

**FONTANA PUBLIC LIBRARY BOARD MINUTES
WEDNESDAY, JULY 21, 2010**

President Genie Murphy called the meeting to order at 10:05 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Joe McHugh; Genie Murphy; Mary Ann Pearce Dolly Schneidwind;
Trustee Cindy Wilson; Tom Whowell

OTHERS PRESENT: Nancy Krei, Library Director

MINUTES of the June 16, 2010 Board Meeting were approved unanimously as corrected, to include Mary Kay Frazier as a member of the Donor's Plaque Committee on a McHugh/Catlow motion.

FINANCIAL REPORT: Motion by Whowell/McHugh to accept the June Petty Cash Report and pay the July Gift Account and Village bills. The motion was carried unanimously.

Nancy mentioned that we received our annual donation from the Chapin Foundation. They also donated a DVD Documentary about the philanthropic work of Mr. Chapin.

VILLAGE ANNOUNCEMENTS:

- The Village Boiler update...The village has selected the company that will do the boiler work. If it is determined that the installation will be very noisy and dusty, the Board gave Nancy the discretion to close the library.
- The 2011 Budget process will be starting earlier. According to the preliminary calendar, the Library is scheduled to present its budget to the Finance Committee on Thursday, September 9.

LAKESHORES REPORT

- The Lakeshores Directors met on June 29, and discussed various system issues. In the afternoon, there were presentations from two vendors on the RFID (Radio Frequency Identification) technology. This technology would be very expensive and is not necessary for our library.
- Nancy will be attending the S.H.A.R.E. Directors meeting in Horicon on July 22. One of the topics for discussion will be activating patron history where a record of what the patron has checked out and returned would be kept. The Pros and Cons of the service was discussed, and the Board felt that the Cons outweighed the Pros. The System Directors and the New Technologies Committee are exploring the possibility of migrating to a new automation vendor. This is merely in the preliminary stage.

DIRECTOR'S REPORT

- Nancy's Grade I Public Library Certification has been renewed to 2015. To maintain certification, a Library Director must have the required number of Continuing Education activities/credits in a five-year period. **Motion by Murphy/Schneidwind to reimburse Nancy for the \$50.00 Certification fee was approved unanimously.**
- The book-signing event for Judith Rolfs on June 22 was a success. Judith was very pleased.
- The Story Wagon programs have concluded for the summer. The "Make and Take" craft programs were well attended. Jodie will evaluate the program when everything is completed.
- The Library has scheduled book sale for the week of August 23.
- DEMCO project is moving along. There was a mix-up, and shipment arrived early, but we are looking at Mid-September as a delivery date. The Board discussed the laminate color for the computer desktops. They were in consensus that Cindy and the staff determine the final choice.

OLD BUSINESS

There was extensive discussion regarding the Donor's Plaque. Tom distributed the quotes for the project. It will be named the "Giving Tree," and we will go with the 100-leaf tree. The Donor levels were approved. **Motion by McHugh/Catlow to authorize the purchase per the quote from Joe Kowalski of BEK, was carried unanimously.** Tom was designated the "Custodian of the Tree" and as such, will work closely with Joe K. to handle questions that might arise.

NEW BUSINESS

When the "Giving Tree" is in place, the Board would like to have some Donor Recognition Event. Nancy asked the Board to be thinking of ideas, and it will be discussed at the next meeting.

Motion by Pearce/Whowell to adjourn at 11:15 a.m. carried without negative vote.

The next meeting is scheduled for August 18, 2010.

Respectfully Submitted,
Mary Ann Pearce, Secretary

approved by:
Fontana Public Library Board
8/18/10