

PARK COMMISSION MEETING MINUTES  
APRIL 20, 2005 - DRAFT ONLY – SUBJECT TO APPROVAL

Meeting called to order at 6:10 pm on Wednesday, April 20, 2005.

Present: Rallee Chupich, Laurie Larson, Sarah Lobdell, Brent Horvath, Susan Geye.  
Sharon O'Brien as acting Chairperson

Absent: Rick Treptow

Visitors Heard: none

Approval of minutes from March meeting tabled until May meeting

GENERAL BUSINESS

1. Plan Commission Report: The Audino project is under discussion.
2. Trustee Report: Nothing to report.
3. Treasurer's Report: Numbers unchanged since the March meeting. \$278.90 was debited to the Reid Park account to pay for the memorial bricks for Little Foot Playground. The bank accounts have now been consolidated under the village into one money market account with a checking account.
4. Public Works Report: Nothing to report.

OLD BUSINESS

1. Tree Ordinance Update: The ordinance is now under review by Kelly Hayden Staggs and Dale Thorpe. It will be up for approval at the next Plan Commission meeting.
2. Parks Long Range Implementation and Management Plan: The CDA approved expenditure of \$184,000 for 2005 to kick off the plan. Agricol, the firm chosen to implement the plan, has a list of trees and shrubs for the restoration of the designated sites in the plan. Laurie will ask for a list of approved perennials from Agricol during their scheduled meeting on April 22, 2005. The CDA will work with Cedarburg Science on grant applications and funding issues. The contract with Agricol needs to be written and approved by the village administrator.
3. Duck Pond: Rick Treptow was scheduled to meet with a contractor to get bids for the repair of the Duck Pond pavilion. The soccer club needs more storage and would like to get another storage shed on site. It was suggested that this be included in the newsletter to see if anyone would be willing to donate a shed.
4. Arbor Day: Laurie Larson and Brent Horvath will represent the Park Commission at the Fontana Grade School Arbor Day celebration April 29, 2005. They will present the school with a check for \$250.00 from the Park Commission to enhance natural areas with plantings and landscaping.
5. Easter Egg Hunt: The 2005 Easter Egg Hunt was very successful. Over 300 children participated. Big Foot Recreation donated the candy, the Abbey did the coffee and Deans Foods donated the milk. There is some discussion about holding in at Duck Pond in 2006. Rallee reported that we need new plastic eggs for stuffing. This should also be included in the newsletter.

## NEW BUSINESS

1. DNR Grant: Brent reported that the DNR donated 50 bare root trees to the Park Commission. There are 4 pear trees, 16 oak trees, 10 red maple, 10 common hackberry and 10 service berry. Brent is planting them in his nursery until they can be planted on site in the fall of 2005.
2. Hildebrand survey boundaries: We need to clearly establish the village property lines for the Hildebrand Conservancy area, the village property adjacent to the Fontana Elementary school and Van Slyke Creek headwaters area. This property needs to be surveyed. Laurie will put this subject on the agenda for the next village board meeting. It will also be determined what the CDA has done in regards to surveying some of this property and what role, if any, the Park Commission should play.
3. Fontana Elementary School way finding signage: The school has asked the Park Commission to put up directional signs for the school off of Highway 67. It was agreed to further study the subject to determine the proper location and to get a sign up before the fall school year of 2005. The following timetable was suggested:
  - May: sign needs assessment
  - June: look at local sign samples in other communities
  - July: pick out a sign theme & sign location
  - August: Install sign
4. Park Scrapbook: Sharon O'Brien suggested compiling a scrapbook of all plantings in the village to be available at the village hall. Photos and names and descriptions of the plants would be kept in a park scrapbook. A motion by Rallee Chupich and second by Sharon O'Brien approved the recommendation by Sharon O'Brien.
5. Median Plantings: A drive-by assessment of the plantings on the boulevard was done by Parks and Northwinds Perennials. The large overgrown plantings have been thinned out, moved or discarded. The goals are: ease of maintenance, safety and aesthetics.
6. Permit Fees for Park Usage: Discussed, no action.
7. Other comments or concerns: The annual spring park walk for 2005 is Friday, May 13 at 6:30 pm at the lakefront and Sunday, May 15 at 8:30 am at Duck Pond. Sarah will bring the video camera.

Meeting adjourned at 7:09 pm.

Next meeting date: May 18, 6 pm

Submitted by Susan Geye