

**FONTANA PUBLIC LIBRARY BOARD MINUTES**  
**WEDNESDAY, March 21, 2012**

President Genie Murphy called the meeting to order at 10:00 a.m.

**MEMBERS PRESENT:** Ann Catlow; Mary Kay Frazier; Genie Murphy; Tom Whowell;  
and Village Trustee Cindy Wilson

**OTHERS PRESENT:** Nancy Krei, Library Director

**EXCUSED ABSENCE:** Joe McHugh; Mary Ann Pearce; and Dolly Schneidwind

**The minutes of the February 15, 2012 meeting were approved unanimously on a Whowell/Catlow motion.**

**FINANCIAL REPORT: Motion by Catlow/Whowell to approve the March 2012 Village and Gift Account Bills and to accept the February 2012 Petty Cash Report was approved unanimously.** Two CDs were renewed on March 12. The current interest rates being paid on CDs are about extremely low. However, Ann and Nancy talked with Toby from the Walworth State Bank, and he was able to give us a slightly higher rate.

**VILLAGE ANNOUNCEMENTS:** Cindy reported that there was a nice turn-out for the Candidate's Forum held on March 20. Nancy reminded everyone about the Spring Election/Presidential Primary to be held on April 3.

**TECHNOLOGY REPORT:** Once again, the library has had some technology issues. Jim Novy, from Lakeshores, was here to install the software that we had purchased--*Windows 7, Office 2010, and Publisher* on February 29. He encountered numerous problems, including needing to access to the passwords, and insufficient memory on some of the public computers. Jim was unable to install any programs except for *Publisher*. Jeff, from Nyquist Engineering was called in to help with the password issues, and worked with Jim for about 5 hours, but the software did not get installed. There was a problem with Jodie's computer. On March 2, Jeff came back to take Jodie's computer for the weekend, and re-install *Windows* and *Publisher*. At their March 5 meeting, the Village Board discussed the Nyquist Engineering contract that expires on May 4. Nancy, along with Kelly Hayden and Police Chief Steve Olson, had submitted brief statements to the Village Board regarding concerns that they have had with Nyquist Engineering. The Village Board voted to re-open the RFP process, and request updated quotes from Nyquist, UTIL-IT, and BTO for IT services. After his visit, Jim Novy was able to evaluate the library's computer situation and issues. He submitted a quote to Nancy for what it would cost the library for him to update the library's public computers, install the new software, install *Deep Freeze*, and take over the monitoring. Before a decision on this quote can be made, additional information is needed, as well as determining what IT Provider will be chosen by the Village. **Motion by Whowell/Murphy to table action on Jim's quote was carried without negative vote.**

**LAKESHORES REPORT:** Nancy reported on the March 6 LAC meeting, and the March 7 Steering Committee meeting. Kristin, the Lakeshores Director has been granted Family Medical Leave, and has reduced her hours to 20/week. The Steering Committee is looking at having system-wide programming for adults—much like the Storywagon. There was considerable interest in a “Petty Zoo” program that would be “hands on” with gadgets.

**DIRECTOR'S REPORT:** The Library again is participating in the Big Read program. The Evening Book Club will be discussing *Tom Sawyer* on March 22, and free copies of the book will be given away in conjunction with the “No Foolin’—a free book!” on April 2. In April the Library will be sponsoring its annual Poetry Contest. The Summer Storywagon performers have been scheduled, and our first program will be on June 26. There will be four Storywagon programs this year. Nancy talked with the cleaners, and things seem to have improved slightly.

**Motion by Catlow/Frazier to approve a quote for K.A.S. Custom Cleaning for \$95 to do special cleaning on the ten chairs—including the eight public computer chairs, was carried unanimously.** Nancy expressed her thanks and gratitude to the Board for allowing her to attend the Public Library Association Conference in Philadelphia, March 12-17. She reported on some key sessions that she attended, as well as some special events sponsored by Overdrive and Auto Graphics. Technology innovations as well as e-books were “hot topics”.

**Motion by Murphy/Whowell to table the E-reader devices policy was carried without negative vote.** The Library Board wants the Nook, i-Pad, and Kindle to be used in the library only, and not to circulate.

**Due to scheduling conflicts, the date of the April Board meeting was changed from April 18 to April 25.**

**Motion by Frazier/Catlow to adjourn at 11:55 a.m. was carried without negative vote.**

Respectfully submitted,  
Nancy Krei, Secretary, Pro Tem

Approved by:  
Fontana Public Library Board  
4/25/12