

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

2016 BUDGET PLANNING & RESCHEDULED MONTHLY MEETING  
of the VILLAGE BOARD OF TRUSTEES  
**Tuesday, October 27, 2015**

Village President Pat Kenny called the 2016 Budget Planning Meeting and rescheduled monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Trustees Present:** Roll call vote: Dave Prudden, George Spadoni, Arvid Petersen, President Pat Kenny, Tom Whowell, Rick Pappas

**Trustee Absent:** Tom McGreevy

**Also Present:** Bob Chanson (arrived at 6:14 pm), Jay Hicks, Clerk Theresa Linneman, Administrator Dennis Martin, DPW Manager Brett McCollum, Fire and Rescue Dept. Chief Wolfgang Nitsch, Attorney Dale Thorpe, Treasurer Scott Vilona

**Visitors Heard**

None

**Announcements**

None

**Approval of Village Board Minutes**

The minutes for the October 13, 2015 meeting were distributed.

Trustee Pappas/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the minutes for the meeting held October 13, 2015, as presented, and the MOTION carried without negative vote.

**General Business – President Kenny**

**2016 General Fund Budget Review – Approval of Finance Committee Recommendation to Publish Notice of Public Hearing**

The second of three annual payments called for in the storm water management plan agreement with Big Foot Country Club was added to the 2016 General Fund budget recommended by the Finance Committee for publication. Vilona went over a couple options to allocate the item including the Finance Committee recommendation that the \$40,000 come from the fund balance. Spadoni questioned why the recommended MIL rate increased by 8.17 percent from last year since he thought the goal was to stay at the same rate. Vilona stated the operating expenses stayed even, but the debt service increased and explained even if department budgets stayed exactly the same as last year, the MIL rate still could have went up because of debt service. He also stated that the village's budget makes up only one-eighth of the annual tax bill's total MIL rate with the rest coming from school districts, county and state. Several factors play into the MIL rate increase including the allocation for the TIF District borrowing debt service shortfall, which increased by \$95,000 this year due to the amortization schedule; proposed increases in several administrative wages; a proposed 3/4 flex police officer position; an additional employee in building and zoning due to the proposed transition and eventual retirement of the zoning administrator; and capital outlay and repairs expenses from several departments. Following discussion, various possibilities were posed to decrease the MIL rate including striking supplies, maintenance, capital equipment expense, and capital outlay equipment from the village hall, safety building, police, fire protection highway maintenance and library departments. Pappas asked for the number it would take for the MIL rate to stay even with last year's number, and Vilona replied that roughly \$375,000 would need to be cut from the expenditures in order for the MIL rate not to increase from the 2015 level. Spadoni went through the budget and suggested removing several supplies and capital outlay expenses including \$22,000 for Jaws of Life and \$16,000 for the vehicle exhaust ventilation system additions for the Fire and Rescue Department budget; \$35,000 from Police for a new squad car, and \$45,000 from Highway Maintenance for a new truck for a savings of \$118,000. He suggested using the fund balance to pay for the remaining \$257,000 to lower the MIL to a zero percent increase from last year.

Kenny rejected the idea and stated the village has finally achieved its 30 percent surplus goal in the fund balance which has helped to get Moody's to upgrade the Village Bond rating and he does not want to risk lowering the rating by using fund balance "savings" to offset a MIL rate increase. Chief Olson commented the new squad car has already been purchased since he received approval at the previous board meeting to go ahead and order the vehicle now in order for the village to receive \$999 in additional rebates which are only offered by ordering in 2015. Using money from the fund balance was discussed and several trustees agreed it is important not to use the money to offset the 2016 budget. Vilona said the budget is "conservative on revenues and liberal on expenses" in order to ensure a balanced budget and Trustee Whowell suggested not being quite so conservative on the revenue side. Spadoni asked about two projects in the TIF fund that could generate more increment next year, but Martin replied it takes about three years before the village would see any return. Some trustees suggested having a lower increase for the village MIL rate, around 4 to 5 percent, rather than 8 percent, which they said seems too high. Vilona tweaked numbers in various ways and by removing the \$7,500 for furniture and carpeting from Village Hall, \$4,000 for chairs and tables from the Safety Building, \$22,000 for Jaws of Life and \$5,000 for one of the three automobile exhaust ventilation drops for the Safety Building, \$5,000 for furniture from the Library, and delegating the \$35,000 from the fund balance for payment of the 2016 squad car for the Police Department. After the removal and adjustment of the expenditures, Vilona said the proposed MIL rate increase would be about 5.6 percent, but he still needed to make additional adjustments and reviews in order to ensure the budget was balancing on both revenues and expenditures. Martin requested direction from the board in order for staff to draft the 2016 General Fund Budget public hearing notice, which includes the proposed Village tax levy. The Budget public hearing is scheduled for Monday, November 23, 2015, at 6:00 pm. Board members directed Vilona to keep working on the budget until the MIL rate increase was projected at 5.6 percent or less from last year and use \$35,000 from working capital to pay for the 2016 squad car. Vilona stated he would have the preliminary budget adjusted with the directed changes by the following morning and it will be distributed for the board members to review.

