and Reid Street have been numbered for nonresident parking. The trail unit is the same model that is used at the train station in

Harvard, IL.

TID Maintenance – Items/Update

Martin stated that the list was updated to reflect the work recently completed by the public works crew.

Old Business

Brick Program Order Form

The updated order form was distributed last month for review.

O'Brien/Lewis 2nd made a MOTION to approve the update Memorial Brick Program order form as presented, and the MOTION carried without negative vote.

New Signage & Signage Maintenance for Parks

Krei stated that the subcommittee met and prepared a sign inventory and maintenance list. The list states that the Ecology Sign by the Duck is in good shape and does not require any work; the Public Works Department sign is new and looks wonderful after being made out of the old library sign; the Duck Pond Recreation Area sign is in good shape, but the plant bed needs attention; the Welcome to Fontana sign on Highway 67 by the Triangle Park area is worn out and needs attention, including painting, power washing and repairing or replacing the cracked sign posts; the Welcome to Fontana sign on North Lakeshore Drive is in good shape except for some worn posts and one large hole in front of the sign; the Little Foot Playground sign is new and looks great; the Pioneer Park sign is in very poor condition, the paint needs to be touched up and the bench wood has been ripped off and needs to be repaired; the Reid Park sign needs to be touched up with red paint and a second sign for a different location in the park may be a good idea; the Fontana Weeps statue in Reid Park needs a sign; the Welcome to Fontana sign on South Lakeshore Drive needs attention, including painting to match the other park signs, power washing and replacing cracked posts; the Headwaters Park sign posts need some attention; the Hildebrand Nature Conservancy sign posts are cracked; the Fontana Fen sign at the entrance has cracked posts and the sign off Highway 67 needs touch-up painting; a sign is needed on Mohr Road at the public entrance to the Geneva Lake shorepath and Village park bench; and the Welcome to Fontana sign on Dewey Avenue/Brick Church Road had been knocked down and needs to be replaced. Martin stated that he will provide the maintenance list to Director of Public Works Craig Workman.

Fontana Boulevard Lights Christmas Displays – Update

Martin stated that CDA Director Bill Turner indicated that the item should be funded by the Park Commission if desired. O'Brien stated that the Park Commission can use the old holiday decorations on the new poles this holiday season, and if desired, new decorations can be added to next year's budget. Hayden stated that the decorations that were replaced last year along Highway 67 can be altered to fit the new poles to be erected on Fontana Boulevard.

Tree Enhancement Program Proposal

The Park Commission members did not yet review the proposed Tree Enhancement Program drafted by Assistant Zoning Administrator Bridget McCarthy. Hayden stated that the Village would like to implement the program if endorsed by the Park Commission. Martin stated that he will email the proposal to the Park Commission members and a recommendation can be made at next month's meeting.

Reconsideration of Site for Park Bench Donated by Garden Club

Fontana Garden Club President Gwen Granquist stated that the club members would like the Park Commission to authorize erecting the new park bench purchased by the club at a location by the lakefront in Reid Park, adjacent to a memorial garden that was planted this year by the Garden Club members. The park bench was initially planned to be erected in the Hildebrand Nature Conservancy and then at the Mill House Pavilion. The bench was purchased a few years ago, but after it was determined that the bench could not be erected inside the nature conservancy area, the location was changed to the Mill House Pavilion site, and a green colored bench was ordered. Hayden stated that the problem with relocating the bench to Reid Park is that the CDA redevelopment plans call for black benches at the lakefront, and green benches at the parks located west of Highway 67. Hayden suggested that the Park Commission purchase the green bench from the Garden Club and have it erected at the Mill House Pavilion as initially approved, and when the lakefront redevelopment plan is approved, the Park Commission could purchase one of the benches that will be incorporated in the plan. The Garden Club members asked the Park Commission if the green bench could still be installed at the lakefront despite the CDA landscaping plan. O'Brien stated that the CDA has spent

thousands of dollars on the lakefront planning, and the plan calls for black benches on the lakefront. Following discussion, the Park Commission members decided to have the green bench installed at the Mill House Pavilion as initially planned, and to have one of the new black benches to be installed in the future lakefront redevelopment project designated as being donated by the Fontana Garden Club, with a memorial plaque mounted on the bench.

O'Brien/Krei 2nd made a MOTION to have the green bench that was purchased by the Fontana Garden Club erected in an appropriate site at the Mill House Pavilion, and to have a Fontana Garden Club plaque mounted on a black park bench in Reid Park adjacent to the memorial garden to be erected as part of the future lakefront redevelopment project. The MOTION carried without negative vote.

