

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Finance Committee Meeting

October 7, 2009

The Finance Committee meeting was called to order at 4:00 pm on Wednesday, October 7, 2009 by Chairman Patrick Kenny.

Members Present: Trustee Kenny, Michael Sheyker, Arlene Patek, Rick McCue (left at 5:00 pm), Jim Feeney

Members Absent: Lou Loenneke, Drew Gilchrist

Also Present: Administrator/Treasurer Kelly Hayden, Village Clerk Dennis Martin, Trustee Micki O'Connell, Public Works Director Craig Workman (arrived at 5:15 pm)

General Business

Approval of Minutes for Meeting Held September 24, 2009

McCue/Patek 2nd made a MOTION to approve the minutes as submitted for the meeting held September 24, 2009, and the MOTION carried without negative vote.

2010 Budget Review for Public Works Department, Administration

Hayden presented the 2010 draft of the non-levy revenue projections. Hayden stated that the Abbey Resort submitted room tax projections for the remainder of 2009 and for 2010. Following discussion, the committee directed Hayden to lower the projected 2010 room tax revenue from \$315,000 down to \$290,000, which is the number the Abbey is projecting for the total 2009 room tax. The committee also directed Hayden to lower the projected utility tax revenue from \$92,000 down to \$75,000, and to make the line item for the proposed Town of Walworth Fire and Rescue service zero at this time. The committee also recommended that the Village Board increase the publication fee for liquor license applications from \$20 up to \$30 or \$40. Hayden stated that the Village has to spend at least \$378,349 on road projects to match the amount the Village will receive in 2010 for State Transportation Aid. Hayden stated that she would suggest that the Finance Committee also add working capital to the budget this year to increase the balance of the undesignated funds, as recommended by the Village auditor. The committee also directed Hayden to reduce the projected revenue for interest on investments from \$20,000 down to \$10,000. Hayden stated that with all the changes directed that night, the new total balance for projected revenue in 2010 is \$1,638,121. The unaudited year-to-date non-levy revenue total at this time for 2009 is \$1,717,513. The 2009 budget called for \$2,219,047 in non-levy revenue; however, the estimated 2009 total at this time is \$2,101,843. Hayden stated that a \$560,000 loss for the Wilkinson lawsuit, which includes \$118,000 for the Wilkinson's legal costs, also will affect the 2009 final budget. Hayden presented the 2010 preliminary budget for the administration. Hayden stated that the only salary increases proposed this year are for the police officers and the Department of Public Works employees who are in the unions, and for Gail Nichols, the Police Department administrative assistant who is tied into the union contract. Hayden stated that the 3 percent salary increases are tied into the current union contracts, and there are no salary increases proposed in the preliminary budget for the non-union Village employees. Following discussion, Hayden stated that she will check the Village cleaning services contract and reduce the frequency of cleaning for the Park House and the Village Hall to every other week. The one capital outlay item for Village Hall is \$20,000 for new carpeting. Workman presented the public works and maintenance budgets. Workman stated that there are roof issues at the Safety Building that may need to be addressed in 2010, and the Public Works budget includes funds to purchase lumber to construct a roof for the outdoor storage area at the Public Works garage. Workman stated that an increased line item for the rental of a tub grinder will be offset by the revenue earned by selling compost. Trustee O'Connell suggested lowering the

celebration line item in the 2010 budget to eliminate the annual village holiday party. Following discussion, the committee directed Hayden to leave \$1,000 in the celebration line item for employee gift certificates, but to remove the \$2,500 traditionally budgeted for the holiday party. Hayden stated that the unemployment costs the Village has to pay have gone way up because of claims for the part-time police officers. The committee directed Hayden to look into contracting from the Walworth County Sheriff's Department or other agencies for part-time police services if and when they are required so the Village does not have to hire part-time officers who are the cause of the escalating unemployment compensation expenses. Feeney suggested that the Village eliminate its contribution for the Fourth of July fireworks to save funds. Feeney also suggested that the Village start charging rent for the Geneva Lake West Chamber of Commerce office at the Village Hall. Feeney stated that if the Village has to budget for increased salaries for the police department and public works department union employees, the Village may have to eliminate job positions.

Review of Committee Approved Final Budget Worksheets

The final worksheets will be presented at the committee meeting scheduled for Tuesday, October 13, 2009 beginning at 5:00 pm.

Next Meeting Dates

The committee directed Martin to schedule the next meeting committee meeting for Tuesday, October 13, 2009 beginning at 5:00 pm, and the joint Finance Committee and Village Board budget meeting will be held Thursday, October 15, 2009 beginning at 5:00 pm.

Adjournment

Feeney/Sheyker 2nd made a MOTION to adjourn the finance committee meeting at 6:37 pm, and the motion carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 10/13/09