Trustee Spadoni/Trustee Prudden 2<sup>nd</sup> made a MOTION approve for publication the preliminary 2016 budget with the changes as recommended, with the proposed Village MIL rate increase not to exceed 5.6 percent, and to post the required notice for the public hearing on Monday, November 23, 2015 beginning at 6:00 pm. The MOTION carried without negative vote, with Trustee McGreevy absent.

#### **Offer to Purchase 138 Fontana Blvd.**

This item was tabled and discussed in closed session.

Trustee Spadoni/Trustee Petersen 2<sup>nd</sup> made a MOTION to table the Offer to Purchase 138 Fontana Blvd., and the MOTION carried without negative vote.

#### **John's Disposal Service Recyclable Collection 2016 Contract**

John's Disposal is seeking no increase for 2016 except for the cost to add eight additional new houses constructed in 2015. The cost will increase from \$5,960 to \$5,994 per month in 2016.

Trustee Spadoni/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve the rate of \$5,994 per month, as proposed by John's Disposal Service, Inc., for 2016, and the MOTION carried without negative vote.

#### **Keizer and Sons Garbage Collection 2016 Contract**

Keizer & Sons, Inc. requested a 1.75 percent increase for 2016 to compensate for the cost of fuel, landfill charges and insurance. The increase would be an additional cost of \$304 per month.

Trustee Petersen/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the rate of \$17,678 per month, as proposed by Keizer and Sons, Inc., for 2016, and the MOTION carried without negative vote.

#### **Water Safety Patrol 2016 Contract**

The lifeguard services agreement for the 2016 summer season was submitted by the Geneva Lake Water Safety Committee. The proposed contract totals \$38,920 for 2016, up from \$37,325 in 2015, and provides lifeguard service coverage from June 4, 2016 through August 30, 2016 with the addition of Memorial Day weekend and Labor Day weekend, and additional coverage during weekends and holidays. The amount proposed has already been entered into next year's budget.

Trustee Prudden/Trustee Whowell 2<sup>nd</sup> made a MOTION to approve the 2016 contract between the Village of Fontana and the Geneva Lake Water Safety Patrol for an amount not to exceed \$38,920, and the MOTION carried without negative vote.

### **2016 Paratech Contract**

The 2016 contract proposed by Paratech is for an annual amount of \$207,197.92 or \$17,266.50 monthly, which is an increase from last year's monthly cost of \$16,927.94. The additional cost to staff the fire house during the hours of 6:00 am and 6:00 pm while the bridge is under construction is \$567.66 per day. There is a 90-day termination requirement for cancellation of the contract.

Trustee Prudden/Trustee Spadoni 2<sup>nd</sup> made a MOTION to approve the 2016 contract between the Village of Fontana and Paratech Ambulance Service, Inc., as presented, and the MOTION carried without negative vote.

### **Greenspace Management RFP Approval**

The lowest proposals submitted by the deadline for the Greenspace Management RFP was from Elite Lawn Care and Snow Removal in the annual amount of \$45,000. Staff recommended approval of Elite since the only other BID was from the currently contracted company Blackstone Landscape, Inc., in the amount of \$79,000.

Trustee Spadoni/Trustee Pappas 2<sup>nd</sup> made a MOTION to approve a one-year probationary period contract between the village and Elite Lawn Care and Snow Removal for an amount not to exceed \$45,000, and the MOTION carried without negative vote.

