

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION

Wednesday, September 20, 2006

Chairman Rick Treptow called the meeting of the Park Commission to order at 6:09 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Treptow, Brent Horvath, Laurie Larson (left at 7:27 pm), Sarah Lobdell, Jill Wegner, Sharon O'Brien (left at 7:00 pm), Trustee Joe Bidwill

Park Commissioner absent: Dawn Sammons

Also present: Roy Diblik, Brad Drefcinski, Carolyn Esswein, Administrator Kelly Hayden-Staggs, Library Director Nancy Krei, Village Clerk Dennis Martin, CDA Executive Director Joseph McHugh, Trustees Micki O'Connell and Ron Pollitt, Karen Varhula, Public Works Director Craig Workman

Approval of Minutes

O'Brien/Lobdell 2nd made a MOTION to approve the minutes for the meeting held August 16, 2006 as submitted, and the MOTION carried without negative vote.

Visitors Heard

None

General Business

Park House Use

Treptow reported that the Park House was used 17 times in August 2006.

Treasurer's Report

The Financial Report as of August 31, 2006 was presented by Lobdell.

Old Business

Parks Projects/Completion Dates

Workman stated that the masonry work has commenced on the new pavilion/restrooms building in Reid Park and the beam work will follow. The beams will match the ones used on the new beach house. Workman stated that the pavilion/restrooms building is scheduled to be completed by October 27, 2006. Workman stated that once the new Main Lift Station construction site is cleaned up, the Reid Park site will be tied back together and grass seed planted. Workman stated that Phase II of the Highway 67 construction project is underway and the Geofoam has been installed and backfilled. Surface paving work will commence in the next three weeks, and the final curb and gutter and bike path work is scheduled to be completed in six to eight weeks. Workman stated that the Village Hall parking lot reconstruction was scheduled to commence earlier in the week; however, a tree had to be cut down before construction could begin on the new stairs and parking lot exit driveway. Following the construction, the new landscaping will be installed in about two or three weeks. The statue and new Fontana Public Library sign also will be installed after the new concrete work is completed and the landscaping is planted.

Wayfinding Sign Issues – List and Location Review

Treptow distributed color samples of the wayfinding signage and a list of the seven sign locations along Highway 67. Four of the signs will be erected facing north and three of the signs will be facing south. The signs facing north will be placed at Wild Duck Road, Second Avenue, Third Avenue and Fontana Boulevard; the signs facing south will be placed at Main Street, Fontana Boulevard and Second Avenue. The signs facing north at Wild Duck Road will have individual directional signs for the beach, the boat launch, the lakefront and Village Hall; the sign at Second Avenue will have individual directional signs for the boat launch, the lakefront, the library and police/fire; the sign at Third Avenue will have individual directional signs for the

boat launch, the elementary school, the lakefront and the post office; and the sign at Fontana Boulevard will have individual directional signs for the lakefront, police/fire and the beach. The signs facing south at Main Street will have individual directional signs for the beach, the boat launch, the elementary school and Village Hall; the sign at Fontana Boulevard will have individual directional signs for the beach, the boat launch, the lakefront and police/fire; and the sign at Second Avenue will have individual directional signs for the boat launch, the post office and Village Hall.

Library Logo/Sign Proposal

Treptow stated that Timberline Signs submitted a drawing of the proposed sign for the Fontana Public Library. Library Board member O'Brien and Nancy Krei stated that the Library Board would approve of the sign design as presented.

O'Brien/Larson 2nd made a MOTION to approve the sign proposal for the Fontana Public Library as presented, and the MOTION carried without negative vote.

Chuck's Landscaping Issues

O'Brien stated that she will meet with Carol Whowell to select the plants for the new landscaping approved for the area along the side of the Chuck's that abuts Reid Park.

Village Fencing

Treptow stated that the same fence style was favored at the September 20, 2006 workshop meeting of the Park Commission and Lakefront and Harbor Committee that was selected by the Park Commission in December 2005, with the exception that the group favored the picket style that is 5/8-inches-thick, not the larger 3/4-inches-thick, and the circles were removed.

O'Brien/Larson 2nd made a MOTION to forward to the CDA Board the recommendation that the style of the proposed new fencing be Montage-Majestic black fencing with 5/8-inches-thick pickets, three rails with the pickets flush at the top and bottom, and 2-inch posts to be placed 8 feet apart. The MOTION carried without negative vote.

Emerald Ash Borers

Treptow stated that the Village continues to receive warning information with regard to the threat of Emerald Ash Borers. The borers have been reported in Illinois and are working their way north. The Village will replace the ash trees that are part of the future landscaping plans with other varieties and no ash trees will be planned or planted for a minimum of five years.

Mill House Pavilion Grant Project - Update

Trustee Pollitt stated that eight copies of the grant proposal were sent to the Kikkoman Foods Foundation for review and consideration. With the assistance of the Village Hall intern, generic versions of the grant proposal will be sent out to 70 possible donors. Trustee Pollitt stated that one meeting has been held with Fontana Elementary School faculty members, who indicated that the new pavilion will serve well as a meeting place for outdoor education activities. The faculty members indicated that they will provide assistance in developing educational exhibits at the new pavilion. Trustee Pollitt stated that David Coates has been selected as the project architect and he will be commencing design work. Treptow stated that bales of hay will have to be placed around the exposed foundation of the former mill house to protect it from erosion this winter. Trustee Pollitt asked for Park Commission volunteers to help collate the 70 grant proposals to be mailed out next week.

