

Village of Fontana-on-Geneva Lake Wharf & Pier Permit Process

All proposed new, modified, or extended wharf or pier proposals must be made in accordance with Village of Fontana Municipal Code Chapter 54. The following steps shall be taken by the applicant:

In addition, any applicant seeking a permit shall by certified mail immediately notify the applicant's abutting neighbors that the applicant is seeking a permit [§54-86(a)(2)].

Step 1:

Applicant submits proposed plans to the Village of Fontana Department of Building & Zoning for review, investigation and report of compliance with the requirements of Chapter 54. A copy of such findings shall be provided to the Lakefront & Harbor Committee.

Required: Signed & dated permit application.
Survey depicting adjacent property owners (sketches will no longer be accepted),
Location of proposed new, modified, or extended wharf or pier using BOTH methods
of measurement (lot line continued & knitter).

Step 2:

Lakefront & Harbor Committee receives the proposal for a preliminary review, or pre-approval and reviews proposal for compliance of village lakefront rules and how well the proposed plan works in relation to the adjacent property owners. Lakefront & Harbor can recommend approval, approval with changes, or denial. Upon favorable review, the applicant shall submit the proposed plan to the Department of Natural Resources for approval.

Step 3:

Applicant submits proposed plans to the DNR for state approval.

Step 4:

Applicant returns to Lakefront & Harbor which confirms the approved DNR plans have not been altered from the original submittal.

Step5:

Applicant submits proposal to Village Board for review & approval.

Step 6:

Applicant submits plans with copies of all written approvals (meeting minutes will suffice) to the Building Inspector's office to obtain all proper building & zoning permits.

Step 7:

Applicant begins construction. Upon completion of construction, Applicant submits an as-built survey to the Building & Zoning Department, along with a photograph depicting the completed project. A final inspection shall be made to verify compliance and that all conditions of approval have been met.

NOTE: Any future deviations or modifications from the approved & constructed plans MUST also be submitted through this process for an official amendment.