

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, April 18, 2018 @ 11:00 AM

Board President Tom Whowell called the regular monthly meeting of the Library Board to order at 11:03 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Ann Catlow, Cindy Wilson, Mary Ann Pearce, Mary Kay Frazier & Library Board Secretary Joseph McHugh.

Board Members Absent:

Dolly Schneidwind & Sally Ratay.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of March 21st, 2018.

Director Burkhalter presented the minutes of the March 21, 2018 meeting of the Fontana Library Board. Frazier/Pearce 2nd made a MOTION to approve the minutes of March 21st, 2018 meeting and the MOTION carried without a negative vote.

Financial Report: Approve April 2018 Village and Gift Account Bills

Director Burkhalter presented the April 2018 Village and Gift Account Bills. He highlighted a recent expense to relocate an electrical outlet, and he pointed out that the expense for the alarm company was a one-time annual expense.

Wilson/Pearce 2nd made a MOTION to approve the April 2018 Village and Gift Account Bills and the MOTION carried without a negative vote.

Financial Report: Accept March 2018 Daily Cash Report and April 2018 Gift Account Report

Director Burkhalter presented the March 2018 Daily Cash Report and the April 2018 Gift Account Report. Director Burkhalter pointed-out the recent expenses for Youth Librarian Porep's programming events and activities. He further highlighted the expenses for new shelving in the library in the DVD section, as well as the expenses occurred for the recent Staff Appreciation Luncheon. On a side note, the Board unanimously agreed that the luncheon should become an annual affair.

Wilson/Pearce 2nd made a MOTION to accept the March 2018 Daily Cash Report and the April 2018 Gift Account Report and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter informed the Board of two potential grant opportunities. The "TEACH" grants, for which the library is qualified for two, include a \$700 grant for training, as well as a \$7k grant for fiber optic upgrades. Director Burkhalter explained that some fiber currently installed was being abandoned and would become what is known as "Dark Fiber." The Board encouraged Director Burkhalter to pursue the grant opportunities and offered that President Whowell was authorized to sign any necessary grant applications in advance of the next regular board meeting. Director Burkhalter also updated the Board on the ongoing Poetry Contest. He reminded the Board that the deadline for submission was April 27th.

Village Announcements

Board President Whowell noted that the Village Board had formally appointed Sally Ratay to the Library Board at their recent Organizational meeting. The Board also appointed President Whowell as Village Board Liaison and reappointed Town-Representative Pearce.

Lakeshores Report

Director Burkhalter noted that he would work with Lakeshores on the upcoming grant opportunities.

Unfinished Business: Recommendation of books, magazines, movies and other items.

No recommendations were made as regards books, magazines, movies, etc.

Unfinished Business: General

No additional Unfinished Business was raised or discussed.

New Business:

Concurrently with the Board Meeting, paperwork was executed to identify Library Board President Whowell and Board Member Catlow as signatories for all financial accounts held at First National Bank in Walworth, WI. Board Members Frazier and Pearce served as witnesses.

Next Regular Meeting: May 16, 2018 @ 11:00 AM

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, May 16, 2018 @ 11:00 am.

Adjournment

Catlow/Frazier 2nd made a MOTION to adjourn the meeting at 12:05 pm and the MOTION carried without a negative vote.