

# FONTANA PUBLIC LIBRARY BOARD MINUTES SEPTEMBER 18, 2013

President Genie Murphy called the meeting to order at 10:02 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Joseph McHugh; Genie Murphy;  
Tom Whowell; and Village Trustee Cindy Wilson  
MEMBERS EXCUSED: Mary Ann Pearce; and Dolly Schneidwind  
OTHERS PRESENT: Nancy Krei, Library Director

**Motion by Catlow/Frazier to approve the August 21, 2013 minutes, carried unanimously.**

**FINANCIAL REPORT: Motion by Whowell/McHugh to approve the September, 2013 Village Bills with advance approval of the Frontier phone bill, the September, 2013 Gift Account Bills, and to accept the August, 2013 Petty Cash Report, carried unanimously.**

**2014 LIBRARY BUDGET WORKSHOP:** This year the Finance Committee will review all Department Budgets on Thursday, September 30. The Library's presentation is scheduled for 5:45 p.m. All Library Board members are encouraged to attend. Nancy distributed the 2014 Budget worksheets, and the Library Board reviewed and discussed the 2014 Operations Budget figures. The Library Board is requesting increases in only two line items—Materials (to restore funding to the level that existed in 2005, and to keep pace with current prices) and Maintenance & Repair (to cover projected repair costs). Genie mentioned that there was a possibility that all the library's weekly cleaning costs for 2014 will be paid out the Village Administration Budget. **Motion by Whowell/McHugh to approve the 2014 Library Operations Budget of \$57,485.00, excluding salaries and benefits, and to present that total to the Finance Committee, carried unanimously.**

**VILLAGE ANNOUNCEMENTS:** A lengthy discussion was held when Cindy presented her Village Report.

**LAKESHORES REPORT:** Nancy reported on the September 10 LAC meeting. Merger discussions between the two Systems are ongoing. The Librarians/Trustees Dinner will be held on October 17. Unfortunately, that is the night of Book Club as well as a scheduled joint Village Board/Finance Committee Budget meeting.

**DIRECTOR'S REPORT:** Groups and libraries throughout Walworth and Jefferson Counties, along with UW-Whitewater, are reading *Fahrenheit 451* for the Big Read. Our library will be giving away free copies of the book on September 23. Frank Breneisen has volunteered to set-up a series of programs for adults this winter. The Board gave verbal approval for Nancy to attend the Wisconsin Library Association Conference in Green Bay, October 22-25. She will be attending a Pre-Conference program on October 22. Cindy presented information on a company that she uses—Magazine Service Company. Although many of our magazine subscriptions are paid for 2014, it is worth checking with this company to compare quotes when the magazines are up for renewal.

#### **ESTABLISH A FINANCIAL SUB-COMMITTEE:**

**After a lengthy discussion, Motion by McHugh/Murphy to establish a Financial Working Group, carried without negative vote.** Tom was appointed to be chair of the group, but since two Library Board members were absent, the other members of the group will be officially appointed at the next Library Board meeting.

**Motion by Catlow/Frazier to adjourn at 12:10 p.m. carried without negative vote.**

The next scheduled meeting date is October 16, 2013.

Respectfully submitted,  
Mary Kay Frazier, Secretary Pro Tem

Approved by:  
Fontana Public  
Library Board  
October 16, 2013