

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, June 20, 2018 @ 11:00 AM

Board Vice-President Cindy Wilson called the regular monthly meeting of the Library Board to order at 11:04 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

(Roll Call) Vice-President Cindy Wilson, Dolly Schneidwind, Mary Ann Pearce, Mary Kay Frazier & Library Board Secretary Joseph McHugh.

Board Members Absent:

Board President and Village Board Liaison Tom Whowell, Ann Catlow, & Sally Ratay.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of May 16th, 2018

Director Burkhalter presented the minutes of the May 16th meeting.

Frazier/Pearce 2nd made a MOTION to approve the minutes of the May 16, 2018, meeting of the Library Board and the MOTION carried without a negative vote.

Financial Report: Approve June 2018 Village and Gift Account Bills

Director Burkhalter presented the June 2018 Village and Gift Account Bills. He pointed out that one of the expenses was a for the Teach Data Line, and that it represented a total of six (6) months at \$100 per month. He further highlighted the expense for the "Book Page" magazine and reminded the Board that the Williams Bay Library reimburses Fontana for half of the total subscription. On a final note, Director Burkhalter pointed out the expenses for the recent Poetry Contest and the Board acknowledged the greatly appreciated effort put forth by Staff Member Gowlett, who organizes and runs the program (Amazingly).

Financial Report: Accept May 2018 Daily Cash Report and June 2018 Gift Account Report

Director Burkhalter presented the Daily Cash Report and the Gift Account Report for May and June respectively. He pointed out that the Gift Account showed a payment for the new Sue Koepsel Memorial Bench. As regards the account, Director Burkhalter informed the group that Board Member Catlow had recently negotiated a 2.5% rate for the currently held CD's. Director Burkhalter informed the Board that he had been approached by a representative for an estate of a former Library Patron as regards supporting the Library and the details of the Giving Tree. Board Member Schneidwind suggested that the Library publish the details of the Giving Tree on the Library's website. Board Member McHugh suggested that the Library put together a pamphlet for the Giving Tree, so that it would be available to provide interested parties with the details.

Director's Report

Director Burkhalter explained that he had been contacted recently by Director Emily Kornak from the Lake Geneva Library. She had been contacted by the Lake Geneva Regional News, as regards a plan to get local libraries and their activities publicized. They are planning a meeting to discuss logistics, and Director Burkhalter noted that he was working to include other local libraries as well. The plan is to provide space in the paper to each local library on a rotating, quarterly basis. Director Burkhalter updated the Board on the new Fiber Optic line. He explained that representatives of AT&T and Charter had been on-site multiple times in the previous several weeks. There was an issue with the line, and the State determined that Charter Communications had the burden to correct the problem. It was noted that representatives of both organizations had been on-site the previous week for about an hour and then finally, when the issue was identified, it took just two minutes to get it up and running. Director Burkhalter informed the Board that the Village of Fontana was in the process of conducting an IT audit. He explained that the only element of the Fontana Library's network that is on the new (fast) fiber optic communication line is the Share Catalog system. Everything else, including the Public (Patron) Computers, are relying on the Village Network. This poses security issues, as well as results in the staff and patrons missing out on the newly installed fiber optic line. Issues with comingling the two networks were brought clearly to light in the past month when Mr. Jim Novy of Lakeshores ran into roadblocks as he was updating software on the Library system, because he was unable to gain access to the system without tracking down the Village's IT Vendor. Board Member McHugh suggested that paying two third-party vendors to coordinate, with each other, for the purpose of maintaining the same network seemed like a very poor use of taxpayer funds and asked that Director Burkhalter provide options for delineating the systems themselves, as well as the responsibility for their maintenance.

Village Announcements

It was announced that the CDA, Community Development Authority, was going to meet on the coming Tuesday to review and make recommendations on the new real estate development planned for the site of the current Novak's restaurant.

Lakeshores Report

Director Burkhalter informed the Board that Lakeshores had recently hired a new intern. He further informed the Board that David, from Lakeshores, came out to the Library recently to meet with representatives from AT&T, as regards the newly installed fiber optic line.

Unfinished Business:

-- Programming --

Director Burkhalter reminded the group that Library Programming would be scheduled for discussion at length at the upcoming July meeting. He noted that the AARP offers a Safe-Driving program, which they are working to schedule, but added that they have received low turnout in the past. Several Board Members mentioned Estate Planning as a topic that would serve the local population well. In addition, instruction on how to utilize electronic devices as reading devices, and how to access online reading resources, such as Overdrive, would be great for library patrons.

-- Recommendation of books, magazine, movies and other items --

No new recommendations.

-- Sue Koepsel Memorial --

Director Burkhalter updated the Board on the Sue Koepsel Memorial Bench. The members discussed how best to identify the new bench, and it was decided that a plaque should be procured and installed. Schneidwind/ Pearce 2nd made a MOTION to approve the purchase and installation of a plaque for the newly installed Sue Koepsel Memorial Bench at the entrance to the library and the MOTION carried without a negative vote.

New Business:

No new business was raised and/or discussed.

Next Regular Meeting: July 18, 2018 @ 11:00 AM

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, July 18, 2018 @ 11:00 am.

Adjournment

Schneidwind/Pearce 2nd made a MOTION to adjourn the meeting at 12:10 PM and the MOTION carried without a negative vote.