

**VILLAGE OF FONTANA ON GENEVA LAKE**  
**WALWORTH COUNTY, WISCONSIN**  
**(Official Minutes)**  
**Human Resources Committee Meeting**  
February 25, 2016

The Human Resources Committee meeting was called to order by Chairman Pat Kenny at 6:30 pm on Thursday, February 25, 2016 in the Village Hall Meeting Room.

**Members Present:** Village President Pat Kenny, Trustee Dave Prudden

**Member Absent:** Trustee Tom McGreevy

**Also Present:** Joe Haughey, Administrator Dennis Martin, Police Chief Steve Olson, Trustee Arvid Petersen

**Closed Session**

Trustee Prudden/President Kenny 2<sup>nd</sup> made a MOTION at 6:31 pm to go into Closed Session pursuant to Wis. Stats. Chapter 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," specifically WPPA Union Contract Renewal Negotiations and Barbara Dorsey Resignation; and pursuant to Wis. Stats. Chapter 19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," specifically WPPA Union Contract Renewal Negotiations, and the Roll Call vote was as follows:

President Kenny – Aye

Trustee Prudden – Aye

The MOTION carried on a 2-0 vote with Trustee McGreevy absent.

**Closed Session Business**

The committee met with former Police and Fire Commission member Joe Haughey, who provided insight and suggestions on the ongoing WPPA union contract renewal negotiations. After the committee's initial research information and some of the items of concern are presented to the WPPA union members, and feedback is provided by the union members, another committee meeting will be scheduled.

President Kenny/Trustee Prudden 2<sup>nd</sup> made a MOTION at 6:58 pm to adjourn the closed session and to reconvene in Open Session, and the MOTION carried without negative vote.

**General Business**

**Authorize Hiring Process/Temporary Contracted Employee for Police Dept. Administrative Assistant**

The committee discussed in closed session its recommendation on the resignation/retirement announcement submitted by Police Dept. administrative assistant Barbara Dorsey. Dorsey submitted a letter of resignation on February 10, 2016 that announced her February 29, 2016 retirement. The committee recommended approval of Chief Olson's proposal to hire Genoa City Police Dept. employee Jennifer Hayes as a contracted service provider to assist with the new Police Department and Municipal Court computer programs, TIPSS and ProPhoenix; and to defer the decision on initiating the hiring process to replace Dorsey to the full Village Board at its next meeting on Monday, March 7, 2016.

Trustee Prudden/President Kenny 2<sup>nd</sup> made a MOTION to approve the proposal to hire Jennifer Hayes on a contracted services basis at \$22 an hour, not to exceed 10 hours a week, to assist with the administrative computer processing duties at the Village of Fontana Police Department and Fontana Municipal Court until a new employee is hired. The MOTION carried without negative vote.

**Adjournment**

Trustee Prudden/President Kenny 2<sup>nd</sup> made a MOTION to adjourn the meeting at 7:12 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis Martin, Village Administrator

Note: These minutes are subject to further editing. Once approved by the Human Resources Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 9/9/2016