

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

**(Official Minutes)**

**RESCHEDULED MEETING of the VILLAGE BOARD OF TRUSTEES  
Thursday, August 30, 2018**

Village President Pat Kenny called the monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Trustees Present:** Roll call vote: Trustee Pappas, Trustee Prudden, Trustee Livingston, Trustee Petersen, President Kenny, Trustee O'Neill

**Trustees Absent:** Trustee McGreevy

**Also Present:** Jeff Cates, Kevin Day, Theresa Loomer, Chris Schultz, Scott Vilona

**Visitors Heard**

None

**Approval of Minutes**

The minutes for the meetings held on August 6 and August 16, 2018 were distributed. Trustee Petersen/Trustee O'Neill 2<sup>nd</sup> made a MOTION to approve the minutes from the August 6 and August 16, 2018 meetings, as submitted, and the MOTION carried without negative vote.

**Village Treasurer's Report, Vendor Report, & Payroll Overtime Report**

Since the meeting was held before the end of the month, the reports will be distributed at the October meeting.

**Approval of Village and Utility Payables**

Trustee Petersen/Trustee O'Neill 2<sup>nd</sup> made a MOTION to approve payment of the Village and Utility payable list, as presented, and the MOTION carried without negative vote.

**General Business – President Kenny**

**Amended Application for The Farm Way Event Scheduled for Saturday, September 1, 2018 at Reid Park**

A food truck was added to the application.

Trustee O'Neill/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve the amended application submitted for The Farm Way Event scheduled for Saturday, September 1, 2018 at Reid Park, and the MOTION carried without negative vote.

**Temporary Operators License Applications Filed by John Friestad and Julie Friestad for The Farm Way Event, Saturday, September 1, 2018**

Trustee Pappas/Trustee Livingston 2<sup>nd</sup> made a MOTION to approve the temporary operator's license applications filed by John Friestad and Julie Friestad for The Farm Way Event on Saturday, September 1, 2018, and the MOTION carried without negative vote.

**Consider Action: Independent Contractor proposal for providing Building and Zoning Services**

Joe Mesler from Professional Building Inspections, Inc., was in attendance and introduced himself along with his staff Bonnie Schaeffer and Ellis Border. An interim contract along with a letter of intent was provided until the terms of an official contract can be negotiated. The Board indicated they could hold a special meeting next week to approve a contract if one is ready to present. Trustee Prudden/Trustee O'Neill 2<sup>nd</sup> made a MOTION to approve the interim contract between the Village of Fontana and Professional Building Inspections, Inc., subject to attorney review, and the MOTION carried without negative vote.

**Consider Action: Intergovernmental Agreement with Village of Walworth**

The IGA with Walworth for Building & Zoning services holds a 30-day termination clause for each entity. Walworth’s Village Board is meeting the following Tuesday and may decide to terminate the IGA agreement sooner if Fontana approves.

Trustee Prudden/Trustee O’Neill 2<sup>nd</sup> made a MOTION to send the Village of Walworth a 30-day notice of termination for Building and Zoning Services according to the IGA agreement in place, and the MOTION carried without negative vote.

**Appointment of Stephanie Klug as Election Registration Official**

Appointing Stephanie Klug as an election registration official will allow her to register voters and process absentee applications for the November Election.

Trustee Prudden/Trustee Livingston 2<sup>nd</sup> made a MOTION to appoint Stephanie Klug as an Election Registration Official, and the MOTION carried without negative vote.

**GLEA – President Kenny**

**Support for Application to WDNR Aquatic Invasive Species Early Detection & Response Grant**

GLEA asked for the participating communities to submit a letter of support for the agency to apply for a grant through the WDNR to address aquatic invasive species.

Trustee Pappas/Trustee Petersen 2<sup>nd</sup> made a MOTION to send a letter of support for GLEA to submit an application to the WDNR for aquatic invasive species early detection and response grant program, and the MOTION carried without negative vote.

**Lakefront & Harbor Committee – Trustee Pappas**

**Pier Permit Application Filed for 363 N. Lakeshore Drive**

A pier permit application was filed by Barbara Huck Trust at 363 N. Lakeshore Drive to extend the pier by twenty feet and relocate two existing boat slips. The pier will be moved off the lot line and will accommodate the minimum 12.5 foot setback. The application has already been approved by the DNR.

Trustee Pappas/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve the pier permit application filed by Barbara Huck Trust for the property located at 363 N. Lakeshore Drive, with the condition an as-built survey is filed upon completion, and the MOTION carried without negative vote.

