

Villages of Walworth and Fontana
Ad Hoc Joint Services Committee Meeting
November 10, 2008
5:00 p.m.

Chair Long called the meeting to order at 5:05 p.m. Present Nordmeyer, O'Connell, Petersen, Simonson, Spadoni, Long. Also present Chief Severt, Chief Long, Rhonda Schwartz, Chief Schwartz, Rob Ireland, Jon Kemmett, Chief Wolfgang Nitsch, Administrator Kelly Hayden.

Sspadoni/Nordmeyer motion to approve Oct. 30, 2008, minutes carried by ayes.

Everyone received the draft fire services agreement prepared by Fontana Administrator Hayden.

O'Connell doesn't want to put the courts consolidation on the back burner because we started with that and it's not being discussed anymore. Petersen doesn't want to do anything until we see some progress at this committee level. Long pointed out it was to go to the Boards for comments. Hayden noted they have sent the draft to their attorney and received comments. Long stated Walworth was doing a review by the Board and then being sent to our attorney. It's on Walworth's agenda tonight.

Spadoni is confused about paid on premise. Does Walworth have it in the budget for 2009? Long noted it's been talked about, but he wasn't at the finance meeting. Simonson said it was his understanding it would be a budget amendment if we decide to do it. Is the money in Fontana's budget? Yes, and there are revenues to offset it. The revenue number is about \$45,000. And in the past Fontana has made a contribution of \$20,000 to fire/rescue. The expense item is about \$62,000 for April through December. Long noted the dates have to be agreed upon, but if we're unable to meet those dates, we will look at what works for both Villages.

Long noted we have information from the Walworth Clerk with examples for sharing the cost of the fire/rescue services consolidation—with Town of Walworth as customer and as partner. Long asked Hayden how to do the financial arrangement. Hayden noted that it would take months of analyzing the finances to come to a decision. Long asked if we couldn't just base the agreement on call volume. O'Connell asked what we would do about assets. Severt noted the Exhibit A formula is how you break down assets to share costs. Simonson asked if there's a pretty consistent level of call volume from year to year. Severt noted that Walworth's is pretty consistent. Kemmett stated that Fontana's fire call volume is going down, with EMS going up, but otherwise the volume is pretty consistent. O'Connell asked about winter to summer shift for Fontana. EMS calls are big in the summer, fire stays pretty steady. Would it help for the committee to have a spreadsheet listing what we should be focusing on? Should we be doing the type of schedules in the Bloomfield/Genoa City agreement so we know the equipment both villages have? Andy Long noted we already have Walworth's and Fontana's apparatus and Walworth has a replacement schedule. Fontana recommended adding 25 years to the

date of purchase for each piece of Fontana equipment. Severt asked if they wanted to consider depreciation. If so, then a 5-year piece of equipment is low enough to go; anything below that is disposable. Hayden will create a master spreadsheet for both Villages to use. What about rescue? Anything above \$500 will be listed separately. Pants, coat, helmet, etc.—this gear will be lumped together. Spadoni/Simonson motion to base sharing of expenses on call volume and recommend this to both Boards carried by ayes without negative vote. Simonson/Peterson motion to itemize inventories for items above \$500 only carried by ayes without negative vote. We will need an outside source to value equipment. Hayden will contact auditor and insurance company to get recommendations for someone who will appraise equipment.

The committee looked at draft fire service agreement. The Walworth Clerk had checked with the League of WI Municipalities. Their opinion is that a Board of Directors is not necessary. A joint commission is required, however. Long noted that a Board of Directors would be a deciding authority. We would need to incorporate the authority of a Board of Directors into the commission and we would have to incorporate how to deal with personnel in this document. Nordmeyer thinks we should look at both Board of Director and commission responsibilities and see if they can't all be put under one. He doesn't see why a commission can't do all these duties. Typically commissioners are involved in all personnel decisions and have nothing to do with day to day management. That could be why we need both. Long reminded the committee that we received a response from the League that said only a commission is required. Walworth Fire Chief Andy Long pointed out that if the Town is a partner they might also have two representatives on the commission. Chair Matt Long stated that at this point he is only interested in Town of Walworth as a customer.

By the next meeting, we'll have a spreadsheet on how to sort equipment out. Hayden asked for two weeks to format a spreadsheet to hand out. Departments can then start listing equipment. We will have the name of someone who can appraise and an estimate for doing the appraisal. Spadoni noted Fontana will bring the draft municipal court agreement to their Board in December. The Walworth Clerk will review the statutes for whether we can have Board of Director duties included under the duties of a commission so that only a commission would be necessary.

The next meeting will be Wednesday, Dec. 10 at 5:30.

Spadoni/O'Connell motion to adjourn carried by ayes.

Respectfully submitted,

Donna Schut
Clerk