

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, June 19, 2019 @ 11:00 AM**

Board President Tom Whowell called the regular meeting of the Library Board to order at 11:13 am in the Board Room of the Fontana Public Library, 166 2<sup>nd</sup> Avenue, Fontana-on-Geneva Lake, Wisconsin.

**Board Members Present:**

(Roll Call) Library Board President and Village Board Liaison Tom Whowell, Cindy Wilson, Mary Kay Frazier, and Margaret Reuland.

**Board Members Absent:**

Ann Catlow, Dolly Schneidwind, and Library Board Secretary Joseph McHugh

**Also Present:**

Library Director Walter Burkhalter.

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of May 15th, 2019.**

Director Burkhalter presented the minutes of the May 15, 2019 meeting of the Fontana Library Board. Frazier/Reuland 2<sup>nd</sup> made a MOTION to approve the minutes of May 15, 2019 meeting and the MOTION carried without a negative vote.

**Financial Report: Approve June 2019 Village and Gift Account Expenditures and Audit those made since May 15th.**

Director Burkhalter presented the June 2019 Village and Gift Account Expenditures and reviewed the report showing those made since May 15<sup>th</sup>. Whowell/Wilson 2<sup>nd</sup> made a MOTION to approve the June 2019 Village and Gift Account Expenditures and the MOTION carried without a negative vote.

**Financial Report: May 2019 Daily Cash Reports and June 2019 Gift Account Reports.**

Director Burkhalter presented the May 2019 Daily Cash Reports and the June 2019 Gift Account Reports. Whowell/Wilson 2<sup>nd</sup> made a MOTION to accept the May 2019 Daily Cash Reports and the June 2019 Gift Account Reports and the MOTION carried without a negative vote.

**Director's Report**

Director Burkhalter reported that Laurie Cornue had been hired as of June 10th. Two "Library Parking Only" signs have been added to the lower parking area. Copier options will be on next month's agenda.

**Village Announcements**

Construction has been completed along the lake front. The Village held a meeting on June 15<sup>th</sup> to discuss the master plan.

### **Programming**

Burkhalter reminded the Board of the upcoming Hummingbird program to be held June 25<sup>th</sup>.

### **Unfinished Business**

Discussion regarding *Trustee Essentials*. Library phone number will be added to future agendas.

### **New Business:**

Reuland/Whowell 2<sup>nd</sup> made a MOTION to approve \$900 for new fiction displays and MOTION carried without negative vote.

Burkhalter reviewed Library Standards and how Fontana Library compares. The library is at tier three in almost all categories. Board will discuss hours open at a later meeting. Burkhalter discussed different planning processes and reasons for having a plan. Burlington Library is doing a survey regarding services. Burkhalter suggested doing a similar survey and will forward the link of Burlington's survey to trustees.

Due to changes to the budget request for 2020 a complete budget will need to be passed at the July meeting.

### **Possible items for next agenda**

2020 Budget request.

### **Next Regular Meeting:**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, July 17, 2019 @ 11:00 am.

### **Adjournment**

Meeting was adjourned by President Whowell at 12:24 pm.