**Consider Half-Price Beach Admission After 6:00 pm**

Pappas stated the Lakefront Committee recommended leaving full price admission in place until 8:00 pm. No change was made to the current policy.

**Consider Beach Admission Discount for Military and Senior**

The Lakefront Committee recommended half-price admission for military and seniors over the age of 65 years old.

Trustee Pappas/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve charging half-price beach admission for military and seniors over the age of 65, and the MOTION carried without negative vote.

**Protection Committee – Trustee Prudden**

**Amend Parking Citation Ordinance 74-12**

The item was voted on at last month’s meeting and the corresponding ordinance was distributed and increases the parking fine to \$30 per day.

Trustee Prudden/Trustee Livingston 2<sup>nd</sup> made a MOTION to approve Ordinance 083018-01, increasing the parking citation fee, as presented, and the MOTION carried without negative vote.

**Park Commission – Trustee Livingston**

**Park Permit Application Filed by Geneva Lake West Chamber of Commerce for Duck Pond Pavilion with Beer/Wine Permit for Wednesday, September 12, 2018 from 5:00 pm to 7:00 pm**

Trustee Petersen/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the park permit application filed by Geneva Lake West Chamber of Commerce for Duck Pond Pavilion with Beer/Wine Permit

for Wednesday, September 12, 2018 from 5:00 pm to 7:00 pm, and the MOTION carried without negative vote.

**Park Permit Application Filed by Lauren Bugos Kloser and Matt Kloser, 127 Brook St., for Reid Park Gazebo on Friday, September 12, 2018 from 5:00 pm to 10:00 pm**

There was a typo on the agenda and the date is Friday, September 14, 2018.

Trustee Prudden/Trustee O'Neill 2<sup>nd</sup> made a MOTION to approve the park permit application filed by Lauren Bugos Kloser and Matt Kloser, 127 Brook Street, for Reid Park Gazebo on Friday, September 14, 2018, and the MOTION carried without negative vote.

**Public Works Committee – Trustee O'Neill**

**Sanitary Sewer Facilities Plan – South Lakeshore Drive**

Three possible plans were previously presented for the failing portion of sewer main between the Mecum property and Abbey Springs Lift Station. The options are to rehab the sewer line which would have a lifespan of approximately 50-years, move the sewer line out to the road and place each home on a grinder pump, or a combination of both. Due to the high cost of individual grinder pumps and disinterest of homeowners, the public works committee recommended rehabbing the current sewer line. Due to infiltration occurring in the homeowners portion of the lateral that connects to the sewer main, the committee also recommended televising and repairing the laterals, if needed, at the homeowners expense.

Trustee O'Neill/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve lining and rehabbing the portion of failing sewer main between the Mecum Property and Abbey Springs Lift Station, as well as televising and repairing homeowners laterals at their expense, and the MOTION carried without negative vote.

**Approve Five Year Capital Improvements Plan**

Public Works recommended approval of a five-year capital improvements plan which consists of rehabbing the sanitary sewer line between the Mecum property and Abbey Springs Lift Station, reconstructing Lake Street, reconstructing Parking Lot No. 1 and completing the water main loop on the east side of South Lakeshore Drive. The four projects combined would be less than \$1.5 Million. Additional plans for the remaining four years consist of replacing the water main and reconstructing South Lakeshore Drive over the course of two to three years, and finishing the water main and road reconstruction in County Club Estates. Due to not having the exact costs of years two through five presented in the correct order, and the need for the Village treasurer to look into the current bonding schedule and how much additional debt the Village take on, the Board voted only to proceed with the sanitary sewer project, and reconstructing Lake Street and Parking Lot No. 1 in 2019. Pappas asked whether it would be possible to add the Lakefront projects onto the TIF. Vilona will need to contact Ehlers for a definitive answer.

Trustee Pappas/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the sanitary sewer rehabilitation plan and reconstruction of Lake Street and Parking Lot No. 1 in 2019, and bring back a more detailed plan with associated costs for the remainder of the five year capital improvements plan, and the MOTION carried without negative vote.

**Consider Additional Parking on Lake Street**

Since the Village plans to reconstruct Lake Street next year, there have been discussions on whether to add additional diagonal parking on the Reid Park side of Lake Street. Lakefront and harbor committee recommended in favor of adding additional diagonal parking on the Reid Park side of the street and keeping two lanes of traffic, however, a motion at the public works committee to recommend additional parking on Lake Street failed. After a short discussion, the board voted not to add additional parking on Lake Street.

