

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

**(Official Minutes)**

**Finance Committee Monthly Meeting**

September 20, 2016

The Finance Committee meeting was called to order by Chairman Pat Kenny at 6:00 pm on Tuesday, September 20, 2016.

**Members Present:** Village President Pat Kenny, Jim Feeney, Tom Marek, Duane Ratay, Mike Sheyker (arrived at 6:47 pm), Tom Freytag

**Member Absent:** Karl Floody

**Also Present:** Clerk Theresa Loomer, Administrator Dennis Martin, Treasurer Scott Vilona

**General Business**

**Approve Minutes for Meeting Held August 25, 2016**

Feeney/Marek 2<sup>nd</sup> made a MOTION to approve the minutes as submitted for the August 25, 2016 meeting, and the MOTION carried without negative vote.

**2017 Budget Planning: Municipal Court, Public Works, Debt, Administration, Building Inspection, and Utility Budget**

Treasurer Scott Vilona presented preliminary department budget expense sheets for committee review. Vilona stated that no employee salary increases have been accounted for and the Human Resources Committee will need to meet prior to the final budget presentation. The revenue from municipal court is up this year due to an OWI and seatbelt grant program that reimburses the village for officers to work additional hours to patrol for those specific offenses. The second \$10,000 installment for the new police and court system software ProPhoenix is due in 2017. The Public Works Department has requested outdoor storage coverage for an amount estimated between \$12,000 and \$30,000 which still needs to be added to the budget. They have also requested to replace Truck No. 11 due to failing hydraulics and increasing maintenance costs. The department is seeking a smaller truck to replace it and would like to sell the current truck while the salvage value is still at \$20,000 to \$25,000. The roof at the Lake Geneva Marine Company building which is owned by the Village and leased to Kevin Kirkland requires a new roof. The current roof is flat and has had repairs made several times. The proposed roof will be peaked so it should have less issues in the future and is budgeted for \$30,000. The budgeted engineering expense for the Public Works Department has been high the last several years at \$10,000 and it was suggested bringing that number down to \$5,000; Martin also suggested drilling down to ensure the engineering services are being categorized correctly. Vilona explained the Village is planning to bond in 2017 for future Capital Improvement expenses and the completed Brookwood water tower project, but it will not impact the state levy limit. The budget also includes one more \$45,000 final payoff due to Big Foot Country Club for the storm water management settlement agreement. The Building & Zoning budget is slated to remain the same as last year but Martin said the office needs new flooring; however, it will be folded into maintenance and repair costs for the Village Hall/Public Library building. There was discussion on the Building Inspector's time table to transition from part-time to retirement, and it was suggested that staff check with other municipalities to see if the Village's zoning fees are comparable to what other municipalities charge. Martin said the Administration's budget will remain flat for 2017. The legal fee's expense is over budget every year and Martin said the village attorney's assistant was previously holding several meetings with clients for municipal court prosecution cases, but those meetings have recently been limited to only one. There is nothing the Village can do about the high cost for having a case transferred to another jurisdiction when requested by a defendant. There's a request for new office furniture for the meeting room to replace the chairs which are nearly 20-years-old and new election equipment to replace two of the voting booths which cannot stand on their own due to broken joints. Each voting booth costs

approximately \$500. The cost for the garbage and recycling is set to go up based on the tipping fee for the garbage landfill costs, and on eight new houses that were built in 2016. The garbage collection contract will increase by roughly \$1,200 and the recycling will go up based on the formula set by John's Disposal to account for the number of new homes constructed. Vilona explained that with the room tax reimbursement agreement calculation between the Village and the Abbey Resort for membership in the Lake Geneva convention and visitor's bureau, now called Visit Lake Geneva, has resulted in the Village paying the full 16 percent rate to the CVB; however, because of new legislation that will be enacted next year, Kenny and Martin suggested it will align with the new requirements to use room tax proceeds to fund a tourism organization or committee and no changes should be made. The last time the Fontana Zoning Map was updated was in 2012 it needs need to be updated again next year for an approximate cost of \$1,000. Vilona provided an overview of the bonding schedule and noted the CDA shortfall is projected at \$550,000 in 2017. Due to the fact that the value of the property in the Village has only increased, Vilona stated it does not make sense that the assessment of the TIF District goes up and down drastically by millions each year. He said he contacted the state DOR which blames the assessor and the assessor blames the state. Martin stated the Village plans on holding Board of review in May next year, instead of the fall. This will allow the assessor to report finalized assessment numbers to the state. The difference between the estimated assessed values and the final assessed values is what the state is saying causes the dramatic swings in the TID increment reported each year. This is because any difference between the estimated value and the final value must be included in the following years Statement of Changes in TID value report.

**Next Scheduled Meeting Date: October 4, 2016 – 2017 Budget Planning: Library, Park Commission, Police, Fire & Rescue**

The next meeting date is scheduled for Tuesday, October 4, 2016 beginning at 6:00 pm to go over the preliminary budget expense sheets for the Library, Park Commission, Police Department, and Fire & Rescue Department.

**Adjournment**

Feeney/Freytag 2<sup>nd</sup> made a MOTION to adjourn the meeting at 7:00 pm, and the motion carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 10/04/16