

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, October 25, 2017 @ 11:00 AM**

Board President Genie Murphy called the regular monthly meeting of the Library Board to order at 11:03 am in the Board Room of the Fontana Public Library, 166 2<sup>nd</sup> Avenue, Fontana-on-Geneva Lake, Wisconsin.

**Board Members Present:**

(Roll Call) Board President Genie Murphy, Ann Catlow, Dolly Schneidwind, Village Board Liaison Tom Howell & Cindy Wilson.

**Board Members Absent:**

Mary Ann Pearce, Mary Kay Frazier, and Joseph McHugh

**Also Present:**

Library Director Walter Burkhalter.

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of September 20, 2017**

Howell/Schneidwind 2<sup>nd</sup> made a MOTION to approve the minutes of the September 20, 2017 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve October 2017 Village and Gift Account Bills**

Director Burkhalter presented the Board with the October 2017 Village and Gift Account Bills. He noted that he had spoken to Village Treasurer Vilona and the Village had received the insurance payment for the damage caused by the broken pipe. In order to offset the payment the library will need to exceed the budgeted amount for materials by \$2,100. Schneidwind/Catlow 2<sup>nd</sup> made a MOTION to approve the October 2017 Village and Gift Account Bills and the MOTION carried without a negative vote.

**Financial Report: Accept September 2017 Daily Cash Report and October 2017 Gift Account Report**

Director Burkhalter presented the September 2017 Daily Cash Report and the October 2017 Gift Account Report. He highlighted the payment to Ron Adams for the bookcases in the back. He noted Ron had done an excellent job and that the cost was less than if the library had gone with manufactured shelves from a vendor. Schneidwind/Catlow 2<sup>nd</sup> made a MOTION to approve and accept the September 2017 Daily Cash Report and the October 2017 Gift Account Report and the MOTION carried without a negative vote.

**Director's Report**

Director Burkhalter reported on the recent Wisconsin Library Association conference held in Wisconsin Dells. He attended a number of sessions and also presented on the Chapter 43 portion of Public Library System Redesign (PLSR).

### **Village Announcements**

Village Board Liaison Whowell noted the recent resignation of Village Administrator Dennis Martin. The Village has started the process of hiring a replacement.

### **Lakeshores Report**

Director Burkhalter informed the board that he should be able to attend the next Lakeshores meeting scheduled for November 7<sup>th</sup> in Elkhorn. The addition of Rock County to the online catalog is on schedule and issues such as delivery are being addressed by the administrators of each system.

### **Unfinished Business**

Director Burkhalter reported that he had recently met with Village Treasurer Vilona and that Treasurer Vilona had mentioned that the library needs to expend \$15,000 in capital funds by the end of the year. Director Burkhalter presented the board with a list of possible expenditures. Whowell/Schneidwind 2<sup>nd</sup> made a motion to accept the capital expenditures as presented and authorize Director Burkhalter to proceed with the purchases and the MOTION carried without negative vote.

Whowell/Schneidwind 2<sup>nd</sup> made a motion to pay Director Burkhalter for the additional two weeks of vacation (4 weeks per year) previously approved and the MOTION carried without negative vote.

### **New Business:**

No new business was discussed.

### **Next Regular Meeting: November 15, 2017 @ 11:00 AM**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, November 15, 2017 @ 11:00 am.

### **Adjournment**

Catlow/Whowell 2<sup>nd</sup> made a MOTION to adjourn the meeting at 12:15 pm and the MOTION carried without a negative vote.