

FONTANA PUBLIC LIBRARY BOARD MINUTES

WEDNESDAY, FEBRUARY 15, 2012

President Genie Murphy called the meeting to order at 10:15 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Joseph McHugh; Genie Murphy; Mary Ann Pearce; Dolly Schneidwind; and Village Trustee Cindy Wilson

OTHERS PRESENT: Nancy Krei, Library Director and Village President Arvid Petersen (arrived at 11:15)

EXCUSED ABSENCE: Tom Howell

The Board read a thank you note from Gladys Krei.

The minutes of the January 18, 2012 meeting were approved unanimously on a Catlow/McHugh motion.

FINANCIAL REPORT: Motion by McHugh/Schneidwind to approve the February 2012 Village and Gift Account Bills and to accept the January 2012 Petty Cash Report was approved unanimously. Two CDs will be coming due in March. However, due to expenditures, and lower interest rates, the Gift Account is not at an ideal level. Fund raising ideas are always welcome. Joe suggested that the library hold a Book Sale in conjunction with the Garden Club's Plant Sale on Memorial Day weekend.

TECHNOLOGY REPORT: The technology issues that the library has been having were discussed at length. There was a general consensus that we are not receiving the same level of IT service from Nyquist Engineering as we were with Util-IT. Nancy has been making note of the problems, and has discussed some of them with Kelly. Software to upgrade our public PCs to *Windows 7* and *Office 2010* were purchased for us at a reduced rate by Jim Novy from Lakeshores. Jim will be installing the programs in early March. The programs need to be installed before we can offer computer classes. The cost of conducting computer classes from an outside instructor may be too expensive, so alternatives such as using current staff or volunteers to teach will be investigated.

Motion by McHugh/Schneidwind that Nancy be the lead person for programming adult education programs passed without negative vote. The first area that was targeted was electronic devices. Nancy explained the Wisconsin Public Library Consortium for digital downloads. Our library pays Lakeshores, which in turn, pays into the consortium. Overdrive Advantage—the program that we are participating in—allows more holds to become available on the popular titles. There has been a huge increase in the number of people who have e-readers. The Board felt that the Library Staff should know about these devices so that they can assist people who need help with downloading, or how to use their devices. The library already has an i-Pad that was received through a grant from Lakeshores. **Motion by Schneidwind/Catlow to purchase a Kindle Fire and a Nook was approved unanimously.** Steve from Lakeshores may be available to provide staff training on these devices.

VILLAGE ANNOUNCEMENTS: The Candidates' Forum will be held at 6:00 p.m. on March 20 at Abbey Springs. Cindy reported on the joint meetings with the Village Board and the Plan Commission on the revision of Chapters 17 and 18 of the Village Code.

LAKESHORES REPORT: Due to family matters, Nancy was unable to attend the LAC meeting on February 7, but she was in communication with other Directors about decisions made at that meeting. There will be a SIRSI upgrade on February 20. A 14-Day Loan Period for DVDs containing an entire TV series season was created. This will be optional, and Fontana has no interest in changing the current loan period. Nancy attended the SHARE meeting and the Governance Committee meeting on January 19. At SHARE—Enterprise, which is the new version of the online catalog, was demonstrated.

DIRECTOR'S REPORT: Read and Romp began on February 9. A Head Start group will be at the library on February 22. The Summer Reading theme is "Dream Big!" The program for the adults is entitled "Between the Covers." Nancy will be attending the Public Library Association Conference in Philadelphia, March 13 through March 17. **Motion by Schneidwind/Frazier to pay her expenses carried unanimously.** The library will be participating again this year in the Big Read program. *Tom Sawyer* has been chosen as the book. Joe from BEK has completed more leaves on the Giving Tree. Cleaning was once again discussed. It is not as good as it once was. Nancy will discuss her concerns with Randy from KAS.

Motion by Pearce/Schneidwind to adjourn at 12:02 p.m. was carried without negative vote.

The next meeting date is scheduled for March 21, 2012. It was noted that we should plan to hold the February 2013 Board meeting in Belize.

Respectfully submitted,
Mary Ann Pearce, Secretary

Approved by:
Fontana Public Library Board 3/21/12