

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Park Commission Monthly Meeting

April 20, 2016

The Park Commission meeting was called to order by Chairman Tom Whowell at 6:04 pm on Wednesday, April 20, 2016.

Members Present: Trustee Whowell, Sarah Lobdell, Lynne Frost, Gail Hibbard, Sandra Hibbard, Mary Green

Also Present: Lee Eakright, Clerk Theresa Loomer, Administrator Dennis Martin, Trustee Elect Stan Livingston, Jackie Mich

Approval of Minutes March 16, 2016

Frost stated she would like her statement from last meeting included in the minutes regarding park permit applications, that the village will only waive park permit application fees for non-profit organizations.

Gail Hibbard/Frost 2nd made a MOTION to approve the minutes as submitted for the March 16, 2016 meeting, with the condition Frost's comment regarding waiving park permit application fees is added under the heading Park Permit Application Filed by Fontana Paddle Company for Reid Park Gazebo on June 11, 2016 from 10:00 AM to 5:00 PM, and the MOTION carried without negative vote.

Announcements

Trustee Whowell introduced Trustee Elect Livingston who is proposed to be appointed as a member of the Park Commission at the Organizational meeting on Monday, April 25, 2016.

General Business

Park House Use

The Park House was used one time in March, 2016.

Treasurer's Report

A copy of the invoice submitted by Heartland Land Creations for work at the Fontana Fen was included in the packets as discussed at last month's meeting. The invoice is for \$1500 for 30 hours spent removing invasive brush/species and small trees, and herbicided stumps to prevent resprouting. Lobdell announced the Park Commission fund has a balance of \$23,862.83.

Public Works Report

Martin said DPW has installed the new memorial bench at Pioneer Park and the other memorial bench approved this winter in Reid Park at the lakefront. The bridge is still on target to be completed by May 22, 2016; however, with the construction and the burying of utilities earlier this year, the lakefront area will need a considerable amount of landscape restoration work once the bridge is completed. Martin said overall the new landscapers are ahead this season. Whowell reminded the commissioners that if they see issues that need to be addressed, to call him or Martin and do not wait until the next Park Commission meeting, that way the issues can be immediately addressed.

Old Business & Pet Projects

Park and Open Space Plan Update – Jackie Mich

Jackie Mich from Vandewalle and Associates was in attendance to go over the 2016 Update of 2010 Park and Open Space Plan. Martin explained the Park and Open Space Plan needs to be updated every five-years in order to be eligible to get DNR grant funding. Some of the proposed updates include adding Sam's Garden, Porter Court Plaza, and Ronald Pollitt/David Coates

Memorial Mill House Pavilion to the maps, and updating and enhancing the pedestrian path system to include the Back 40 property to access County B and the Pheasant Ridge subdivision, connect the Dewey Avenue corridor to Duck Pond, to add a pedestrian crossing at Highway 67 and 2nd Avenue, and to add a future path to get from Country Club Estates to Highway 67 through the Abbey wetlands. Additional calculations, based on the Department of Administration's population projections, were used to determine the minimum park space and park type required. The village's estimated population has decreased slightly since the last Park and Open Space plan which makes the performance against the parkland standard slightly better. Since the projected population has also decreased, the minimum additional acres needed for Neighborhood Parks has decreased from 6.7 in 2010 Plan to 4.9 acres in the 2016 draft plan. The village has exceeded the required acreage for Community Parks by 8.9 acres. Martin suggested the plot of land donated by the Adreani family located at South Lakeshore Drive and Indian Hills Road would be a good site for a neighborhood park. There was discussion about whether the neighborhood parks in the private subdivisions were plotted on the map and counted towards standards, and it was decided they did not, and should be included in some form. Another topic addressed was updating the impact fees on residential developments. Mich stated that developers will often offer park land in lieu of paying impact fees, unless they are unable to obtain the land to donate. Martin said that while John Tracy and Shodeen Construction Company were not charged impact fees for their developments approved in 2015, the village will still approach them in an effort to acquire parkland or a donation for improvement in the community such as a park bathroom or funding the creation of a pedestrian trail.

New Business

Arbor Day Proclamation and Program

Martin presented the Arbor Day Proclamation for Arbor Day which is Friday, April 29, 2016. The Park Commission customarily gives the Fontana Elementary School a donation of \$250 for the school's Arbor Day Program to be held at 10:00 am on April 29th.

Lobdell/Sandra Hibbard 2nd made a MOTION to recommend Village Board approval of the Annual Arbor Day Proclamation, and the annual \$250 donation to the Fontana Elementary School for the Arbor Day Program, and the MOTION carried without negative vote.

Memorial Bench Donation Proposal for Pioneer Park – Lee Eakright

Lee Eakright submitted an application for a memorial bench through the Memorial Tree & Bench Program in honor of his late wife. He recently found out about the program after seeing the bench installed in Pioneer Park and he wants to honor his wife who he said loved the lake. He requested the bench be placed in Pioneer Park and match the most recent bench that has been installed. He would like the plaque to read "In Memory of Gail Eakright/She Loved Lake Geneva." Frost asked if he wanted it to say Lake Geneva, or Geneva Lake. In order to be consistent with the other bench, he agreed it could say "Lake Geneva." Eakright asked if the bench could be installed by July 4th when Gail's sorority sisters visit the area and stated he would be willing to pay extra for expedited shipping.

Gail Hibbard/Sandra Hibbard 2nd made a MOTION to recommend Village Board approval of the application submitted by Lee Eakright to purchase a memorial bench for Pioneer Park, as presented, and the MOTION carried without negative vote.

Big Foot Rec. District Summer Movies on the Beach Dates

The Big Foot Recreation District Summer Movies on the Beach are scheduled for Saturday evenings at dusk on June 11, June 25, July 9, July 23, August 6 and August 20, 2016.

Lobdell/Gail Hibbard 2nd made a MOTION to recommend Village Board approval of the Big Foot Recreation District Summer Movies on the Beach dates as presented, and the MOTION carried without negative vote.

Park Permit Application Filed by Fontana Community Church for Duck Pond Pavilion on Sunday, May 22, 2016 from 11:00 am to 2:00 pm

Gail Hibbard/Lobdell 2nd made a MOTION to recommend Village Board approval of the Park

Permit application filed by the Fontana Community Church for Duck Pond Pavilion on Sunday, May 22, 2016 from 11:00 am to 2:00 pm, and to waive the fee, and the MOTION carried without negative vote.

Park Permit Application Filed by Geneva Lake United Soccer Club for Duck Pond Pavilion on Sunday, June 5, 2016 from 4:00 pm to 8:00 pm

Gail Hibbard/Green 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by the Geneva Lake United Soccer Club for Duck Pond Pavilion on Sunday, June 5, 2016 from 4:00 pm to 8:00 pm, and to waive the fee, and the MOTION carried without negative vote.

Adjournment

Lobdell/Trustee Whowell 2nd made a MOTION to adjourn the meeting at 6:55 pm, and the motion carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Park Commission, the official minutes will be kept on file at the Village Hall.

APPROVED: 5/19/16