

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Finance Committee Meeting

September 22, 2011

The Finance Committee meeting was called to order at 6:00 pm on Thursday, September 22, 2011 by Chairman Patrick Kenny.

Members Present: Trustee Kenny, Scott Vilona, Arlene Patek, Rick McCue, Jim Feeney, Drew Gilchrist

Member Absent: Mike Sheyker

Also Present: Police Lt. Brad Buchholz, Anne Catlow, Administrator/Treasurer Kelly Hayden, Library Director Nancy Krei, Clerk Dennis Martin, Assistant Zoning Administrator Bridget McCarthy, Joseph McHugh, Genie Murphy, Building Inspector/Zoning Administrator Ron Nyman, Trustee Peg Pollitt, Dolly Schneidwind, Tom Whowell

Approve Minutes for July 21, 2011 & August 1, 2011 Meetings

Feeney/McCue 2nd made a MOTION to approve the minutes as submitted for the meetings held July 21, 2011 and August 1, 2011, and the MOTION carried without negative vote.

General Business

2012 Budget Review for Municipal Court, Building Inspection, Library, Fire, Rescue, Police, Park Commission & Debt Service

Library Board member Tom Whowell presented a 2012 library budget worksheet that was approved by the Library Board that calls for the same expenses as the 2011 budget, except for the IT computer monitoring services that used to be provided for free by Util-IT have been added to the total expenses. The Village Board awarded the IT contract to Nyquist Engineering this year, and the \$2,840 worth of free monitoring services previously provided by Util-IT now has to be paid for by the village. Whowell stated that the proposed budget is the bottom line to keep operating the library at its current service level, and the Library Board worked with Library Director Nancy Krei to finalize the proposal. Krei stated that she will provide the salary recommendation to Hayden for the library employees at a later date. Hayden stated that she will also need the specific line item numbers to plug into the Village budget as those worksheets were not submitted by Krei. Even though state aid has been drastically cut this year by the Governor Scott Walker administration, the Library Board budget calls for \$44,261 from a State Grant, compared to \$45,561 in 2011. Hayden presented the Building Inspection budget, which is slightly lower than last year. The estimated Building Permit revenue for the Village of Fontana and the villages of Sharon and Walworth is down \$500 from 2011, with an estimated 2012 total of \$137,000, compared to \$137,500 in 2011. Hayden stated that salary and benefit figures will be added to the budget as soon as the Village Board makes a decision on the non-union employee health insurance parameters. Trustee Pollitt and Lt. Buchholz were present to answer any questions on the Police, Fire and Rescue budgets. Hayden stated that all three emergency department budgets are consistent from last year. Hayden stated that the Police Department budget does not include the purchase of a vehicle this year; however, there are some Safety Building maintenance projects and the purchase of some new equipment included in the budget. The second half of the parking lot/sidewalk project at the Safety Building and the replacement of a pinched sewer pipe under the training room are the maintenance projects, and the equipment purchases are two or three new bullet-proof vests, a ceiling mounted PowerPoint projector for the training room, an in-house video recording system and two new computers. In a memo, Police Chief Steve Olson states that one of the two replacement computers can be purchased yet this

year with budgeted funds, which would leave just one computer in the 2012 budget. Trustee Pollitt stated that a \$20,000 rough estimate for cleaning the interior of the Safety Building and repainting the walls was added to the preliminary budget as a wish list item; however, it is not really necessary, but would be nice. Hayden stated that the Rescue Squad budget is more or less an enterprise fund that receives an annual donation from the Village. Hayden stated that the Rescue Squad budget was increased from \$16,000 in 2011 to \$17,000 in 2012. The Fire Department budget supplies expense was increased from \$6,000 in 2011 to \$10,000 in 2012; however, the Capital Outlay account was reduced from \$9,000 in 2011 to nothing in 2012. Feeney asked if information on Police Department overtime expenses can be presented at the next meeting, as that was an issue last year. Hayden stated that the proposed Park Commission budget also remained consistent from last year. The only unknown issue is the Park House and whether it will be repaired and renovated following the receipt of cost estimates. In July 2011, the ceiling fell in over the back utility room that is attached to the Park House building, and the Park Commission is exploring the cost estimates to have the utility room removed from the main building and a new furnace and hot water heater purchased and installed in the main building. Hayden stated that the Blackstone Landscape, Inc. contract that was amended this year is again included. Hayden stated that the Blackstone contract saved the village money this year by eliminating the need for the Village to hire part-time summer employees and to fund equipment purchases and maintenance expenses. Hayden stated that the Park Commission budget includes \$62,225 for Blackstone, to match this year's amended contract; \$10,000 for green space management services; \$3,000 for Roy Diblik's consulting services; \$3,000 for ongoing park maintenance and enhancements to Pioneer Park, Hildebrand Nature Conservancy and Porter Court Plaza; and \$5,000 for Little Foot Playground equipment repairs or replacement for the older section of the playground. Hayden presented a spreadsheet of the Village's Debt Service, which will require a total of \$512,992 in 2012, including the CDA shortfall. Hayden stated that state aid revenue will be decreased by about \$80,000; however, the final figure is not certain yet. Hayden stated that because of the Act 10 legislation, required employee contributions for Wisconsin Retirement System payments will produce a \$40,000 budget reduction in 2012. Since the Municipal Court was still in session, the department budget will be presented at the next committee meeting on Thursday, September 29, 2011 beginning at 6:00 PM.

Adjournment

McCue/Kenny 2nd made a MOTION to adjourn the finance committee meeting at 6:49 pm, and the motion carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 9/29/11