

**FONTANA PUBLIC LIBRARY BOARD MINUTES
WEDNESDAY, FEBRUARY 16, 2011**

President Genie Murphy called the meeting to order at 10:05 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Joseph McHugh; Genie Murphy; Mary Ann Pearce; Dolly Schneidwind; and Village Trustee Cindy Wilson

MEMBERS EXCUSED: Tom Whowell

OTHERS PRESENT: Nancy Krei, Library Director and Village Trustee Micki O'Connell

The minutes of the January 26, 2011 Board meeting, were unanimously approved on a Catlow/Schneidwind motion.

Financial Report: Motion by Schneidwind/McHugh to pay the February Village and Gift Account bills and to accept the January Petty Cash report. The motion was carried unanimously. On January 27, Ann and Nancy renewed a CD for 11 months at the best rate available. The Board discussed a spreadsheet containing an estimate of 2011 Gift Account expenditures that Nancy distributed.

Village Report: At their monthly meeting, the Finance Committee was discussing Tax Overpayments. They made a recommendation that might benefit the library, and presented it at the Village Board for discussion. However, the Village Board requested that the Finance Committee provide more information, and took no action on the recommendation.

Lakeshores Report: Due to the weather, LAC was cancelled for February. However, there have been many things happening with Lakeshores. We are no longer a member of OCLC, and have moved to using Sky River as the vendor for bibliographic records. This should result in a cost reduction. However, there have been some technology issues with this process. Jodie has been unable to utilize her "SmartPort" connection to access the Sky River records. Jim from Lakeshores has been working on the issue, as well as working with Util-IT. By dropping the OCLC membership, all Lakeshores libraries will be using WISCAT only for Interlibrary Loans for materials from outside of SHARE. This is a new procedure for our Library. The Annual Fee for WISCAT is \$200.00. The one benefit received from WISCAT is the fact that we can request ILL items for our patrons from more libraries. One drawback is that in the few weeks that we have been using WISCAT, we already noticed a huge increase in the number of requests for our materials from those other libraries. The Small Libraries group will meet in Williams Bay on February 23. The Department of Administration has declined the FiberOptic Broadband Grant for the reasons that it was too expensive, and too fraught with disagreements between the Telecoms, Federal Government, and State Agencies.

Director's Report: The Fontana Library will be participating in the "Big Read" promotion in March and April. The theme will be the tales and poetry of Edgar Allan Poe. The Evening Book Club will be discussing Poe in March. On April 1 we will be participating in "No Foolin'"—a free Poe book! Throughout the month of April, there will be Poe-themed events at the participating libraries in Walworth, Jefferson, Rock, and Waukesha Counties. There is still a small amount of work to be done with the installation of the new computers. Everything should be installed by the end of February. We have upgraded to *Microsoft Office 2010* on the staff and many of the public computers. Jodie will need a new version of *Publisher*. "Read and Romp" will begin on February 17. Last fall, we were experimenting with offering a craft day every other Wednesday. However, we felt we would have a better response if we combined the craft day with "Read and Romp." Carol Lobdell will still be our guest reader. The additional shelving for the Children's Area has been completed. A big thank-you goes to Russ Adams from Public Works, who created display shelving and a finished backing for the shelves by the entrance window. Nancy has felt that the cleaning crew is not meeting expectations. She will talk with Randy. The Board was in agreement with Nancy's decision to hire Susan Gilkes as a part-time employee. Susan has been volunteering her time for over a year, and is very familiar with how to shelve materials. Nancy would like to hire one or two more part-time employees before the summer rush. The theme for the 2011 Summer Reading Program is "One World, Many Stories." Jodie submitted a proposal for a library-sponsored trip to the Milwaukee Public Museum. She has worked out details with the bus company to charge only for fuel, and the museum will also give us a reduced rate. There was a discussion about what to charge. Genie suggested that we also talk with Chuck from Big Foot Recreation to see how they have handled bus trips. **Motion by Murphy/Pearce to approve the trip was unanimously approved.**

There will not be a meeting in March, because we will not have a quorum. Nancy will get approval from Genie to pay the bills.

Motion by Pearce/Frazier to adjourn at 11:50 a.m. Motion carried without negative vote.

Respectfully submitted,
Mary Ann Pearce, Secretary

approved by:
Fontana Public
Library Board April 20, 2011