New Business

2007 Budget Requests

Lobdell presented the Park Commission's budget requests. During the discussion on the Brickman contract amount of \$36,400, Trustee Pollitt stated that the CDA should allocate TIF funding for a trust fund to be used for maintenance costs for all the new trees and plants being planted as part of the ongoing CDA projects. Trustee Pollitt stated that the Village will be facing escalating maintenance costs for years to come after the new landscaping is planted. The \$132,309 total budget request includes \$19,200 to fund the second year of a three-year contract with Agrecol for work at the Hildebrand Nature Conservancy, Headwaters Park and the Fontana Fen. The budget request also includes \$20,000 for a "Parks Administrator" position and \$7,800 for a Village arborist.

Highway 67 Trees – Honey Locust – Shingle Oak – Katsura – BaldCypress

Representatives from PDI again explained the issues surrounding the tree selection for the wet areas adjacent to the new highway. Also, ash trees will be replaced with Katsura trees. The Park commission directed PDI to switch location of the trees in the plan regarding the elms and the honey locusts in order to give the intersection of Fontana Boulevard and Highway 67 a more formal look.

Agrecol Trail and Natural Areas Guide

Treptow distributed a draft of the Trails and Natural Areas Guide produced by Agrecol and asked the Park Commission members to review the guide for amendments or additions and report back next month. Nancy Krei volunteered to edit also.

“Summer Breeze” – New Locations

Treptow stated that Jay Brost does not have an opinion on the four choices for the relocation of his statue, “Summer Breeze;” however, he does want to be involved when the statue is moved from the Department of Public Works garage back to the lakefront. There will be a cost to have the foundation for the statue secured and buried. Tom Cook will complete the foundation work. Treptow stated that he will inform Mr. Brost that the statue may have to be moved again in the future if and when reconstruction plans are approved for the lakefront. Following discussion, the Park Commission was in consensus that the statue should be placed on the corner of Fontana Boulevard and Lake Street.

Lobdell/Horvath 2nd made a MOTION to have the statue relocated to the corner of Fontana Boulevard and Lake Street, pending final cost approval and approval by Mr. Brost, and the MOTION carried without negative vote. Larson and O’Brien had left the meeting and did not vote.

Village Irrigation Areas/Sprinklers

McHugh stated that there has been discussion with regard to installing irrigation systems along the new landscaped areas in the Village. Treptow stated that if the proposal is going to be advanced, the Park Commission should come up with a list of areas that they would like irrigated. Treptow stated that the one irrigation system the Village currently operates on Fontana Boulevard is in bad shape, is very maintenance dependant and is in need of replacement. Lobdell suggested that a subcommittee be established to work on the irrigation system proposal.

Porter Court Plaza Landscaping

Representatives from PDI presented the landscaping plan for the area across the street from the Citgo Gas Station. The Porter Court Plaza will feature a walking path bridge, and the path will be linked to the multi-purpose path that will be constructed along Highway 67. The ash trees will be eliminated from the plaza plan and from the Highway 67 plan. Following discussion, the commission was in consensus that some type of water fountain should be added to the plan, and large boulders for people to sit on should be placed in the area. The commission was in consensus that the landscaping plan was fine as submitted, with the exception of some plants to be selected by Roy Diblik and the addition of a water fountain feature.

Tree Board/Tree Protection During Village Projects

Treptow stated that the trees in Reid Park, with the exception of a large cottonwood, have not been protected this summer during the construction of the new Main Lift Station. Larson stated that construction materials, supplies and equipment have been placed in the drip lines of the trees, and now that the project is almost completed, the stuff should be moved to comply and allow the trees to absorb the fall rains for future growth and nourishment.

Larson/Wegner 2nd made a MOTION to recommend the Village of Fontana enforce the Tree Ordinance in Reid Park, and the MOTION carried without negative vote.

Fontana Boulevard Landscaping

Representatives from PDI presented the landscaping plan for Fontana Boulevard. Various species of crab trees will be planted along the boulevard and the parking lot. A sidewalk will be installed on the south side of the street. The Park Commission was in consensus that the proposed tree varieties are fine, but the plan for the sidewalk should be altered so it is a straight line, not meandering.

Bills to Pay

Treptow stated that the Park Commission received a bill from O’Brien for \$74.30 for photography expenses

with regard to the Park Commission's scrapbook, and a bill for \$56 for a budget planning breakfast. Lobdell/Horvath 2nd made a MOTION to approve payment of the bills as presented, and the MOTION carried without negative vote. Larson and O'Brien had left the meeting and did not vote.

Park Requests

None

Any Other Comments or Concerns

None

Pending Park Commission Items for Future Agendas

1. Landscape Plans for Mill House Pavilion, Wild Duck Road, Beach House
2. Bird and Bat Houses
3. Landmark Trees List
4. Frisbee Golf at Duck Pond

Adjournment

Lobdell/Horvath 2nd made a MOTION to adjourn the meeting at 8:10 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

APPROVED: 10/18/06