

**VILLAGE OF FONTANA ON GENEVA LAKE**  
**WALWORTH COUNTY, WISCONSIN**  
**(Official Minutes)**  
**Human Resources Committee Meeting**  
April 11, 2017

The Human Resources Committee meeting was called to order by Chairman Pat Kenny at 5:10 pm on Tuesday, April 11, 2017 in the Village Hall.

**Members Present:** President Pat Kenny, Trustee McGreevy, Trustee Prudden  
**Also Present:** Clerk Theresa Loomer, Administrator Dennis Martin, Zoning Administrator Bridget McCarthy, Building Inspector Ron Nyman, Trustee Rick Pappas

**Closed Session**

Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION at 5:21 pm to go into Closed Session present, pursuant to Wis. Stats. Chapter 19.85(1)(c), “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” and Chapter 19.85(1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” specifically 2017 Payroll Resolution, Bld. Inspector Contract Recommendation and Employee Retirement Planning, and the Roll Call vote was as follows:

President Kenny – Aye

Trustee McGreevy - Aye

Trustee Prudden – Aye

The MOTION carried on a 3-0 vote.

**Open Session Business**

**Approval of Minutes from the February 16, 2017 Meeting**

Trustee McGreevy/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the minutes for the February 16, 2017 meeting, as presented, and the MOTION carried without negative vote.

**2017 Payroll Resolution**

Martin presented the 2017 payroll resolution and explained that most Village Hall employees were given an approximate 3 percent raise that was rounded up to the nearest whole amount. The Administrator position was increased by \$10,000 per year in order to be higher than the Chief of Police position and the Zoning Administrator position was increased from \$54,920 to \$60,000 per year. A \$200 annual increase was given to the Judge position and the Beach House/Duck Pond attendant’s salary range was increased to \$7.50 to \$10.50 per hour. The Beach House Manager position was changed from a seasonal salaried position to a range of \$10.50 to \$11.50 per hour and the Intern pay range was increased to \$8.50 to \$10.00 per hour, and a Lakefront Manager position was created with a salary of \$15,000 per season. The Administrative Assistant to the Building Inspector, Assistant Harbor Master, and PT Building Inspection positions were all eliminated as the work for those positions is being completed by employees in other positions.

Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the 2017 Payroll Resolution, as presented, and the MOTION carried without negative vote.

**Bld. Inspector Contract Recommendation**

Building Inspector Ron Nyman has requested to keep his current hourly pay rate agreement and benefits in place and continue as a part-time employee for another year while the department searches for someone who will eventually take over for Nyman. While there are no current candidates, McCarthy stated the department has been putting “feelers” out and will likely be searching for someone with building experience that may still need to become certified as a building inspector. It likely is an appealing position for someone who is at the end of their building career.

Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION to approve extending for another year the current hourly pay rate and benefits agreement with Building Inspector Ron Nyman, and the MOTION carried without negative vote.

**Employee Retirement Planning**

This item was discussed in closed session.

**Adjournment**

Trustee Prudden/Trustee McGreevy 2<sup>nd</sup> made a MOTION to adjourn the meeting at 5:35 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Human Resources Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 08/25/2017