

FONTANA LIBRARY BOARD

WEDNESDAY JUNE 20, 2007

The meeting was called to order by President Murphy at 10:05.

PRESENT: Genie Murphy; Mary Kay Frazier, Ann Catlow, Joe McHugh, Dolly Schneidwind, Village Representative Micki O'Connell, Mary Ann Pearce and Nancy Krei, Library Director Visitor: Keith Lukes from THz3

Keith from THz3 was introduced and gave an overview of what his company does. It consists of monitoring and maintaining the computers, They have a staff of ten. The Dell server is out of a three year warranty. He is here because they are installing the new computers yesterday and today. There was a motion by Pearce/Schneidwind to pay the extra money for the better monitors.

June minutes unanimously approved on a Catlow/Murphy motion.

TREASURER'S REPORT: See attached. Motion by Frazier/ Schneidwind to approve and pay the May bills passed unanimously. A donation has been received from Jerry Sjoberg.

VILLAGE REPORT: Overview of Village plantings was reported by Micki.

LAKESHORES REPORT: The Director reported.

DIRECTORS REPORT: The Director gave her report. There was discussion about moving the big bookcase in the children's area to the Board Room. It will not be moved at this time. There are many interesting programs planned for the summer. A calendar of July events was handed out.

OLD BUSINESS: McHugh reported the sign is installed in front of the Library. He said Sharon O'Brien, garden liaison, has talked to Roy Diblik, landscape architect and Craig Workman of the Village about the issue of water draining back against the wall on the West side of the Library entrance. The plants for the garden will be placed by Ray and planted by the Village.

The new Library cards have been ordered.

The new bulletin board is wonderful thanks to Nancy.

A patron survey was discussed. Nancy will make up a basic list of questions.

Next meeting will be July 18, 2007.

Meeting adjourned at 11:30 on a Pearce/Murphy motion.

Submitted by Mary Ann Pearce, Secretary

Approved by
The Library Board
7/18/07

Gift Account Bills

| Month | JUNE | 2007 | | |
|--------------------|-----------|----------|--|-----------------------|
| Bill | Amount | Account | Description | Category |
| Cindy Thorson | \$ 25.00 | Archival | Donation | Cindy |
| Xerox | \$ 70.99 | Gift | Copy Machine Lease | Copy Machine |
| DEMCO | \$ 306.30 | Gift | Receipt Printer for Circ Desk | Equipment |
| Jurg's Greenhouses | \$ 23.14 | Gift | Flowers for planter | Exterior |
| Sentry | \$ 27.30 | Gift | Distilled water/Food for Board | Supplies/Board |
| BookPage | \$ 216.00 | Gift | Monthly Newsletter | PR |
| Jodie Porep | \$ 15.96 | Gift | Look and Find Books | Materials |
| Heyer Hardware | \$ 71.44 | Gift | Materials to decorate the Library for Summer Reading, etc. | Programming |
| Upstart | \$ 98.82 | Gift | Summer Reading Prizes | Programming |
| Ruhama K. Bahr | \$ 23.79 | Gift | Summer Reading Prizes | Programming |
| Reliable Office | \$ 66.99 | Gift | Bulletin Board for Front Desk | Interior |
| THZ3 | | Gift | Computer Equipment | Technology |
| Nancy Krei | \$ 145.73 | Gift | \$80.98--DVDs/\$64.75--Summer Reading and Toddler Time | Materials Programming |

A deposit of \$3,089.05 on 6/19 includes: \$61.02--Funds for Friends; \$500.00--Donation for DVDs from Jerry Sjoberg; \$2,000 from Martha Jorgenson from the estate of her father--Lew Dorrington; \$75.40--Book Sales; \$16.00--Lost Book; \$436.63--Fines/Copies, Computer; and Fax.

