

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, September 14, 2016 @ 11:00 AM

Board President Genie Murphy called the regular monthly meeting of the Library Board to order at 11:00 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Board President Genie Murphy, Cindy Wilson, Dolly Schneidwind, Mary Kay Frazier & Library Board Secretary Joseph McHugh.

Board Members Absent:

Ann Catlow, Mary Ann Pearce & Village Board Liaison Tom Whowell.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of August 24th, 2016

The Board reviewed the minutes from the previous meeting.

Schneidwind/Frazier 2nd made a MOTION to approve the minutes of August 24th meeting and the MOTION carried without a negative vote.

Financial Report: Approve September 2016 Village and Gift Account Bills

Director Burkhalter reviewed the Village and Gift Account Bills. He commented on the remaining budget and noted that he had recently placed multiple book orders. With respect to budget for the coming year, Director Burkhalter offered that he was set for a meeting with Administrator Martin and Treasurer Vilona on the following Friday. He reviewed the general plan for budgeting for 2017 and commented on Village Support and staffing. With respect to Village charges to the Library's operating Budget, Director Burkhalter noted that he would follow up with Treasurer Vilona about the idea of a monthly report.

Schneidwind/Wilson 2nd made a MOTION to approve the September 2016 Village and Gift Account Bills and the MOTION carried without a negative vote.

Financial Report: Accept August 2016 Daily Cash Report and September 2016 Gift Account Report

Director Burkhalter presented the Daily Cash and Gift Account reports. He noted the expenses out of the Gift Account for the recent 9/11 event.

Schneidwind/Wilson 2nd made a MOTION to accept the August 2016 Daily Cash Report and the September 2016 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Due to the short time-frame since the previous meeting, there was no Director's Report.

Village Announcements

No Village Announcements

Lakeshores Report: Annual Trustee Dinner

Director Burkhalter reviewed the schedule for the upcoming Trustee Dinner. Based on the Topic and the Keynote Speaker, the Board suggested that Children's Librarian Porep be included.

Unfinished Business:

The Board discussed the recent 9/11 Memorial event. Positive comments from several attendees were relayed via the Board Members who had been in attendance.

New Business:

No New Business

Next Meeting Date: October 19, 2016

The Board discussed the concept of officially moving the regular start time of the monthly Library Board Meeting to 11 am from 10 am, but decided to make the decision at each individual meeting going forward, before making the adjustment permanent.

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, October 19, 2016 @ 11:00 am.

Adjourn

Schneidwind/Frazier 2nd made a MOTION to adjourn the meeting at 11:41 AM and the MOTION carried without a negative vote.