

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, December 21, 2011

Chairperson Cindy Wilson called the meeting of the Park Commission to order at 6:02 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Trustee Wilson, Gail Hibbard, Laura Coates, Mary Green

Park Commissioner absent: Sarah Lobdell, Sandra Hibbard, Sharon O'Brien

Also present: Rob Ireland, Village Clerk Dennis Martin, Micki O'Connell, Director of Public Works Craig Workman

Approval of Minutes

Gail Hibbard/Coates 2nd made a MOTION to approve the minutes for the meeting held November 16, 2011, as presented, and the MOTION carried without negative vote.

Visitors Heard

Wilson thanked all the Park Commission members for their service to the community and wished them a happy holiday season. Extra copies of the Village holiday card that was mailed to all Village committee and commission members were distributed. The photograph of the new Reid Park gazebo on the card was shot by Victoria McHugh.

Announcement

Bruce Adreani's foundation again donated a total of \$4,000 to the Village, with \$1,000 allocated to the Park Commission. Wilson asked where in the Park Commission financial accounts the annual donation is allocated, and wondered if it could be used for the Park House renovation project if necessary. Martin stated that he will ask Administrator/Treasurer Kelly Hayden to supply the information for the next monthly meeting.

General Business

Park House Use

The Park House was not used in November 2011 because of the utility room roof and related problems.

Treasurer's Report

The updated treasurer's report as of November 30, 2011 was presented.

Plan Commission Report

The Chapters 17 and 18 rewriting project is moving along, and the draft of the new resort business district was finalized at a joint workshop meeting on Monday, November 28, 2011.

Public Works Report

Workman stated that he and Tom Vanderpoel were not able to get the garlic mustard spraying done at the Hildebrand Nature Conservancy this fall. Workman stated that unless the temperature is between 40 and 50 degrees and there is no rain for 24 hours before and after the spraying, it will not be effective. So the spraying will have to be completed next year. Huber Dorm inmates and local volunteers and students will be solicited to help pull the garlic mustard in the spring.

TID Maintenance – Items/Update

Wilson stated that the public parkland at the end of the Mohr Road has been added to the list so it will be regularly maintained next year. The need to prune the trees on the beach also has been added to the list.

Old Business

Pig in the Park Event Planning Committee Appointments

Mary Green stated that she has about 20 friends and family members who have offered to help with the planning, donation solicitation and operation of the Park Commission's annual Pig in the Park event. Green stated that she would begin the event planning for 2012 in February. With regard to the proposal by Fontana Lakefront Triathlon planner John Palmer to move the Pig in the Park event to the same date as his triathlon, Green stated that she thinks the Pig in the Park should remain on the Saturday of Labor Day weekend. Green stated that the event has become known for Labor Day weekend during its first three years and it is a good date for the local families to enjoy at the end of the summer season. Following discussion, the Park Commission members reached a consensus that the Pig in the Park event should be planned for the Saturday of Labor Day weekend, which is Saturday, September 1, 2012 this year; and if John Palmer wants to work with the Park Commission to plan another event on the same day as his Fontana Lakefront Triathlon on Sunday, September 9, 2012, the Park Commission is willing to work with him on planning and running the event.

Green/Coates 2nd made a MOTION to schedule the 2012 Pig in the Park fund-raising event in Reid Park for Saturday, September 1, 2012, and to inform Fontana Lakefront Triathlon event organizer John Palme that the Park Commission will assist him with planning and operating another event to be held in Reid Park as part of his triathlon on Sunday, September 9, 2012. The MOTION carried without negative vote.

Wilson/Coates 2nd made a MOTION to appoint Mary Green as the chairman of the Park Commission subcommittee in charge of planning the annual Pig in the Park event, and the MOTION carried without negative vote.

Beach Trees Pruning Plan

Workman stated that he and Cindy Wilson met with Jeff Epping, the arborist suggested by Roy Diblik to provide tree pruning advice and/or services. Workman stated that Epping reviewed the Village's green space management work plan and took a tour to evaluate the trees on Village property. Workman stated that Epping will draft a comprehensive plan that addresses the pruning needs for all the village trees over a period of years. Wilson stated that many of the Village trees planted in the last several years should already have been pruned at least once, but Epping indicated a long-term pruning plan can still be implemented to save the trees. Gail Hibbard stated that the Park Commission should use funds from the Tree Reforestation Fund, if appropriate, to fund a tree pruning service proposal.