Other Petty Cash Expenses this month: \$10.00--Jodie for Children's Book purchase.

| SCHEDULE OF CLAIMS PAYABLE | | | | | | | | | | |
|---|-----------|----------------|----------------------------|------|-------|---------|----------|----------|----------|--|
| VENDOR NAME | CLAIM # | INVOICE # | DESCRIPTION | FUND | DEPT | GROSS | DISCOUNT | EXPENDED | DUE DATE | |
| 2030 BAKER & TAYLOR BOOKS | 7060160 | 201875549125 | BOOKS, 1 CD | 100 | 55110 | 332.49 | .00 | 332.49 | 6/20/07 | |
| 2030 BAKER & TAYLOR BOOKS | 7060161 | 201872594129 | BOOKS | 100 | 55110 | 383.26 | .00 | 383.26 | 6/20/07 | |
| 2030 BAKER & TAYLOR BOOKS | 7060162 | 20187079620NE | BOOK | 100 | 55110 | 18.95 | .00 | 18.95 | 6/20/07 | |
| 2030 BAKER & TAYLOR BOOKS | 7060163 | 2018725647FOUR | BOOKS | 100 | 55110 | 54.96 | .00 | 54.96 | 6/20/07 | |
| 2030 BAKER & TAYLOR BOOKS | 7060164 | 201869067825 | BOOKS, 1 CD | 100 | 55110 | 356.95 | .00 | 356.95 | 6/20/07 | |
| 2030 BAKER & TAYLOR BOOKS | 7060165 | 201861971918 | BOOKS, 2 CDS | 100 | 55110 | 291.77 | .00 | 291.77 | 6/20/07 | |
| 2030 BAKER & TAYLOR BOOKS | 7060166 | 201860568326 | BOOKS | 100 | 55110 | 364.94 | .00 | 364.94 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 1803.32 | .00 | 1803.32 | | |
| 3003 CAPSTONE PRESS | 7060144 | CI10051040BUG | SET | 100 | 55110 | 296.01 | .00 | 296.01 | 6/20/07 | |
| 3003 CAPSTONE PRESS | 7060145 | CI10051574ONE | CHILD'S BOOK | 100 | 55110 | 17.95 | .00 | 17.95 | 6/20/07 | |
| 3003 CAPSTONE PRESS | 7060146 | CI1004943941 | BOOKS | 100 | 55110 | 690.05 | .00 | 690.05 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 1004.01 | .00 | 1004.01 | | |
| 3042 CHILD'S WORLD INC | 7060143 | NA88680 | 17 CHILDREN'S BOOKS | 100 | 55110 | 280.15 | .00 | 280.15 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 280.15 | .00 | 280.15 | | |
| 9003 ID LABEL INC | 7060167 | 25907IN | BAR CODES | 100 | 55110 | 115.45 | .00 | 115.45 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 115.45 | .00 | 115.45 | | |
| 13000 MAC'S SERVICES PO BOX 541 FONTANA, WI | * 7060169 | 612439WINDOW | CLEANING | 100 | 55110 | 100.00 | .00 | 100.00 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 100.00 | .00 | 100.00 | | |
| 13000 MARIS ASSOCIATES PO BOX 26 HARTLAND, WI | * 7060138 | 5538 | TWO BOOK SETS | 100 | 55110 | 275.10 | .00 | 275.10 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 275.10 | .00 | 275.10 | | |
| 13022 MARSHALL CAVENDISH CORP | 7060147 | R763528 | TEN CHILDREN'S PICTURE BOO | 100 | 55110 | 100.72 | .00 | 100.72 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 100.72 | .00 | 100.72 | | |
| 13055 MICRO MARKETING LLC | 7060154 | 201562ONE | CHILD'S BOOK | 100 | 55110 | 10.30 | .00 | 10.30 | 6/20/07 | |
| 13055 MICRO MARKETING LLC | 7060155 | 196906TWO | BOOKS | 100 | 55110 | 32.40 | .00 | 32.40 | 6/20/07 | |
| 13055 MICRO MARKETING LLC | 7060156 | 196905THREE | BOOKS | 100 | 55110 | 28.90 | .00 | 28.90 | 6/20/07 | |
| 13055 MICRO MARKETING LLC | 7060157 | 199135THREE | BOOKS | 100 | 55110 | 27.20 | .00 | 27.20 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 98.80 | .00 | 98.80 | | |
| 15060 OXMOOR HOUSE | 7060168 | AC71034 | GOOSEBERRY PATCH BOOK | 100 | 55110 | 32.91 | .00 | 32.91 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 32.91 | .00 | 32.91 | | |
| 17200 QUALITY BOOKS INC | 7060151 | 10928294 | BOOKS | 100 | 55110 | 1764.01 | .00 | 1764.01 | 6/20/07 | |
| 17200 QUALITY BOOKS INC | 7060152 | 10934810 | BOOKS | 100 | 55110 | 173.45 | .00 | 173.45 | 6/20/07 | |
| 17200 QUALITY BOOKS INC | 7060153 | 1094517 | BOOKS | 100 | 55110 | 106.13 | .00 | 106.13 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 2043.59 | .00 | 2043.59 | | |
| 18020 RANDOM HOUSE INC | 7060135 | 1083277445TWO | AUDIO CDS | 100 | 55110 | 170.00 | .00 | 170.00 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 170.00 | .00 | 170.00 | | |
| 18050 RELIABLE OFFICE SUPPLIES | 7060158 | ZD160300 | TOWELS, INK, TABS | 100 | 55110 | 202.57 | .00 | 202.57 | 6/20/07 | |
| VENDOR TOTALS | | | | | | 202.57 | .00 | 202.57 | | |
| 18073 ROSEN PUBLISHING GROUP | 7060148 | 418538SIX | CHILDREN'S BOOKS | 100 | 55110 | 95.70 | .00 | 95.70 | 6/20/07 | |

