

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION  
Wednesday, May 19, 2010

Chairperson Cindy Wilson called the meeting of the Park Commission to order at 6:00 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Park Commissioners present:** Trustee Wilson, Sarah Lobdell, Jill Wegner, Sharon O'Brien, Sharon Conklin, Laura Coates

**Park Commissioners absent:** Dan Green, Advisor Diane Lewis

**Also present:** CDA Commissioner Gail Hibbard, Library Director Nancy Krei, Joseph McHugh, Trustee Micki O'Connell, Chuck Thiesenhusen, Director of Public Works Craig Workman

**Approval of Minutes**

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to approve the minutes for the meetings held April 21 and 28, 2010, as presented, and the MOTION carried without negative vote.

**Visitors Heard**

Big Foot Recreation Department Director Chuck Thiesenhusen stated that they are still finalizing the lineup for the movie nights at the Fontana Municipal Beach.

**Announcements**

Wilson stated that Fontana Garden Club annual Plant Sale will be held at the Park House on Saturday and Sunday, May 29 & 30, 2010; the commission received thank-you cards from Fontana Elementary School students; and the Shabbona Path Project was completed by Boy Scout Daniel Freitag and other volunteer members of Boy Scout Troop 234, members of the Big Foot High School Football Team, the Department of Public Works and Engineer Dale Broeckert of Foth Infrastructure on Saturday, May 15, 2010.

**General Business**

**Park House Use**

The Park House was used 14 times in April 2010.

**Treasurer's Report**

The treasurer's report for April 2010 was presented by Lobdell.

**Plan Commission Report**

Lobdell stated that proposed zoning code amendments to prohibit boat houses will be presented at a public hearing June 1, 2010, as will a proposal to reinstall the gas tank in the Abbey Harbor back in its original location.

**Public Works Report**

Workman stated that the Public Works Department has been busy in recent weeks getting the parks ready for Memorial Day weekend.

**TID Maintenance – Items/Update**

The work on resealing the floor at the Mill House Pavilion and replacing two dead trees in Porter Court Plaza has been completed. The items from the Park Walks also will be added to the list.

**Old Business**

**Duck Pond Disc Golf Course – Update**

Lobdell stated that new permanent holes for the disc golf course at the Duck Pond Recreation Area have not been delivered, so they also have not yet been installed.

### **Fontana Fourth Fest – Update**

There are 16 booths reserved for the arts/crafts fair at the July 3 and 4, 2010 event, and there are still openings for a few more bands for the Battle of the Bands competition.

### **Chili Cook-Off & Bonfire Event – Update**

Green and Lewis are planning the inaugural event and the subcommittee did not meet this last month.

### **Reid Park Events – Farmer’s Market Update**

Wegner stated that she does not have anything new to report.

### **Landmark Tree List**

Village Clerk Dennis Martin updated the list of the previously approved Landmark and Commemorative Trees that are located in the Village.

### **Mohr Road Park Sign Quote**

O’Brien stated that she received a quote for \$335 to create and erect a new Village park sign at the public access point for the Geneva Lake shore path at the end of Mohr Road.

O’Brien/Wegner 2<sup>nd</sup> made a MOTION to approve the \$335 quote for a new Village park sign at the public access point for the Geneva Lake shore path at the end of Mohr Road, and the MOTION carried without negative vote.

### **Appoint Subcommittee to Establish Volunteer Work Group**

The Fontana Garden Club offered at the last monthly meeting to help establish a list of volunteer workers who can be contacted when the Village has a planting or landscaping project.

O’Brien/Wegner 2<sup>nd</sup> made a MOTION to appoint Jill Wegner, Sharon Conklin and Gail Hibbard to the subcommittee, and the MOTION carried without negative vote.

### **Elect Vice Chairperson & Treasurer**

O’Brien/Wegner 2<sup>nd</sup> made a MOTION to appoint Jill Wegner as the vice chairperson and Sarah Lobdell as the treasurer of the Park Commission, and the MOTION carried without negative vote.

### **New Business**

#### **Tree Ordinance Amendment Proposal to Establish Park Commission Notification Procedures for Removal of Significant Trees**

More information was requested prior to making a recommendation on the amendment proposal.