Trustee O'Neill/Trustee Petersen 2<sup>nd</sup> made a MOTION not to add any additional diagonal parking during the 2019 Lake Street reconstruction, and the MOTION carried without negative vote.

**Curb Painting Options**

The public works committee discussed whether to remove the yellow paint from the no parking areas, or repaint the curbs that have not been painted in six to seven years and are chipping. Since it would be very cumbersome to try to remove the paint, the public works committee recommended

that the public works employees work with Chief Cates to determine which areas should be painted yellow. There was discussion about not painting Lake Street or the downtown area curbing yellow. Trustee Pappas/Trustee Livingston 2<sup>nd</sup> made a MOTION to direct Public Works to paint the curbs in the No Parking areas yellow, per Chief Cates direction, and the MOTION carried without negative vote.

#### **Proposal to Fill in Culvert on Fontana Boulevard**

Day stated the culvert on Fontana Boulevard is no longer used and public works would like to fill it in for an amount not to exceed \$4,900.

Trustee Petersen/Trustee Prudden 2<sup>nd</sup> made a MOTION to direct public works to fill in the unused culvert on Fontana Boulevard, for an amount not to exceed \$4,900, and the MOTION carried without negative vote.

#### **Discuss Options for Crosswalks on Fontana Boulevard**

The crosswalks originally installed by the CDA are in disrepair and have bricks missing which creates a safety hazard. Day stated DPW would like to remove the bricks from a single crosswalk as a trial and fill in with asphalt and stain or stamp a red brick pattern. After the first crosswalk is completed, Day will come back with a total price and plan to reconstruct the remaining crosswalks.

Trustee O'Neill/Trustee Petersen 2<sup>nd</sup> made a MOTION to direct the public works department to reconstruct one of the brick crosswalks as a trial, and bring back a cost and report the results at a future meeting, and the MOTION carried without negative vote.

#### **Sewer Credit for 815 Timber Trail**

The sewer lateral at 815 Timber Trail was crushed during construction last year. The Village repaired the lateral and will withhold \$290 from Super Excavator's retainage.

Trustee Livingston/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve withholding \$290 from Super Excavators retainage in order to reimburse the homeowner at 815 Timber Trail for damage caused by the contractor during construction, and the MOTION carried without negative vote.

#### **Indian Hills 1<sup>st</sup> Addition Request for Village Assistance for Water Run-Off Concerns**

This item was tabled at public works committee.

#### **Finance Committee – President Kenny**

##### **PSC Water Rate Update**

Vilona provided an update on the water rate increase. The public hearing should be scheduled in three to five weeks and assuming there are no further unforeseen delays, the water rate increase should be effective for the January bill.

##### **2019 Budget Schedule**

The 2019 budget meeting schedule was distributed.

#### **Human Resources Committee – President Kenny**

##### **New Proposals for Annual Employee Wage Scale**

This item was tabled at the human resources committee meeting.

##### **Review Pay and Benefits for Deputy Clerk/Treasurer Julie Olson**

This item was discussed in closed session.

Trustee Livingston/Trustee O'Neill 2<sup>nd</sup> made a MOTION to increase Julie Olson's pay by 10%, as recommended by the HR Committee, and the MOTION carried without negative vote.

##### **Performance and Salary Review for Utility Dept. Employee Luke Perepell**

This item was discussed in closed session.

Trustee Prudden/Trustee Livingston 2<sup>nd</sup> made a MOTION to appoint Luke Perepell as the Lead Water Operator and increase his wage by 10% based on his new role, since he has not had a pay increase since 2015 and for completing his fifth year of employment with the Village.

#### **Closed Session**

Trustee Petersen/Trustee Prudden 2<sup>nd</sup> made a MOTION to go into Closed Session at 6:25 pm pursuant to Wis. Stats. Chapter 19.85(1)(c), “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” specifically Review Pay and Benefits for Deputy Clerk/Treasurer Julie Olson and Performance and Salary Review for Utility Dept. Employee Luke Perepell; and pursuant to Wis. Stats. Chapter 19.85(1)(e), “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” specifically Independent Contractor proposal for providing Building and Zoning Services and Intergovernmental Agreement with Village of Walworth.

The Roll Call Vote was as follows:

Trustee Prudden – Aye

Trustee Livingston – Aye

Trustee Petersen – Aye

President Kenny – Aye

Trustee O’Neill – Aye

Trustee Pappas – Aye

The MOTION carried on a 6-0 vote with Trustee McGreevy absent.

### **Adjournment**

Trustee Petersen/Trustee Livingston 2<sup>nd</sup> made a MOTION to adjourn at 6:31 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Administrator/Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 10/01/18