Sign Approval for Mill House Pavilion

O'Brien stated that the subcommittee met and recommended the purchase of a monument sign to be erected at the Mill House Pavilion. The sign builder, Jim Schueren of Timberline Signs, will be added to the list of project donors for providing a discount on the sign. The Park Commission members also discussed a proposal to have a memorial plaque at the Mill House Pavilion that recognizes Past Village President Ron Pollitt, who died February 17, 2009, and the project architect David Coates, who died August 1, 2009.

O'Brien/Green 2nd made a MOTION to authorize the purchase and payment for a monument sign from Jim Schueren at Timberline Signs as recommended by the subcommittee, and the MOTION carried without negative vote.

Ruekert-Mielke Proposal to Update Park and Open Space Plan

Hayden stated that the proposal from Ruekert-Mielke is expensive, especially considering the project is not budgeted. O'Brien stated that the subcommittee has completed the draft of the updated plan, so the service is not necessary. Hayden stated that the plan should be presented to the Park Commission and then recommended to the Plan Commission for a public hearing, prior to be forwarded to the Village Board for final approval.

New Business

Pig in the Park 2008 Proceeds Transfer to Village & 2009 Event Update

Hayden stated that the funds raised a last year's event have to be transferred to the Village general fund for the Park Commission's first annual installment for the purchase of the new pirate ship in Little Foot Playground. Hayden stated that after the transfer of \$6,000, the Park Commission will still have \$500 in the Pig in the Park account to pay for this year's event expenses. O'Brien stated that the planning committee has been getting a lot of donated goods and services, and the Lions Club is donating the tents this year. Hayden distributed the event flyers and asked the members to distribute them throughout the area. Hayden stated that event tickets will be delivered this weekend, and the members should plan on selling or purchasing 10 tickets each. Hayden stated that volunteers are also needed to work at the event. At the end of the meeting, Lewis stated her daughters will be home the weekend of the event, and they will provide face painting services for the kids.

O'Brien/Green 2nd made a MOTION to authorize the transfer of \$6,000 from the Pig in the Park account to the Village of Fontana general fund for the annual Little Foot Playground pirate ship appropriation payment, and the MOTION carried without negative vote.

Bills to Pay

Geneva Paint Two Invoices for Mill Street Pavilion Stain

The Village received two \$135 invoices for stain used to paint the Mill House Pavilion. Some of the stain for the project was donated and some had to be purchased.

Wegner/Lewis 2nd made a MOTION to authorize payment of the two \$135 invoices from Geneva Paint for the stain to paint the Mill House Pavilion, and the MOTION carried without negative vote.

Pig in the Park Expenses

Hayden stated that to date, there has been a \$161 check issued for the Johnsonville brats and hot dogs, and a \$108 check for the event banners. A complete list of expenses will be presented following the September 5, 2009 event.

Park Applications

Slayton Birthday Party, Duck Pond Pavilion & One Ball Field, Saturday, September 26, 2009, 11:00 AM to 6:00 PM

Martin stated that there is no conflict scheduled at the Duck Pond and the application fee has been paid. O'Brien/Conklin 2nd made a MOTION to approve the park permit application as submitted, and the MOTION carried without negative vote.

Selena Lundin Birthday Party, Park House, Saturday, August 29, 2009, 1:00 to 3:00 PM

Martin stated that there is no conflict scheduled at the Park House, but the application fee has not been paid. O'Brien/Green 2nd made a MOTION to approve the park permit application as submitted, with the condition that the fee is paid, and the MOTION carried without negative vote.

Any Other Comments or Concerns

Martin stated that the village received a memo from Brad Drefcinski regarding proposed bulb planting at the Porter Court Plaza. The proposal is not in the budget. Martin stated that he will present the memo to the CDA Board for consideration, and if favorably reviewed, it will be brought back to the Park Commission for consideration. Martin stated that the Park Commission also should start making plans with regard to the Reid Park gazebo because of its deteriorating condition. Martin stated that a park permit applicant would like to reserve the gazebo for June 2010, and if the gazebo is not repaired or replaced, it may no longer be standing at that time. Gail Hibbard reported that she and her husband used the Village of Fontana DPW truck to water the bushes along the path in the Triangle Park at the Duck Pond after the need was pointed out by Tom Vanderpool. Hibbard stated that the DPW crew was too busy to undertake the task immediately, so she and her husband provided the service. The Park Commission members thanked Hibbard for taking care of the concern.

Pending Items for Future Agendas

1. Park Maintenance Plan
2. Volunteer Opportunities (Master Gardeners Group)
3. Landscape Plans for VOF/Pheasant Ridge Corner Lot at County Highway B & Indian Hills Road

Adjournment

Lewis/Green 2nd made a MOTION to adjourn the meeting at 7:04 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 9/16/09