

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)  
MONTHLY MEETING of the PARK COMMISSION  
**Wednesday, October 16, 2013**

Park Commission Chairman Cindy Wilson called the meeting to order at 6:00 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Park Commissioners present:** Trustee Wilson, Laura Coates, Lynne Frost, Gail Hibbard, Sandra Hibbard, Sarah Lobdell, Mary Green (arrived at 6:05 pm)

**Also present:** Merilee Holst, Library Director Nancy Krei, Village Clerk Dennis Martin, Trustee Rick Pappas

**Approval of Minutes**

Lobdell/Coates 2<sup>nd</sup> made a MOTION to approve the meeting minutes for September 18, 2013, as presented, and the MOTION carried without negative vote.

**Visitors Heard**

None

**General Business**

**Park House Use**

The Park House was used twice in September.

**Treasurer's Report**

The treasurer's report as of September 30, 2013 was presented.

**Plan Commission Report**

The Plan Commission has two public hearings for minor Zoning Ordinance amendments as well as review of a Certified Survey Map application scheduled for its next monthly meeting on Monday, October 28, 2013.

**Public Works Report**

Martin stated that Street Director Ron Adams provided him with updates for the DPW items.

**Park Commission Maintenance List**

The updated list was distributed. The DPW plans to install the memorial plaques back on the recently reconstructed Little Foot Playground lighthouse this off-season when time permits, as the project will require one employee to be on the outside of the structure and one on the inside to secure the plaques. There is one section of the beach fence that has been treated and repainted to abate severe rust as a test. The display cases at the Mill House Pavilion reportedly are in need of cleaning and repairs or replacement as there is mice droppings and dirt accumulated in them. Lobdell stated that the paths at the Fontana Fen are overgrown with plants and the surface has become uneven and full of potholes. Lobdell asked if the DPW crew could do something to push the paths back down and flatten the surface. Gail Hibbard stated that she is planning the annual seed sowing event at the Oak Savanna for a Saturday morning in November, and she would like to serve pizza and refreshments to participants prior to the event at the Village Hall. Tom Vanderpoel will be assisting the Gail Hibbard with the event and instructing the volunteer participants.

Lobdell/Wilson 2<sup>nd</sup> made a MOTION to authorize Gail Hibbard to purchase pizza and refreshments to serve to participants of the annual Oak Savanna seed sowing event on a Saturday morning in November 2013, and the MOTION carried without negative vote.

**Old Business**

**Holiday Decorations for 2013 – Update**

Adams has erected one of the new Christmas tree decorations he created on a pole at Highway 67

and Porter Court Plaza. The Park Commission members all stated that the decoration looks good and thanked Adams for a great job. Wilson stated that maybe Adams could come up with some other holiday shapes for the decorations that will be created next year to supplement the 10 trees that are being created for this holiday season. The Park Commission also asked staff to check if the old holiday decorations are being put up this season on the Fontana Boulevard poles that will not have the new Christmas tree decorations being made by the DPW crew, and to publicize the new holiday decorations initiative with the goal of attracting potential funding sponsors.

#### **Perennial Purchase for Sam's Garden – Will Olson Memorial Funds**

Martin stated that Fontana Garden Club member Ann Catlow has been contacted to assist in selecting appropriate perennials to be planted in the "Sam's Garden" recently created by the club members across the street from the Public Library entrance on Second Avenue. Carol Lobdell donated \$50 to the Park Commission on behalf of Deputy Clerk/Treasurer Julie Olson and her family in memory of Will Olson, who passed away in July.

#### **Recommendation on Design Cost Funding for Mohr Road Park Creek Project**

Wilson stated that the proposal considered last month was supposed to include the \$800 for design services, and not just the permitting costs for the stream stabilization project. The total cost to be incurred by the Village is \$2,040. The construction costs are being funded by the adjacent property owners. Wilson stated that the Village Board approved a motion at its last monthly meeting to approve the \$2,040 estimate for the Mohr Road creek drainage stream stabilization project as submitted by Creative Edge Landscapes, Twin Lakes, subject to the project plans being submitted for Village Board review before the DNR permit application is prepared and contingent on the Park Commission favorably reviewing the proposal to have the Village also pay for the design services. Lobdell/Gail Hibbard 2<sup>nd</sup> made a MOTION to approve the funding of the design services portion of the contract, as well as the previously approved DNR permitting costs, contingent on the Village reviewing the construction plans before they are submitted to the DNR for permitting. The MOTION carried without negative vote.

#### **Ordinance Amendments for Dog Walking Language**

Wilson presented the draft of the rewritten Municipal Code Section 10-6(b) that governs the walking of dogs and the requirement for the removal of fecal matter, and that reflects the direction previously provided by the Park Commission. Merilee Holst asked if the ordinance amendment was an initiative for the Police Department to begin enforcing the regulations and stated that she has noticed some dog walkers who do not follow the rules. Wilson stated that the ordinance amendment was part of a Municipal Code update effort commenced by Police Chief Steve Olson to address antiquated sections of the code that address the village parks. Martin stated that Holst and any other resident who witnesses dog walkers not abiding by the Municipal Code regulations should contact the Police Department at the non-emergency number, (262) 275-2275.

Lobdell/Green 2<sup>nd</sup> made a MOTION to recommend approval of the ordinance to repeal and recreate Municipal Code Section 10-6(b) as presented. The MOTION carried without negative vote.

#### **New Business**

##### **"Mortgage" Burning Event for Little Foot Playground Pirate Ship**

Wilson stated that now that the Park Commission has paid off the debt for the pirate ship in Little Foot Playground, maybe there should be a "mortgage burning" party to celebrate and show off the recently renovated Park House. Wilson stated that the event will be a good opportunity to recognize and thank the former and current Park Commission members, village officials, volunteers and organizations that helped make the Little Foot Playground improvement plan and the associated Pig in the Park event successful. Following discussion, the Park Commission decided to schedule the event for Thursday, November 14, 2013 beginning at 6:00 pm at the Park House; to have the current Park Commission members make appetizers for the potluck event; to have staff seek donations of beer and/or wine to be served at the event; and to have Mary Green invite people who have assisted with Dan Green's Touch A Life, Heal A Heart, Inc. and the pig roast.

Wilson/Lobdell 2<sup>nd</sup> made a MOTION to direct staff to present a Park Permit application for a beer and wine consumption permit for the Park House for the November 14, 2013 mortgage burning party, and to go through the Park Commission meeting minutes to make sure to invite all the former

Park Commission members, village officials, volunteers and organizations that helped make the Little Foot Playground improvement plan and the associated Pig in the Park event successful. The MOTION carried without negative vote.

**Park Permit Application Filed by Big Foot High School Cross Country Team, Duck Pond Recreation Area and Pavilion, September 23, 2014**

Lobdell/Wilson 2<sup>nd</sup> made a MOTION to recommend approval of the application filed by the Big Foot High School cross country team to host an event at the Duck Pond Recreation Area and Pavilion on September 23, 2014, with the fee waived as requested. The MOTION carried without negative vote.

**Payables**

None

**Any Other Comments/Concerns**

None

**Adjournment**

Lobdell/Wilson 2<sup>nd</sup> made a MOTION to adjourn the meeting at 6:42 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 11/20/2013