Park House Interior Renovation Proposal

Wilson presented a plan she drafted to make a couple of minor renovations to the interior of the Park House to create better useable space. Workman stated that the Village Board approved the initially recommended repair work on the exterior of the building and to replace the electrical service, furnace and water heater; and some of the electrical work and the installation of the new furnace have been completed. Wilson stated that her proposal is to move the current kitchen sink against the wall of the bathroom and to install a small wall partition to separate the kitchenette area and to create one big meeting room with more useable space. Wilson stated that the small wall would block the kitchenette area from view and add a privacy element to the bathroom. Workman stated that he got quotes from Fairchild Residential, the Tracy Group, Big Foot Construction and O'Neill Builders, and the cost estimates include an option to tear the current carpeting out and lay tile on the concrete-base floor of the entire room. Workman stated that the estimates do not include the cost for some of the building materials or for a new kitchen sink. Following discussion, the Park Commission members reached a consensus that the cost of tiling the entire building is too expensive and that the current carpeting should be maintained for a couple more years; that the Park Commission should recommend approval of the lowest submitted bid; that the construction should commence as soon as possible to allow the local card clubs to begin meeting there again; and that the \$1,000 annual donation from the Adreani foundation should be allocated to help fund the project if necessary and appropriate.

Trustee Wilson/Coates 2nd made a MOTION to recommend Village Board approval of the interior renovation proposal for the Park House as presented, approval of the \$7,875 low bid submitted by the Tracy Group, approval of the allocation of the \$1,000 donation from the Adreani foundation to supplement the budgeted funds if necessary and appropriate, and to recommend that the construction commence as soon as possible. The MOTION carried without negative vote.

Tree City USA Renewal Application & Arbor Day Foundation Annual Fee Approval

Martin stated that Sarah Lobdell has the annual renewal application almost complete, and she only needs input on the Park Commission's annual list of accomplishments. Gail Hibbard stated that her group of

volunteers worked at the Oak Savanna every Wednesday from mid-August through the mid-November seed sowing event, and also had one work day at the Barrington, IL natural prairie restoration area, where seeds were harvested for the Village of Fontana project. The annual \$15 Arbor Day Foundation membership fee also is due.

Trustee Wilson/Coates 2nd made a MOTION to approve the electronic submission of the annual Tree City USA renewal application and to approve the payment of the \$15membership invoice from the Arbor Day Foundation, and the MOTION carried without negative vote.

New Business

Direction to Purchase New Holiday Decorations for Fontana Boulevard Light Poles

The Village Board directed the Park Commission to select new holiday decorations to replace the old decorations on the light poles on Fontana Boulevard. Workman stated that the cost of the decorations will be marked down after the holiday season. Workman stated that the Park Commission members should review the Temple Display website and suggest any other possible sources prior to the next monthly meeting. In response to a question, Workman stated that the holiday decoration displays on the Highway 67 light poles are 6-by-6-feet in total size, and the displays on the shorter Fontana Boulevard poles should be 4-by-4-feet. Coates suggested that maybe the Village should stick with the same style decorations that are on the Highway 67 poles, only a little smaller.

Fontana Paddle Boat Company Ice Breaker Kayak Race, Saturday, May 12, 2012

The inaugural event was held last spring without concern. This year, the event organizers are encouraging team entries, and a possible team consisting of Park Commission members was suggested.

Gail Hibbard/Coates 2nd made a MOTION to recommend Village Board approval of the Fontana Paddle Boat Company Ice Breaker Kayak Race on Saturday, May 12, 2012 at the municipal beach. The MOTION carried without negative vote.

Park Permit Application Filed for Block-Kuchii Wedding Ceremony, Reid Park Gazebo, Saturday, June 23, 2012, 3:00 PM to Dusk

There are no conflicts and the fee has been paid.

Gail Hibbard/Coates 2nd made a MOTION to recommend Village Board approval of the Park Permit application as filed for the Block-Kuchii wedding ceremony at the Reid Park gazebo on Saturday, June 23, 2012, from 3:00 pm to dusk. The MOTION carried without negative vote.

Any Other Comments/Concerns

None

Adjournment

Wilson/Gail Hibbard 2nd made a MOTION to adjourn the meeting at 6:58 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 2/15/2012