

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, March 15, 2017 @ 11:00 AM

Board President Genie Murphy called the regular monthly meeting of the Library Board to order at 11:00 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Board President Genie Murphy, Ann Catlow, Cindy Wilson, Village Board Liaison Tom Whowell & Library Board Secretary Joseph McHugh.

Board Members Absent:

Dolly Schneidwind, Mary Ann Pearce, & Mary Kay Frazier.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of February 15th, 2017

Whowell/Catlow 2nd made a MOTION to approve the minutes of the February 15th meeting, and the MOTION carried without a negative vote.

Financial Report: Approve March 2017 Village and Gift Account Bills

Director Burkhalter presented and reviewed the March 2017 Village and Gift Account Bills. He pointed out that the recent charges for the "Deep Freeze" software, which is maintained on the Public-Use machines, is for a period of two years. He informed the Board that the "Deep Freeze" software keeps the hard-drives on the public computers from being corrupted by user-initiated changes. He noted that the software is purchased through Lakeshores.

McHugh/Catlow 2nd made a MOTION to approve the March 2017 Village and Gift Account Bills, and the MOTION carried without a negative vote.

Financial Report: Accept February 2017 Daily Cash Report and March 2017 Gift Account Report

Director Burkhalter reviewed the Daily Cash and Gift Account reports for the Board. The Board discussed the copier/work-center and noted that it may be more than what is needed for the Library's evolving needs. It was discussed that when the lease comes up for renewal, the level of use should be analyzed, and that alternate solutions should be considered at that time. The discussion centered on the frequency of use by patrons of the faxing and scanning services. Board Member Wilson asked for clarification on what the Library charged for Scanning, and Director Burkhalter answered that the current charge is 25 cents.

McHugh/Catlow 2nd made a MOTION to approve and accept the February 2017 Daily Cash Report and the March 2017 Gift Account Report, and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter informed the Board that he had recently completed his second reading session at Faith School. He reminded the Board that this program of reading in area schools is organized by the local Rotary Club. Director Burkhalter informed the Board that he had been asked to join a Statewide Committee that was going to meet for the purpose of addressing Chapter 43 of the Wisconsin State Statutes. He explained that it would be amazingly thrilling and exciting work, and that reviewing and discussing State Statutes is something that every Library Director dreams about. He offered that his involvement would carry forward over the next couple of months, but noted that his involvement would not detract from any of his local responsibilities.

Village Announcements

Village Liaison Whowell reminded the Board about the upcoming election and urged everyone to "Go Vote."

Lakeshores Report

Director Burkhalter informed the Board that a few of the libraries in the Lakeshores system had been late in the submittal of their annual reports, which had caused Lakeshores to delay their final submittal. He confirmed that the Fontana Library's report had been submitted on-time, and that Lakeshores had quickly sorted everything out. Director Burkhalter noted that the Arrowhead Library System of Rock County, which includes Janesville and Beloit, was going to be joining the SHARE Library System. Finally, Director Burkhalter confirmed that the Library had recently purchased four (4) new computers; each set-up including new PC's and new Monitors, and the confirmed that the orders were in progress. Each system was purchased through Lakeshores at a reduced rate of approximately \$500 each.

Unfinished Business: Book Discussion

Village Board Liaison Whowell recommended the Book "The Lost City of the Monkey God," as well as the "The Last Investigation: The Kennedy Assassination." Board President Murphy recommended the book, "Turn of Mind."

New Business:

Board Secretary McHugh suggested that the vacant land adjacent to the Village Hall would be a great location for a new "Library Park." He did not request that it be added to a future agenda, but asked that the Board Members consider the concept. Board Member Catlow offered that the Book Club loved the newly upholstered furniture. Board Member Wilson explained that Linda, of Nick's Upholstery, deserved all of the credit. The Board discussed the concept of a Press Release about the new improvements, and Board Secretary McHugh offered that he would volunteer his wife, Victoria McHugh Photography, for photos for the Press Release, as well as the upcoming Village Newsletter. Board Liaison Whowell asked that Director Burkhalter work with Village Administrator Martin to get an article for the Library in the next Village Newsletter.

Next Regular Meeting: April 19, 2017 @ 11:00 AM

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, April 19, 2017 @ 11:00 am.

Adjournment

Wilson/Catlow 2nd made a MOTION to adjourn the meeting at 12:25 PM, and the MOTION carried without a negative vote.