

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, August 16, 2017 @ 11:00 AM

Board President Genie Murphy called the regular monthly meeting of the Library Board to order at 11:06 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Board President Genie Murphy, Ann Catlow, Cindy Wilson, Mary Kay Frazier & Library Board Secretary Joseph McHugh.

Board Members Absent:

Dolly Schneidwind, Mary Ann Pearce & Village Board Liaison Tom Whowell.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of July 19th, 2017

Director Burkhalter presented the Minutes of the July 19th meeting for review and approval. He noted that the only correction he had made to Clerk McHugh's draft, prior to presentation to the Board, was to correct the spelling of Merry's name ("Merry" not "Mary").

Catlow/Murphy 2nd made a MOTION to approve the minutes of July 19th meeting and the MOTION carried without a negative vote.

Financial Report: Approve August 2017 Village and Gift Account Bills

Director Burkhalter presented the Village and Gift Account bills for review and approval.

Frazier/Catlow 2nd made a MOTION to approve the August 2017 Village and Gift Account Bills and the MOTION carried without a negative vote.

Financial Report: Accept July 2017 Daily Cash Report and August 2017 Gift Account Report

Director Burkhalter presented the Daily Cash Report and the Gift Account report for review and discussion. He commented that the increase in "fines" revenue was due to the annual "Summer Bump," as part-time residents return for the summer and thus return to using the Library.

Frazier/Catlow 2nd made a MOTION to approve the July 2017 Daily Cash Report and the August 2017 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter updated the board on his activities over the past few weeks, as well as his schedule for the coming month. With respect to the article for Nick and Lydia's Upholstery project, Walter offered that the reporter for the Regional News had not followed up with him. Board Member Wilson confirmed that the photos for the article had already been selected. Director Burkhalter offered that he was shooting

for Labor Day at this point. Board President Murphy asked Director Burkhalter to keep the board up-to-date, via e-mail, as to the status of the article.

Village Announcements

Director Burkhalter informed the Board that he had been notified by Treasurer Viona that the Budget Process for 2018 was now underway. The group quickly reviewed any potential needs that should be considered for inclusion in the budget process, such as replacing the tables in the rear of the library.

Lakeshores Report

Director Burkhalter noted that his schedule had prevented his attendance at the recent meeting. He did relay that Lakeshores continues to work on incorporating the Arrowhead Library, which is located in Rock County, into the system. He further noted that Lakeshores had advised him that the County Exemption would be decreased by \$12k for the coming year.

Unfinished Business: Director's Vacation Time

At the Board's direction, Director Burkhalter spoke recently with Village Treasurer Viona and confirmed that the Village's Vacation policy allows for two weeks to roll-over at year's end. Board Member McHugh asked if the Library had its own policy on the subject and Director Burkhalter offered that he would review the policy book.

New Business:

Board Member McHugh offered that he wished for the library to do more in conjunction with area businesses in hosting library related events, such as book signings, etc. He asked that the concept be kept in mind as part of a larger discussion on overall programming.

Next Regular Meeting: September 20, 2017 @ 11:00 AM

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, September 20, 2017 @ 11:00 am.

Adjournment

Wilson/Frazier 2nd made a MOTION to adjourn the meeting at 11:38 am and the MOTION carried without a negative vote.