

FONTANA PUBLIC LIBRARY BOARD MINUTES
WEDNESDAY, OCTOBER 20, 2010

President Genie Murphy called the meeting to order at 10:05 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Joseph McHugh; Genie Murphy; Mary Ann Pearce; Dolly Schneidwind; Tom Whowell; and Trustee Cindy Wilson

OTHERS PRESENT: Nancy Krei, Library Director; Sharon O'Brien, Advisor

The minutes of the September 15, 2010 Board meeting, were unanimously approved on a Catlow/Schneidwind motion.

Financial Report: Motion by Whowell/Schneidwind to pay the October Village and Gift Account bills and to accept the September Petty Cash report. The motion was carried unanimously.

The Board reviewed the Baker and Taylor and Periodicals spreadsheets that Nancy distributed.

2011 Library Budget:

Nancy thanked Genie, Ann, Dolly, and Joe for their attendance and support at the Finance Committee/Village Board Budget Workshop meeting on October 18. Each Trustee was presented with the same packet that was distributed to the Finance Committee on September 9. Genie was given a special thank you for her library advocacy speech regarding cuts made to Materials account at the Budget Workshop. Cindy was thanked for her efforts on behalf of the Library at the Village Board level, and for requesting that the Library be recognized. The Library Board is appreciative of Trustees Pollitt and O'Connell for their motion to add \$1,000 back into the Materials Account.

DEMCO Project update: The furniture was installed on September 27. Due to an error on the manufacturer's part, some furniture was not as specified. Gary, from DEMCO, has been working to correct the issues. The computer desks, Online Catalog station, and some children's shelving are being re-manufactured, and will be installed when the work is complete. Nancy has been very pleased with DEMCO's response. Due to the computer desks being moved, the electrical outlet in the floor will not be adequate to power the computer stations. Power Tech has given us a quote to make necessary modifications, but it is rather high. Nancy has contacted Craig and he will discuss the quote with Russ from Power Tech. It is essential that the electrical work be done, so the Library Board gave the authorization for Power Tech to do the work once a new quote has been submitted.

Giving Tree Update: Thanks to Craig and the Public Works crew, the wall has been painted. The Giving Tree has been re-mounted to the wall, and Joe from BEK will be working on the engravings. The Library Board discussed having a Donor Recognition event, and fundraising ideas. Cindy suggested a Frank Lloyd Wright month, and Nancy mentioned that the Waterford Library has a wine/cheese tasting event. Nancy will talk with other libraries. The Board felt it was not practical to hold a lavish Donor Recognition Event before the end of the year, because it is too close to the holidays, and so many people have left for the winter.

Lakeshores Report: Nancy attended the LAC meeting on October 5. The SHARE Consortium is looking at the possibility of moving to a new automation vendor, and has scheduled some demonstrations throughout the month of October. Lakeshores is projected to have a deficit in 2011/12 due to a reduction in state aid, and the increased rent for the office. Therefore, the mileage and Continuing Education stipend to the libraries will be eliminated in 2011.

Director's Report: Nancy will be attending the Wisconsin Library Association Conference in Wisconsin Dells, November 2 through November 5. Jodie has a new program called Craft Day offered on the second and fourth Wednesday in October, November, and December. This is a drop-in program geared to the Read and Romp audience. She will offer it again in the spring, if there is interest.

Technology Report: Due to some issues with our receipt printers, and the changes how we sort our Interlibrary loan materials, our equipment needed to be updated. Jim Novy, the Lakeshores Tech guru, was able to get a great deal on two new receipt printers, and three new scanners. Lakeshores paid for one printer, so it was to our benefit to purchase at this time. Our scanners were the original Follett scanners, and were starting to fail. The Board held a long discussion about the library's technology issues, and how the needs have changed. Before the end of the year, the Library will be addressing those needs. The proposal to install a Fiber network to all public libraries and schools in Wisconsin has been on hold for now, but should be a reality in 2011. The money that is left in the Gates Grant can be used to upgrade the public computers to *Microsoft Office 2010*.

New Business: December 10 has been tentatively selected as the date for the Holiday Open House.

The next meeting is scheduled for November 17. **Motion by Whowell/McHugh to adjourn at 11:45.**

Respectfully submitted,
Mary Ann Pearce, Secretary

*approved by the Fontana Public
Library Board
November 17, 2010*