O’Brien/Wegner 2<sup>nd</sup> made a MOTION to table the item, and the MOTION carried without negative vote.

#### **Request to Cut Down Trees on Pottawatomis Lots**

The members stated that they wanted to look at the two trees prior to making a recommendation. The request to have the trees cut down was submitted by Rick Treptow, who stated that the trees are in danger of falling on an accessory structure on his adjacent lot.

O’Brien/Wegner 2<sup>nd</sup> made a MOTION to table the item, and the MOTION carried without negative vote.

#### **Proposal for Pioneer Park Wall Repairs**

Trustee O’Connell offered to pay for the expense of having the wall in Pioneer Park repaired by Tom Cook of Cook Masonry, LLC.

O’Brien/Wegner 2<sup>nd</sup> made a MOTION to approve the proposal for Trustee Micki O’Connell to donate \$400 for Tom Cook to repair the wall in Pioneer Park, and the MOTION carried without negative vote.

#### **Highway 67 Trees Arborist Report**

Workman stated that he was scheduled to meet with Tom Vanderpoel Friday, May 21, 2010 to discuss the Highway 67 trees that have had trouble surviving. Workman will present a report at the next meeting.

#### **Boy Scouts Overnight Camping Proposal for Duck Pond**

Wilson stated that the local Boy Scouts would like to hold overnight events at the Duck Pond Recreation Area, but the current Municipal Code prohibits camping in the Village parks. The Park Commission members reached a consensus that camping requests for the Duck Pond could be considered on a case-by-case basis

and a recommendation should be made to the Village Board to amend the Municipal Code to allow for such requests. If the ordinance amendment is approved, the Park Commission members stated that camping requests could be filed for through the current Park Commission Park Permit application and approval process.

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to recommend to the Village Board that an amendment to the Municipal Code be authorized to allow for case-by-case consideration of Park Permit Applications filed for overnight camping events at the Duck Pond Recreation Area, and the MOTION carried without negative vote.

### **Report on Annual Park Walks**

The three walks were held in May 2010 in the lakefront parks, at the Hildebrand Nature Conservancy and Headwaters Park, and at the Duck Pond Recreation Area. Lobdell has notes and will provide the list of items that need to be addressed.

### **Hildebrand Nature Conservancy May 28, 2010 Work Day Planning**

O'Brien stated that a group of Fontana Elementary School students will be helping to clean up the Hildebrand Nature Conservancy on Friday, May 28, 2010. Participants will meet at the Mill House Pavilion, and should bring work shoes and gloves. The Department of Public Works will collect the items for disposal.

### **Flag Purchase for Fontana Boulevard**

A \$500 proposal was submitted for the purchase of flags for the new light poles on Fontana Boulevard. O'Brien/Wegner 2<sup>nd</sup> made a MOTION to approve the \$500 purchase of flags for the Fontana Boulevard light poles, and the MOTION carried without negative vote.

### **Bills to Pay**

None submitted.

### **Park Applications**

*Big Foot Ball & Glove Program, Duck Pond Fields, Monday through Friday Until End of July 2010, 5:00 PM to 6:30 PM; Walworth Girl Scout Troop 3273, Duck Pond Pavilion Outdoor Area, Monday, June 7, 2010, 6:00 to 8:00 PM; Big Foot Recreation Department, Park House, Fridays, July 9, 16 and 23, 2010, 9:00 AM to 6:00 PM; Big Foot High School Class of 1985 Reunion, Duck Pond Pavilion, Saturday, August 21, 2010, 10:00 AM to 3:00 PM*

Lobdell/Wilson 2<sup>nd</sup> made a MOTION to approve the Park Permit applications as filed, and the MOTION carried without negative vote.

### **Any Other Comments or Concerns**

Workman presented a preliminary Park Maintenance Plan and map exhibit that will be discussed at the next monthly meeting. The Park Commission members also thanked Nancy Krei for her unfailing support and service while serving as a Park Commissioner, and stated that they hoped she would stay involved in Park Commission events and continue her support.

### **Pending Item for Future Agendas**

1. Park Maintenance Plan

### **Adjournment**

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to adjourn the meeting at 7:11 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 6/16/10