

**FONTANA PUBLIC LIBRARY BOARD MINUTES  
JUNE 19, 2013**

President Genie Murphy called the meeting to order at 10:08 a.m.

MEMBERS PRESENT: Mary Kay Frazier; Genie Murphy; Mary Ann Pearce; Dolly Schneidwind;  
and Tom Whowell

MEMBERS EXCUSED Ann Catlow; Joseph McHugh; and Village Trustee Cindy Wilson

OTHERS PRESENT: Nancy Krei, Library Director

**Motion by Schneidwind/Frazier to make a donation to Julie Olson's family in memory of her son Will carried unanimously. Motion by Schneidwind/Pearce to approve the minutes of May 15, 2013 carried without negative vote.**

**FINANCIAL REPORT: Motion by Frazier/Whowell to approve the June, 2013 Village Bills with advance approval of the Frontier phone bill, and the CDW-G bill for supplies, the June, 2013 Gift Account Bills, and to accept the May, 2013 Petty Cash Report, carried unanimously.** Nancy reported that Ann completed the financial transfers that were discussed at the May meeting. Dolly read her letter that she sent to the Fontana Garden Club. The Board thanked Dolly for sending the letter, and thought that it was well-written. Tom distributed some information regarding Investment Policies and Nonprofit Boards. Tom requested that this be an agenda item at the Library Board's July meeting.

**VILLAGE ANNOUNCEMENTS:** Nancy gave an update on the Public Works Department structure, and a brief discussion was held regarding a possibility of a merger of the Fire and EMS Departments.

**TECHNOLOGY UPDATE:** The new PC for the front desk that was purchased through a Lakeshores group purchase has been installed. That computer is used for the library's circulation system, and connection to Lakeshores. Since the installation required detailed knowledge of the complexities of Workflows, the Library Board wanted Jim Novy from Lakeshores to do the installation.

**LAKESHORES REPORT:** Nancy reported on the June 4 LAC meeting and the June 6 SHARE meeting. The Library Directors of both systems were pleased that that the two System Boards had formally signed the SHARE agreement. June 7 was the last day of work for Kristen, the Lakeshores Director. On June 5, there was a going away party for Kristen at the Lakeshores Office. The Lakeshores Board has appointed Steve Ohs, the current Library Development Coordinator and Tech, to be the Interim Director. Steve will serve in a duo role, since he will continue to assist Jim Novy with technology. Lakeshores has begun the process of hiring a new Director. However some preliminary discussions have been held by the two System Boards regarding the possibility of merging the two Systems. At the SHARE meeting, there was a demonstration of *Novelist Select*—a database enhancement to Workflows. It is a great tool for librarians and the public to have detailed information about books and authors. After the SHARE meeting, there was a presentation on the SRLAAW report and survey conducted about library systems. SRLAAW is a state committee composed of Library System Directors, members of the DPI and, and representatives from the designated system resource libraries. They have some recommendations for the future of libraries and library systems in Wisconsin. Nancy has been selected to participate in a phone interview to get her opinions on the recommendations.

**DIRECTOR'S REPORT:**

Nancy reported on the library's reconfiguration project. The closed day—May 20, went very well. In retrospect, Nancy felt that the library should have remained closed some additional days. It is still a work in progress, but the patrons have been very positive. Nancy praised the efforts of the library staff, who worked very hard before, during, and after May 20. We had two volunteers who also helped. Nancy expressed her thanks and appreciation to Jodie who went over and above her normal job duties, by putting in extra hours, moving shelving, and shifting most of the collection (and in the case of the fiction collection, often re-shifting). Nancy wanted Jodie to have a gift card as a special thank you for her efforts. Due to the amount of books withdrawn, there has been a gigantic book/clearance sale. The entire audiocassette collection was also withdrawn because the demand for that format has dwindled, and the library needed the shelf space. The sale has netted about \$325 through June 17. The question of what to do with the books that have not been sold was solved by Mary Kay Frazier. Her nephew is a co-founder of BetterWorld Books, a company from Illinois that takes used books. Libraries set up an account, and BetterWorld arranges for the shipping. They re-sell, give to charity, or recycle the books. Nancy said that other libraries, including Racine, use that company. **Motion by Whowell/Schneidwind to have Nancy contact BetterWorld Books carried without negative vote.** The Summer Reading program will begin on June 24, with the first Storywagon on June 25.

**Motion by Pearce/Schneidwind to adjourn at 11:45 a.m. carried without negative vote.**

The next scheduled meeting date is July 17.

Respectfully submitted,  
Mary Ann Pearce, Secretary