| SCHEDULE OF CLAIMS PAYABLE | | | | | | | | | |
|--|-----------|------------|--------------------------------|------|-------|----------|----------|----------|----------|
| VENDOR NAME | CLAIM # | INVOICE # | DESCRIPTION | FUND | DEPT | GROSS | DISCOUNT | EXPENDED | DUE DATE |
| 18073 ROSEN PUBLISHING GROUP | 7060149 | 41854017 | CHILDREN'S BOOKS | 100 | 55110 | 376.15 | .00 | 376.15 | 6/20/07 |
| 18073 ROSEN PUBLISHING GROUP | 7060150 | 4191698 | YOUNG ADULT BOOKS | 100 | 55110 | 156.60 | .00 | 156.60 | 6/20/07 |
| VENDOR TOTALS | | | | | | 628.45 | .00 | 628.45 | |
| 18000 ROURKE PUBLISHING LLC PO BOX 3328 VERO BEACH, FL | * 7060137 | 50885 15 | CHILDREN'S BOOKS | 100 | 55110 | 259.80 | .00 | 259.80 | 6/20/07 |
| VENDOR TOTALS | | | | | | 259.80 | .00 | 259.80 | |
| 18087 RTI-RESEARCH TECHNOLOGY | 7060136 | 134846DVD | CLEANING MACHINE | 100 | 55110 | 179.95 | .00 | 179.95 | 6/20/07 |
| VENDOR TOTALS | | | | | | 179.95 | .00 | 179.95 | |
| 20023 THOMSON GALE GROUP | 7060139 | 15190500 | TWO LG PRINT BOOKS | 100 | 55110 | 54.32 | .00 | 54.32 | 6/20/07 |
| 20023 THOMSON GALE GROUP | 7060140 | 15169209 | ONE LG PRINT BOOK | 100 | 55110 | 27.16 | .00 | 27.16 | 6/20/07 |
| 20023 THOMSON GALE GROUP | 7060141 | 15194093 | ONE LG PRINT BOOK | 100 | 55110 | 27.16 | .00 | 27.16 | 6/20/07 |
| VENDOR TOTALS | | | | | | 108.64 | .00 | 108.64 | |
| 20026 THZ3 | 7060159 | 6689 | 4COMPUTERS,2SCANNERS,5MONITORS | 100 | 55110 | 5000.00 | .00 | 5000.00 | 6/20/07 |
| VENDOR TOTALS | | | | | | 5000.00 | .00 | 5000.00 | |
| 22020 VERIZON NORTH | 7060142 | 2622755107 | JUNE PHONE BILL | 100 | 55110 | 96.51 | .00 | 96.51 | 6/20/07 |
| VENDOR TOTALS | | | | | | 96.51 | .00 | 96.51 | |
| BANK TOTALS | | | | | | 12499.97 | .00 | 12499.97 | |
| GRAND TOTALS | | | | | | 12499.97 | .00 | 12499.97 | |

| FUND TOTALS | GROSS | DISCOUNT | EXPENDED |
|-------------|-----------|----------|-----------|
| 100 | 12,499.97 | | 12,499.97 |
| **** | 12,499.97 | | 12,499.97 |