

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

SPECIAL JOINT SESSION of the VILLAGE OF FONTANA
BOARD OF TRUSTEES with the FINANCE COMMITTEE

Thursday, October 13, 2016

Village President and Finance Committee Chairman Pat Kenny called the joint session meeting of the Board of Trustees and Finance Committee to order at 6:00 pm in the Conference Room at the Fontana Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees Present: Roll call vote Arvid Petersen, President Kenny, Stan Livingston, Rick Pappas, Tom McGreevy

Trustees Absent: Dave Prudden, Tom Whowell

Finance Committee Members Present: President Kenny, Karl Floody, Tom Freytag, Tom Marek, Duane Ratay, Mike Sheyker

Finance Committee Member Absent: Jim Feeney

Also Present: Clerk Theresa Loomer, Administrator Dennis Martin, Treasurer Scott Vilona

Joint Session Business

2017 General Fund Budget Review – Finance Committee Recommendation

Vilona went over the proposed expenditures as recommended by the Finance Committee and explained any allocated adjustments made from the previous budget planning meeting. He then went over the proposed revenues and any adjustments from the previous year and the total projected General Fund budget of \$3,597,151.80. Martin stated that the Finance Committee made recommendations at its last meeting to present to the Village Board a recommended budget that calls for a 1.44 percent MIL rate increase over last year, and the preliminary budget includes funding for Paratech to provide daytime emergency medical services as initially approved before the bridge emergency repair and reconstruction projects when nighttime service was added to the contract. Martin stated that he has been advised by the Village attorney that if the Village Board pursues an initial proposal to create an emergency medical services special assessment district to address levy limit concerns, any related proposal to fund nighttime EMS contracted services or to hire Village employees to provide the EMS services, will require approval in a public referendum; and the next election that a referendum question can be placed on the ballot will be the Spring Election on April 4, 2017. Since the last committee meeting, Vilona stated that he adjusted the highway grant revenue number down by \$13,000 due to a decrease by the state which caused the proposed MIL rate increase to escalate to 1.79 percent over last year. There was discussion on increasing the amount allocated to the Big Foot Lions Club Reid Park Pavilion project from \$10,000 as already allocated in the Park Commission budget, to \$50,000, and whether that money should come from the General Fund as a budgeted expenditure or if it should be taken from working capital, as the Lions Club and donors will be reimbursing the Village as fund-raising efforts continue. Vilona stated that to allocate the \$50,000 for the pavilion as an expense from the General Fund would increase the MIL rate to 3.59 percent over last year. After discussion, the Finance Committee recommended taking all \$50,000 from working capital and eliminating the \$10,000 allocated from the Park Commission budget. Martin said the Village Board previously authorized the payment of the initial construction expenses to the Lions Club, as the project is underway by the Lions Club contractors, and invoices will be submitted before the end of the year; and the Lions Club donations will offset the payments being funded by the Village.

Finance Committee member Sheyker/Finance Committee member Freytag 2nd made a MOTION to remove the \$10,000 expense from Park Commission budget items, and to direct staff to allocate the \$50,000 for the Big Foot Lions Club Pavilion construction expenses from working capital, and the MOTION carried without negative vote.

After the \$10,000 expense was removed from the Park Commission budget items, the Finance Committee made a recommendation for a 1.5 percent MIL rate increase for the 2017 Village of

Fontana tax levy.

Finance Committee member Sheyker/Finance Committee member Floody 2nd made a MOTION to recommend the budget changes as presented and the resulting 1.5 percent MIL rate increase for the 2017 General Fund Budget, and the MOTION carried without negative vote.

Village Board Approval to Publish Notice of Public Hearing, or Schedule Subsequent 2017 Budget Planning Workshop Meeting

Martin stated there are scheduling conflicts with the originally proposed date of November 14, 2016 and asked if November 21, 2016 works for everyone for the 2017 Budget public hearing and November monthly meeting.

Trustee Petersen/Trustee Livingston 2nd made a MOTION to approve for publication the preliminary 2017 General Fund Budget with the changes as recommended by the Finance Committee, and to schedule the public hearing and November monthly meeting for Monday, November 21, 2016 beginning at 6:00 pm, and the MOTION carried without negative vote.

Adjournment Finance Committee

Finance Committee member Sheyker/ Finance Committee member Floody 2nd made a MOTION at 6:33 pm to adjourn the committee meeting, and the MOTION carried without negative vote.

Village Board Business

Approval of November Payables in Advance

Since the next monthly meeting is scheduled for late next month, staff is seeking authorization to prepay November payables and present them at the November 21, 2016 meeting.

Trustee Petersen/Trustee McGreevy 2nd made a MOTION to authorize staff to prepay any November payables that come in prior to the next meeting date scheduled for November 21, 2016, and the MOTION carried without negative vote.

Appointment of Stephanie Klug as Election Registration Official

Due to the volume of voter registration before the November Presidential Election, staff is seeking to appoint Administrative Assistant Stephanie Klug as a registration official to assist.

Trustee Petersen/Trustee Pappas 2nd made a MOTION to approve the appointment of Stephanie Klug as an Election Registration Official, and the MOTION carried without negative vote.

Retirement Letter Submitted by Police Chief Steve Olson

Martin stated Police Chief Steve Olson submitted a letter dated Friday, October 7, 2016 announcing his retirement and he will be retiring sometime early next year prior to March 31, 2016. Martin said he discussed with the village attorney the possibility of not hiring a new chief to replace Olson and going with a director or a shared administrator, but because of the parameters set up by the state statutes and the Municipal Code, the Village is required to hire a new Chief of Police. The interviewing and recommendation process is a function of the Police and Fire Commission; however, the terms of the employment agreement will be up to the Village Board. There was discussion about imposing a lengthy renewable probationary period anywhere from two to five years, and also establishing a wide salary range that is dependent upon qualifications of the applicants.

Trustee Petersen/Trustee McGreevy 2nd made a MOTION to accept the October 7, 2016 retirement notice of Police Chief Steve Olson, and to direct staff to begin the Police and Fire Commission process of posting the position for candidates and conducting interviews for a recommendation on a new Chief of Police, and the MOTION carried without negative vote.

Adjournment

Trustee McGreevy/Trustee Petersen 2nd made a MOTION at 6:39 pm to adjourn the meeting, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk.

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 11/21/16