

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION  
Wednesday, October 17, 2007

Chairperson Sarah Lobdell called the meeting of the Park Commission to order at 6:02 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Park Commissioners present:** Sarah Lobdell, Jill Wegner, Daniel Green, Dawn Sammons

**Park Commissioner absent:** Brent Horvath, Sharon O'Brien, Nancy Krei

**Also present:** CDA Commissioner Gail Hibbard, Village Clerk Dennis Martin, CDA Executive Director Joseph McHugh, Director of Public Works Craig Workman

**Approval of Minutes**

Wegner/Sammons 2<sup>nd</sup> made a MOTION to approve the minutes submitted for the meeting held September 19, 2007, as presented, and the MOTION carried without negative vote.

**Visitors Heard**

None

**Announcements**

None

**General Business**

**Park House Use**

Lobdell reported that the Park House was used 12 times in September 2007.

**Treasurer's Report**

The Financial Report as of August 31, 2007 was presented by Lobdell because Krei was unable to attend the meeting due to a conflict with another meeting.

**Plan Commission Report**

Lobdell stated that the Plan Commission meeting was only about 20 minutes long because there were very few agenda items. The Plan Commission did schedule a workshop meeting to discuss lakefront zoning ordinance revisions on Saturday, October 20, 2007 beginning at 11:00 am.

**Public Works Report**

Workman stated that Wild Duck Road and Dade Road project is moving ahead steadily. The pedestrian path has been cut in and a lot of excavation work has taken place. Workman stated that the road work should be complete by next week and then paving and restoration work will commence. Workman stated that masonry work on the underpass and landscaping work also will commence next week.

**Old Business**

**2008 Budget**

Lobdell stated that the budget was finalized by the Finance Committee and presented to the Village Board at a workshop meeting held Monday, October 15, 2007. Lobdell stated that the capital request item the Park Commission requested, basketball and hard courts for the Duck Pond Recreation Area, were taken out the budget; however, the CDA has indicated the request can be added to the TID project plan and financed with TIF funds.

**Parks Maintenance Comprehensive Plan/Maintenance Contract**

Lobdell stated that the Village has only received one bid so far for the contract to replace the Brickman Group to provide planting bed maintenance services. RYCO submitted a bid of \$53,000; however, there is

only \$45,000 in the budget. Two more bids are anticipated. Roy Diblik submitted a bid of \$2,550 to assist and advise the village next year with the maintenance of the 18 planting beds located on Fontana Boulevard and throughout the village. The bid does not include plant material. The Park Commission was in consensus that the Diblik's assistance and advice are very important to maintain the planting beds now that they have grown in and are looking very good. Workman stated that the services provided by Diblik and the work formerly performed by Brickman do not overlap.

### **Enhancement Plantings for Completed Projects**

Lobdell stated that the CDA approved the funding and the bulbs have been received for the enhancement plantings. Park Commissioners and other volunteers will be planting the bulbs Saturday, October 20, 2007. Roy Diblik will layout the bulbs and provide planting directions to the volunteers. Lobdell wrote the following email to be sent out by the village clerk to all Village of Fontana officials and email contacts: "The Fontana Park Commission will be planting bulbs to help continue to beautify the planting beds around the Reid Park bathrooms and in the Fontana Boulevard medians. Please come out and join us this **Saturday, October 20, 2007 at 8:00 am**. We will meet at the Reid Park bathrooms. Please bring a hand shovel if you have one. The more volunteers, the quicker we will be finished and you can enjoy the rest of your weekend! Then you can look forward to seeing the beautiful flowers bloom next spring!"

### **Duck Pond Gateway Triangle Update**

McHugh stated that the CDA approved funding for the planting project and the plans will be finalized. McHugh stated that the project is scheduled to commence in the spring.

### **Agrecol Update**

Lobdell stated that Sharon O'Brien and Diblik walked along Highway 67 with Agrecol representatives to determine where the most appropriate separation can be made and maintained between the mowed grass on the shoulder of the highway and the prairie restoration area along the creek. The Agrecol representatives stated that it would look better and it will be easier to maintain the separation if the mowed grass area is extended a little further back from the road than initially planned. The Park Commission was in consensus that the separation line should be moved back and maintained as recommended.

### **Christmas Décor Update**

Workman stated that the snowflake decorations have been shipped and the 11 displays are scheduled to be delivered in the next few days. The Village already has received one of the snowflake displays for a total of 12. Workman stated that the plan is to erect four of the displays at each of the three main intersections on Highway 67.

### **New Business**

#### **Long-term Planning Workshop – Set Date in December/January**

Lobdell stated that the Park Commission has to meet to discuss long-term planning for the parks. Following discussion, the Park Commission was in consensus that the meeting should be scheduled for a Saturday morning in January. The workshop meeting was scheduled for Saturday, January 12, 2008, beginning at 9:00 am.

#### **Bills to Pay**

##### **Agrecol – Signs**

Lobdell stated that the Park Commission received a \$65 bill for "signs," but she is not sure exactly what signs the bill covers. The Park Commission was in consensus that the bill should be paid, pending verification by Lobdell.

Sammons/Green 2<sup>nd</sup> made a MOTION to approve payment of the \$65 bill to Agrecol pending verification by Lobdell, and the MOTION carried without negative vote.

#### **Park Requests**

None

#### **Any Other Comments or Concerns**

Lobdell stated that since the next monthly meeting of the Park Commission is scheduled to be held on the day before Thanksgiving on Wednesday, November 21, 2007, and there is no important business pending, that the meeting could be

cancelled, unless something comes up. Lobdell stated that if nothing comes up, the next monthly meeting of the Park Commission will be held Wednesday, December 19, 2007. Following discussion, the Park Commission was in consensus that the November 21, 2007 meeting should be cancelled.

**Pending Park Commission Items for Future Agendas**

1. Landscape Plans for Mill House Pavilion and VOF/Pheasant Ridge Corner Lot at County Highway B & Indian Hills Road
2. Fontana-Walworth Pedestrian Connection  
McHugh stated that he had an update on the pending agenda item, Fontana-Walworth Pedestrian Connection. McHugh stated that because of the state budget situation, it appears that the DNR will not be getting funding for the grant program that was going to provide funds for the Fontana-Walworth Pedestrian Connection project. McHugh stated that the Village of Fontana and Village of Walworth received indication earlier this year from the DNR that the project was approved for the grant program's short list, but the amount of funding would not be certain until the state legislature approved the next budget. McHugh stated that with the uncertainty of the state budget and the availability of DNR grant funds, the project will have to be postponed for at least one year.
3. Comprehensive Outdoor Recreation Plan (CORP)/Upgraded Parks and Open Space Plan
4. Garden Club Bench Donation
5. Van Slyke Creek
6. Brick Program
7. Pet Waste
8. Money Raising Opportunities

**Adjournment**

Wegner/Sammons 2<sup>nd</sup> made a MOTION to adjourn the meeting at 6:25 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

APPROVED: 12/20/07