

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)
Human Resources Committee Meeting
August 25, 2017

The Human Resources Committee meeting was called to order by Chairman Pat Kenny at 4:25 pm on Friday, August 25, 2017 in the Village Hall.

Members Present: President Pat Kenny, Trustee McGreevy, Trustee Prudden
Also Present: Police Chief Jeff Cates, Administrator Dennis Martin

Closed Session

Trustee Prudden/Trustee McGreevy 2nd made a MOTION at 4:25 pm to go into Closed Session present, pursuant to Wis. Stats. Chapter 19.85(1)(c), “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” and Chapter 19.85(1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” specifically the 2017 Payroll Resolution, WPPA and AFSCME Union Negotiations, and Employee Retirement Planning, and the Roll Call vote was as follows:

President Kenny – Aye

Trustee McGreevy - Aye

Trustee Prudden – Aye

The MOTION carried on a 3-0 vote.

Adjournment Closed Session

Trustee McGreevy/Trustee Prudden 2nd made a MOTION at 5: 12 pm to adjourn the closed session and reconvene in open session, and the MOTION carried without negative vote.

Open Session

Approval of Minutes for April 11, 2017 Meeting

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to approve the minutes as distributed for the meeting held April 11, 2017, and the MOTION carried without negative vote.

WPPA Union Proposal for Contract Renewal Terms

The WPPA initial proposal for a three-year renewal of the union contract that expires this year was discussed in the closed session. Staff was directed to schedule a committee meeting with the WPPA at which the Village can present its input on the WPPA’s initial proposal and present the items the committee would like addressed in a renewed contract.

AFSCME Union Contract Direction

The committee directed staff in closed session to contact the Village attorney to determine the process for disbanding the AFSCME public works employee union as there reportedly are no longer any dues paying members working for the Village. The terms of the union contract to be carried over to the Personnel Manual will need to be discussed with the DPW employees and approved by the Village Board.

Budgeted Salary Increase Reviews for DPW Manager, Village Treasurer and Police Chief

The committee discussed and recommended in the closed session Village Board approval of the six-month probationary period review for Police Chief Jeff Cates, which calls for a \$2,500 increase in his salary, and a \$2,500 increase in the administrator’s salary. The additional \$2,500 raise called for in the contract for DPW Manager Brett McCollum was recommended to be put off until later in the year after McCollum earned two more administrative certifications, which he accomplished earlier this year. A proposed raise in the hourly pay rate for the part-time treasurer,

Scott Vilona, was also discussed and recommended for approval in the closed session. The additional funds are available in this year's budget.

2017 Payroll Resolution

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to approve an amendment to the 2017 Payroll Resolution to authorize \$2,500 salary increases for the Administrator, Chief of Police and Public Works manager, and a raise from \$50 to \$52 an hour for the part-time treasurer position, and the MOTION carried without negative vote.

Employee Retirement Planning

The committee directed staff in closed session to schedule meetings with the employees who are considering retiring and/or entering into contracted services agreements with the Village prior to retirement.

Adjournment

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to adjourn the meeting at 5:15 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Human Resources Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 11/06/17