### **2015 Salary Resolution Amendments**

The board approved DPW Manager Brett McCollum's probationary period in June 2015, at which time he received a contracted \$5,000 salary increase. The adjusted salary was not amended in the payroll resolution. An updated salary resolution was prepared and distributed to show McCollum's increase. At the Human Resources Committee meeting, Police Chief Olson requested an increase in the top pay for part-time police officers to \$23.94 for the remainder of the this year if there is room left in the budget, otherwise in 2016. The updated resolution reflected the Part-Time officer pay at \$23.94. Spadoni questioned why another increase was requested when a salary increase from \$18.00 to \$22.78 was approved at the previous board meeting and Olson said he was trying to make the department more attractive. The recommendation from the board was to leave the salary at \$22.78 and address it on the 2016 salary resolution.

Trustee Pappas/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve Resolution 10-27-15-01 to correct the DPW Manager's salary as authorized following his probationary period, and the MOTION carried without negative vote.

### **Operator's License Applications Filed by Colleen E. Trybula (Gordy's), Kari L. Gottman (Abbey Resort)**

There no issues with the applicant's background checks and all fees have been paid.

Trustee Spadoni/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve the Operator's License applications filed by Colleen E. Trybula and Kari L. Gottman, and the MOTION carried without negative vote.

### **Geneva Lake Use Committee Bylaws Amendment Proposal**

The amendments to the bylaws are still under review by the Geneva Lake Use Committee.

Trustee Petersen/Trustee Spadoni 2<sup>nd</sup> made a MOTION to table the Geneva Lake Use Committee bylaws amendment proposal, and the MOTION carried without negative vote.

### **Approval of November Payables in Advance**

The rest of the monthly business will be presented at the Village Board Budget Public Hearing meeting on Monday, November 23, 2015. Martin requested approval to pay the budgeted monthly bills in advance of the rescheduled meeting and present them for review at the next meeting.

Trustee Petersen/Trustee Spadoni 2<sup>nd</sup> made a MOTION to authorize staff to prepay any monthly payables that come in prior to the next meeting on November 23, 2015 with the condition a list of the invoices is presented for review, and the MOTION carried without negative vote.

### **Holiday Event Direction**

Martin asked for direction about whether the Village should host a holiday event for staff and village officials this year. In past years the Village has allocated \$2,000 to the funding of a holiday event in December. Staff was directed to choose a date and sort out the details.

Trustee Pappas/Trustee Spadoni 2<sup>nd</sup> made a MOTION to approve the budgeted funding for a holiday event in December 2015 with staff to organize the date, location and details, and the MOTION carried without negative vote.

### **FW/WPCC**

#### **Lease of Commission Agricultural Land 2016**

Trustee Spadoni/Trustee Pappas 2<sup>nd</sup> made a MOTION to approve the 2016 Farm Lease as recommended, and the MOTION carried without negative vote.

### **Closed Session**

Trustee Spadoni/Trustee Prudden 2<sup>nd</sup> made a MOTION at 6:53 pm to adjourn into Closed Session Pursuant to Wis. Stats. Chapter Wis. Stats. Chapter 19.85 (1)(e), “deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require,” specifically Offer to Purchase 138 Fontana Boulevard Parcels, and Provide Direction for Mohr Road Proposal Negotiation, and the Roll Call vote was as follows:

Trustee Spadoni – Aye

Trustee Petersen – Aye

President Kenny – Aye

Trustee McGreevy – Aye

Trustee Whowell - Aye

Trustee Pappas – Aye

Trustee Prudden

The MOTION carried on a 6-0 vote with Trustee McGreevy absent.

### **Adjournment Closed Session**

Trustee Petersen/Trustee Spadoni 2<sup>nd</sup> made a motion at 7:20 pm to adjourn the Closed Session and to reconvene in Open Session, and the MOTION carried without negative vote.

### **Closed Session Business**

#### **Offer To Purchase 138 Fontana Boulevard Parcels**

Trustee Spadoni/Trustee Petersen 2<sup>nd</sup> made a MOTION to deny the offer to purchase received by Mark and Mary Jo Munson from Munson Marine, remove 138 Fontana Boulevard from the real estate market and contact Village Planner Mike Slavney to create a neighborhood amendment plan, and the roll call vote was as follows:

Trustee Prudden – No

Trustee Spadoni – Aye

Trustee Petersen – Aye

President Kenny – Aye

Trustee Whowell – Abstained

Trustee Pappas – No

The MOTION carried on a 3 to 2 vote with Trustee McGreevy absent and Trustee Whowell abstained.

### **Adjournment**

Spadoni/Petersen 2<sup>nd</sup> made a MOTION at 7:22 pm to adjourn the meeting, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Linneman, Village Clerk.

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 11/23/15